SUMMIT
CHRISTIAN COLLEGE

Summit Christian College, an institution of higher learning, educates leaders for Christian service.

Academic Catalog

2026-2027

Updated October, 2026

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Gering, NE 69341

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Academic Catalog: 2026-2027

Updated October 2026

Summit Christian College is accredited by the Association for Biblical Higher Education Commission on Accreditation (5850 T.G. Lee Blvd., Ste. 130, Orlando, FL 32822, 407.207.0808) to grant certificates and degrees at the Associate and Baccalaureate levels.

Catalog Limitations

This catalog presents a description of Summit Christian College and its academic policies, programs and courses. This catalog is not a contract between SCC and any prospective student. The College retains the right to alter or cancel course offerings and programs in this catalog. Additionally, it retains the right to change tuition rates, fees, refunds, and dormitory rent in this catalog. Those changes may affect current and future students. When changes occur, SCC will make every effort to give advance notice, and work with those students affected by the changes.

Summit Christian College retains the right to enforce all the rules and regulations of this catalog, or any separate agreement between the College and the student.

Message from the President



Welcome to Summit Christian College,

As the College President, I congratulate you on your decision to set yourself apart to concentrate your attention on the highly rewarding pursuit of a valuable education in Biblical Studies.

Here at Summit Christian College, you will discover that the courses that you will be attending have been thoughtfully developed to aid you in your quest to acquire a practical and more thorough understanding of God's Word. You will discover that what you acquire while studying at SCC will be indispensable to your quest to serve Christ well. Here you will have an opportunity to learn under the guidance of outstanding professors who are committed to helping you reach your God-given potential for carrying out the purpose that he has for you.

The values that motivate us here at SCC include an abiding respect for the authority of scripture (that value should be evident in every class you take), a godly belief that as Christians we must cherish the unity of the body of Christ, and a persistent reliance on the power of prayer. You will also find that we value your desire to lead a Spirit-filled life and share in your commitment to be actively engaged in our Lord's commission to the Church.

The mission of Summit Christian College, as an institution of higher learning, is to educate leaders for Christian service. To serve Jesus Christ as Lord and Savior is for us an honor and it is what we consider to be, "the highest call on earth". We trust that you see it the same way. While you are studying with us, we encourage you to use this time as an opportunity to build lasting friendships that will remain with you for life and use your relationships as opportunities to put into practice the things that you learn here.

May our Lord richly bless your efforts to learn all that He would have you learn while you are with us.

In the service of our Lord,

David Parrish

President



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Section 1: General Information

Statement of Faith

All Administrators, Full-time and Core Faculty, Professors of Record, and Adjunct Professors / Instructors teaching Biblical or Theological studies must be in accord with Summit Christian College's doctrinal position. Adjunct Professors/Instructors teaching in other areas must respect the doctrinal position of Summit Christian College.

We believe the entire Bible to be the uniquely inspired, authoritative Word of God. Consequently, we believe that no man-made creed or statement of faith can fully express all the truths of the Bible, and therefore should not be made binding on God's people. Nevertheless, in order to communicate with those who desire to know where we stand on certain issues, we present the following points, recognizing that they are bound to be incomplete and inexact.

1. We believe that there is one God, eternally existing in three persons, Father, Son, and Holy Spirit.

2. We believe that Jesus is the incarnate Son of God, fully God and fully man. We believe that he died on the cross for our sins, but was raised from the dead, and has ascended to the right hand of the Father. We believe that he is the only head of the church, and that he will return at God's appointed time, which will result in the resurrection to eternal life of the saved, and of eternal condemnation for the lost.

3. We believe that because of what Christ has done, God summons everyone to faithful submission to Christ, repentance from sin, confession of Jesus as Lord, and on that basis, immersion into Christ.

4. We believe in the presence of the Holy Spirit in the church and in each individual Christian, which empowers them to live a godly life and to carry out the total ministry of the church.

5. We believe that the church of Christ on earth is by God's intention essentially one and that it is made up of all those who express a genuine faith in Christ and are obedient to him.

History

Platte Valley Bible College was incorporated in 1951 at Scottsbluff, Nebraska. The College changed its name to Summit Christian College (SCC) in August 2005. SCC was incorporated, and continues to this day, as an independent institution historically affiliated with the non-denominational independent Christian Churches and Churches of Christ of the Restoration Movement. It is not an auxiliary of, or subordinate to, any district or national boards, any other form of ecclesiastical system, or any other corporation or association.

From the beginning, SCC was dedicated to training preachers and teachers for service at home and abroad giving the students a thorough and practical knowledge of the Word of God that would equip them to effectively and intelligently present the gospel of Christ for the evangelization of the World.

The first academic year began with Dr. Ellis Baker as the first president. Classes were held in the facilities of the Church at Bryant until 1953, when the College moved to 1702 4th Avenue.

For many years, a program of Medical Missions was the unique contribution of the College to the efforts of the Christian Church in the area of world evangelism. A lack of demand and personnel for medical missions allowed the College to transition fully into her mission of educating leaders for Christian service. The efforts of those dedicated men and women who conducted and staffed the Medical Missions course of study in former years are sincerely appreciated. They provided a valuable service in the kingdom of God.

Dr. Baker resigned as president in 1957 because of health. This resulted in Ellwood Beeman being called to the presidency in 1958. The following year, Gerald Parriott was called to join the faculty. The teamwork of Mr. Beeman as president and Mr. Parriott as Academic Dean had a great stabilizing effect on the College throughout the next twelve years. The growth of the student body from seven to 103 called for expanded facilities. A church building on the corner of 16th Street and 3rd Avenue was purchased. By 1966 a new building was built at that same location. In October 1972 Frank Bush became the president, serving until January of 1979. At that time, Mr. Beeman reassumed the responsibilities of president until July of 1981.

Gerald Parriott became the fourth president of the College on July 1, 1981, with Mr. Beeman serving as the Academic Dean. This reversal of roles was in accordance with Mr. Beeman's wishes. Mr. Parriott served as president until the fall of 1985, at which time he resigned to return to the classroom full-time. Lawrence D. Leathermon accepted the call to serve as president of the College and served from November 1985 to March 2001. Mr. Leathermon, as president, and Mr. Parriott, as Academic Dean, worked as a team for the betterment of Platte Valley Bible College from 1985 to 2001. In 2001, Dr. Parriott was appointed president of the College and Mr. Charles Beard began his work as Academic Dean.

Jason Hanselman, a 1996 graduate of Platte Valley Bible College, became the sixth president in May of 2003. Mr. Hanselman helped the College establish a degree completion program. In 2005, Platte Valley Bible College changed its name to Summit Christian College.

In June of 2007, Summit Christian College purchased buildings and property at 2025 21st Street in Gering, NE. The property had formerly belonged to Heritage Health Care of Gering. The College immediately began a renovation project that transformed the former health care facility into a modern campus at which students can receive an affordable quality Christian education in a safe environment. Classes began at the new Gering campus in January 2008.

In 2009, David Parrish became the seventh president of Summit Christian College. With the Gering campus as its base of operations, the College has a renewed interest in refining its programs that prepare leaders for service in the areas of ministry, missions, and Christian Education.

In February 2024, the Association for Biblical Higher Education reaffirmed Summit Christian College as an accredited school.

Summit Christian College was founded upon faith, is a work of faith, and has from the beginning been sustained by faith. The College is dependent upon the prayers, faith, and stewardship of Christian individuals and Christian congregations who are willing to share their gifts in helping to train Christian

leaders for the Church in this country and abroad. During the existence of the College, her graduates and former students have gone throughout the United States and around the world preaching the Word of Life.

Purpose Statement

Summit Christian College works in collaboration with the church to provide a Biblical higher education to faithful men and women, equipping them to serve effectively in various ministries in the church, on the mission field, and in para-church organizations.

Mission

"Summit Christian College, an institution of higher learning, educates leaders for Christian service."

Core Values

The following core values serve as guiding principles in the fulfillment of our mission to educate leaders for Christian service.

- **Student Learning**
  We believe in a quality education based on the inspired truth of Scripture that includes general, Biblical, and ministry studies. This involves the acquisition of knowledge, practical skills, and experience.

- **Student Personal Development**

  We believe that Biblical higher education should stimulate mental and spiritual development that results in Christian maturity.

- **Kingdom Service**

  We believe that every member of the body of Christ is a minister. Therefore, we desire that the education received at Summit Christian College enables every student to impact the world for Christ primarily in vocational ministry, but also volunteer ministries.

Institutional Goals

- Seek out ministry-minded students committed to the mission of the College.
- Offer high-quality, Bible-centered programs that prepare students academically and spiritually for service to Christ.
- Create a safe and attractive environment conducive to learning and spiritual maturation.
- Cultivate a strong financial base to meet all financial obligations and execute future planning while offering students an affordable education.
- Engage the services of and fairly treat qualified personnel who are dedicated to and capable of fulfilling the mission of the institution.
- Promote the spiritual and professional development of College personnel.

Religious Freedom and Human Sexuality Position Statement

1. Our Tenets of Faith are grounded in historic Christian orthodoxy. We believe the Bible to be the inspired, the only infallible, authoritative word of God. Therefore, everything we say and do must be under the guidance and authority of Scripture. Our integrity depends on the consistent

application of commonly understood biblical truths.

2. We are persuaded that the matter of human sexuality and gender is fundamental to biblical cosmology, not merely biblical morality. Beginning with the Genesis account of Divine Creation and continuing consistently throughout all of Scripture's canon, God's original and ongoing intent and action entails the creation of humanity manifest as two distinct sexes, male and female.
3. While due to human sin and brokenness, our experience of our sex and gender is not always that which God the Creator originally designed, we yet affirm God's capacity to heal and transform our brokenness. In light of this foundational understanding of creation, fall, and redemption, we do not affirm the resolution of tension between one's biological sex and one's experience of gender by the adoption of a psychological identity discordant with one's birth sex.
4. We uphold the sanctity of marriage as God-ordained, a special, exclusive lifelong union between one man and one woman, within which sexual relations are honored and affirmed by God. We share the conviction that all sexual unions outside of marriage as thus defined deviate from the Creator's design and are sinful and thus ultimately detrimental to human flourishing. In dealing with sexual sins outside of marriage, we must be attentive to Scripture and therefore consistent in applying campus employment, admission, and community behavioral standards policies to all expressions of sexual identity and behavior.
5. We affirm the dignity of all human beings and we deplore all forms of sexual harassment and violence. The Bible calls upon us to love people even though we may disagree with them. We will demonstrate civility and compassion as we engage in dialogue with those whose beliefs, self-identification, and behaviors deviate from biblical standards. We call upon our members to seek to embody the gentle and patient love of Christ for all.
6. We will also separate the value and identity of each person from the behavioral choices one makes. We must never reject people, but only those actions that Scripture defines as immoral. We rejoice in the fact that God welcomes, embraces, forgives, and heals all people who are responding to His grace. We must also extend the same grace and forgiveness to those we may discipline for violating campus standards for biblical living.

Academic Standing

Summit Christian College is a four-year college chartered under the laws of the State of Nebraska. It is primarily a Bible College dedicated to the task of preparing individuals to serve in Christ's church and other kingdom endeavors in fulfillment of the Great Commission.

Summit Christian College is accredited by the Commission on Accreditation of the Association for Biblical Higher Education to grant certificates and degrees at the Associate and Baccalaureate levels.

Summit Christian College is approved by the state of Nebraska for granting degrees and certificates.

Summit Christian College is authorized to operate in the state of Colorado as a post-secondary religious institution in the category of "Seminary or Bible College".

Summit Christian College is authorized to transact business in the state of South Dakota.

Summit Christian College is recognized by the Association of Christian Schools International and approved to offer courses in the area of Biblical or Educational Studies.

Various Summit Christian College courses are approved by the State Approving Agency under the various education assistance programs administered by the U.S. Department of Veteran Offices.

Summit Christian College is approved to enroll trainees under the provisions of the War Orphans Educational Assistance Act of 1956, Public Law 634, 84th Congress.

Summit Christian College is approved by the United States Department of Homeland Security, U.S. Citizenship & Immigration Services for the training of non-immigrant foreign students.

Facilities

Administration and Classroom Building
Single Student Residence, Library, Student Union
2025 21st Street
Gering, Nebraska



Gering/Scottsbluff, a community of about 22,000 in Western Nebraska is predominantly a retail community serving Western Nebraska and Eastern Wyoming. The business nature of the community provides a large number of part-time jobs for students. The relationship between SCC and the community is excellent and student/employer contacts are positive. The proximity of Western Nebraska Community College enables SCC students to take courses there. The presence of several churches within reasonable driving distance provides weekend ministry opportunities for students.

Gering is located near many summer and winter recreational areas. Winter activities are a few hours away in the Rocky Mountain areas of Wyoming and Colorado. Summer activities include the Black Hills of South Dakota, Chadron State Park, Lake Minatare, Lake McConaughy, and historic Fort Robinson, while hunting and fishing abound year-round.

Section 2: Admissions Information

Non-discrimination Policy

Based on the historic commitment to Biblical principle ("There is neither Jew nor Greek, slave nor free, male, nor female…" Galatians 3:28), Summit Christian College admits students of any race, color, and national or ethnic origin to all rights, privileges, programs, and activities generally made available to students at the College. It does not discriminate on the basis of gender, race, physical handicap, national or ethnic origin in the administration of educational programs, admissions, employment practices, athletics, or other activities. The College actively seeks to fulfill federal, state, and local laws and regulations in all its practices and facilities.

General Admissions Requirements

All applicants for admission must be people who have faith in Christ and exhibit a Christian Character. Degree-seeking applicants must have a high school diploma or have passed the General Educational Development (GED) test.

Summit Christian College requires a minimum high school GPA of 2.00 (on a 4.00 scale) for entrance into any degree program. Those students seeking admission into a degree program with a high school GPA of less than 2.00 may be considered for provisional acceptance for one year based upon references and personal educational and ministry goals.

Summit Christian College requires either the ACT or SAT for entrance into degree programs offered through the College. A minimum score of 18 on the ACT or 960 on the SAT is acceptable. This requirement may be waived for students 25 years old or older, transfer students, and international students.

General Admission Procedure

Prospective students may apply for admission through Summit Christian College's website (www.summitcc.edu) or submit a paper copy of a completed Application for Admission to the Admissions Office.

Admissions Office
Summit Christian College
2025 21st Street
Gering, Nebraska 69341

Phone: 308-632-6933
Fax: 308-632-8599

Along with the Application for Admission, applicants must submit the following:

a. $35.00 application fee
b. Recent photo
c. Current Immunization Record
d. Medical documentation of any learning disabilities
e. The names of three references. One reference should be a present or former minister. Other references may be present or former youth ministers, employers, school counselors, teachers or administrators, or leaders from a congregation where the applicant holds membership.
f. An official high school transcript and any transcripts from previous college work. Valid transcripts include student information, school information, all course work covered, graduation date, and a Principal or Administrator's signature. Official transcripts must be sent directly to SCC from the school.
g. ACT or SAT scores.

Summit Christian College will notify applicants when they have been accepted for admission to the College.

Applications are valid for one year. Students who do not enroll at SCC within a year of applying must re-apply.

Admission of Transfer Students

Prospective students who wish to transfer credit from another institution should follow the General Admission Procedure outlined above. Additionally, during the application process, they must provide Summit Christian College with an official transcript of credit from all previous institutions attended.

The registrar's office will evaluate all transfer credit on a case-by-case basis. The amount of credit received will depend on the student's prior academic performance and desired degree program. The registrar will evaluate courses for transferability based on the level of difficulty, course description, and nature and content of the course.

After evaluating all transcripts, the Registrar's Office will inform transfer students of the number of credit hours and required courses they need to take for their degree program.

Summit Christian College will not apply transfer credit until the official transcripts have been received and evaluated by the registrar's office and the student has enrolled in classes. Summit Christian College will not accept transfer credits for courses with a grade below 2.0.

Students transferring in credit must take a minimum of 32 semester hours of credit for the B.S./B.A. or 16 semester hours of credit for the A.A. from SCC in order to receive their degree.

Students transferring to Summit Christian College must be in good financial standing with all previous institutions they have attended, by either having paid all outstanding bills or being current on any financial agreements. Students who become delinquent on their financial agreements with other institutions of higher learning will not be allowed to enroll in classes.

Admission of International Students

Prospective students who are not United States citizens should follow the General Admission Procedure outlined above. Additionally, international students must comply with the following:

1. Take an English proficiency exam if English is not the official language of their country of origin. The Test of English as a Foreign Language (TOEFL) is preferred, but other commonly accepted exams are permissible. Students must score a minimum of 550 on the paper based TOEFL exam (PBT), 213 on the computer-based exam, or 79-80 on the internet-based exam (IBT). Potential students taking a different proficiency exam must achieve a comparable score using comparison charts. Proficiency may also be determined by passing a full academic year of college-level freshman English with a grade of "C" or better from an accredited institution of higher learning in the United States.
2. Provide a letter of financial guarantee from a person or agency and a return ticket to one's country, or a guarantee of sufficient funds for a return trip.
3. Provide official translated copies of your entire secondary and post-secondary school records. Transfer credit may be awarded for university-level studies completed abroad based on official records and transcripts submitted with your application. Credit is evaluated on an individual basis.
4. Provide a reference for admissions from a ministry, mission, minister, missionary, or alumni known to the college. The God-given should include information on the student's involvement in the local church.
5. Documents should be submitted in time to allow for required analysis and review and to ensure that the College can provide the student with the necessary information and immigration documentation (I-20) to meet the semester starting dates and provide adequate time for students to complete the necessary travel arrangements.

Admission of Homeschool Students

Summit Christian College recognizes the validity of homeschool education. Homeschool graduates are welcome at Summit Christian College and follow the General Admissions Procedures. Homeschool graduates must present an official transcript of all work completed and hold a high school diploma. If a transcript is unavailable, then the homeschooled student must complete the GED with a score of 550 prior to enrolling at Summit Christian College. It is the responsibility of the homeschool graduate to forward the GED score to Summit Christian College prior to admittance. Homeschool graduates must complete the ACT prior to admission at Summit Christian College. A minimum composite score of 18 is required for entrance. Students having a score of less than 18 may be accepted provisionally.

Admission of Non-Degree-seeking Students

Prospective students desiring to enroll in classes at Summit Christian College without working toward a degree may apply as non-degree-seeking students. Non-degree-seeking applicants who desire to take six (6) hours or less per semester and do not intend to live in the dormitory may apply using the *Non-Degree/Audit Application* form. Non-degree-seeking applicants who desire to take more than 6 hours or live in the dormitory must follow the general application procedures outlined above.

Admission of Spiritual and Professional Development and Audit Students

Spiritual and Professional Development students who will not be living in the dorm and all Audit students must apply using a *Non-degree Seeking Application* form. (See Student Classification: Spiritual and Professional Development Students and Audit Students)

Admission of Bridge Students in Degree Programs

To facilitate academic success, Summit Christian College has additional policies for admittance into its

degree program over the Summit Bridge. Please see page 102, "Criteria for enrolling as a Summit Bridge Degree-Seeking Student." The policy may be waived for students who have demonstrated previous academic success.

Provisional Acceptance

Based upon an applicant's references and goals in education, ministry, and life, Summit Christian College reserves the right to grant *Provisional Acceptance* to an applicant that does not meet the minimum admission requirements. Provisional acceptance may be based upon an applicant's academic history (a low high school GPA, low ACT score, low TOEFL score, poor academic record at another college, etc.) or concerns regarding the applicant's personal history.

Students who have been provisionally accepted for academic reasons are limited to no more than twelve (12) academic credit hours per semester for a one-year period. Additionally, SCC reserves the right to require provisionally accepted students to take specific classes, restrict them from certain classes, or further reduce the academic workload during the one-year period based on the student's needs and limitations.

Provisionally accepted students with an ACT Composite, Reading, or English Score of less than 15, may only enroll as *Spiritual and Professional Development* students until they have demonstrated satisfactory academic progress (SAP) by completing their first semester of study with a cumulative GPA of at least 1.75 (2.0 for sophomores and above).

Provisionally accepted students who complete their first year of studies with a cumulative GPA of at least 1.75 (2.0 for sophomores and above) may continue in their programs of study without restriction.

Provisionally accepted students who enroll in less than 12 hours may still receive the following scholarships: Honor Camper, Fishermen's Crew, Campus Visit, and Rocky Mountain Round Robin Bible Bowl.

Readmission

Former students who have not been enrolled at Summit Christian College for two or more consecutive semesters who desire to re-enroll must reapply for admission through the admissions department and be accepted for enrollment. Readmitted students are under the current catalog at the time of readmission.

Readmission Variance for Members of the Uniformed Service:

Students, who experience an interruption in their education due to military service, may re-enroll without completing the standard re-admission process. These students will be allowed to return to the degree program in which they were registered previously without any loss of credit. Tuition and fee will match those of the current students in the same program. The student will be re-enrolled in the next available term. A student must provide notice of the interruption to the Registrar's office in advance unless doing so would compromise their mission. Returning students will need to contact the Registrar's Office to be re-enrolled once their service is complete. Documentation may be needed to complete the re-enrollment request. SCC will defer to 34 CFR § 668.18 - Readmission requirements for servicemembers for further direction as needed.

Section 3: Financial Information

Summit Christian College fully understands the dangers associated with debt, and in particular, student debt, for those serving in vocational and non-vocational ministry. Therefore, Summit Christian College strives to keep its tuition and fees affordable, so that departing students entering ministry can serve freely with minimal debt associated with the cost of their education.

Tuition and Fees[1]

Tuition Costs	
Degree Seeking	$250 per credit hour – Beginning Fall of 2026
Spiritual and Professional Development	Single course: $375; Multiple courses: $250 per credit hour
Audit	$50 per credit hour (Alumni $100 per 3-hour course)
Dorm Rent Per Semester	
Small Single	$1175
Super Single	$1650
Additional Per Semester Fee	
Library Fee	$5 per credit hour
IT Fee	$10 per credit hour
YMCA Membership[2]	
Single (18-25 years of age)	$136
Single (26 years and older)	$156
Single (head of household)	$196
Two Adult Household	$232
One Time Fees	
Application Fee	$35
Freshmen Orientation Fee	$50
Graduation Fee	$100
Access Card	$10
Deposits	
Dorm Reservation / Damage Deposit	$150
Dorm Key Deposit	$5
Mailbox Key Deposit	$5
International Student Fee	$100 per semester

Computers and Logos Programs

All incoming Summit Christian College degree and certificate-seeking students must purchase a Logos Library and Feature Set through the College. First-year students must purchase a one-year subscription to Logos Pro. Returning students are highly encouraged to purchase the Logos Pro subscription. Students already owning a "Gold" library from Logos updated to the latest version do not need to

[1] *All prices subject to change.

[2] YMCA membership prices are set by the Scottsbluff YMCA and are subject to change at the beginning of each semester.

purchase the Library.) Students pay ½ the purchase price for two consecutive semesters. After the second installment, the Library and Feature Set licenses will transfers to the student.

All degree and certificate-seeking students must have a laptop computer capable of running the program. Students who qualify for FSA may include the purchase of the software and a reasonably priced laptop computer (up to $1,500) as a part of the cost of attendance.

Computer Requirements

Students will need either a Windows or Mac operating system. Chrome books will not run the Logos Bible software.

(*Students who do not make two consecutive payments for the purchase of the software, forfeit their first installment and SCC retains the license*).

Federal Student Aid (Title IV Funds) Academic Eligibility

Many students enrolled at Summit Christian College are eligible to receive Federal Student Aid. Students may use the following policies to determine their academic eligibility. Please note that in some instances, the academic eligibility requirements for Federal Student Aid are more rigorous than the standard academic policies of the College. Academically eligible students must contact the Financial Aid office to find out more information about their eligibility and to initiate the application process for Federal Student Aid.

Summit Christian College applies Federal Student Aid funds to the student's bill within three business days of receipt of the funds. If the student has a credit balance after all scholarships, waivers, and FSA funds have been applied to the student's current bill, the College will pay the student the credit balance within 14 days.

Enrollment Status

To receive Federal Student Aid, students must:

- Have completed the admissions process and been accepted as a student.
- Be enrolled as a degree-seeking student in courses that will lead to the desired degree.
  - Different FSA programs have different requirements for course loads. Some require students to be enrolled at least half-time (6 credit hours). Other FSA programs only require that students be enrolled in at least one course that is a part of the student's degree program. Summit Christian College verifies that the students meet the minimum enrollment requirements during the application process.
- Start attending classes.
- Maintain Satisfactory Academic Progress toward their degree as defined below.

Satisfactory Academic Progress

To be eligible for Federal Student Aid, all students regardless of the academic program or full-time/part-time status must make satisfactory academic progress (SAP) towards the completion of their degrees. Summit Christian College measures SAP qualitatively (cumulative grade point average) and quantitatively (pace of completion).

Qualitative Eligibility

In order to maintain qualitative eligibility students must maintain the following cumulative grade point average (CGPA)

- 1.75 CGPA for students who have completed 29 or fewer credit hours

- 1.875 CGPA for students who have completed between 30 and 61 credit hours
- 2.0 CGPA for students who have completed more than 62 credit hours.

Quantitative Eligibility

In order to maintain quantitative eligibility students must satisfy the following two requirements.

- **Completion Rate:** Complete a minimum of 67% of the credit hours attempted (rounded up to the next whole number). The following formula is used to determine the student's actual completion rate: Cumulative Completed Credit Hours ÷ Cumulative Attempted Credit Hours. To remain eligible, the percentage must be above 67%
- **Pace:** Be on track to complete the program within 150% of the length of the program as measured in credit hours. For example, a student in the Bachelor of Arts in Biblical studies must complete the required 128 credit hours per the Academic Catalog. The student would be eligible for FSA for up to 192 attempted credit hours in order to complete the 128. However, once it becomes mathematically impossible to complete the degree program within the attempted 192 credit hour limit, the student would no longer be eligible for FSA.

  The following chart specifies the maximum number of credit hours an otherwise eligible student could attempt at Summit Christian College in each degree before losing FSA eligibility.

Degree	Maximum Attempted Credit Hours
Associate of Arts (Biblical Studies)	93 (62 X 150% = 93)
Associate of Arts (Christian Studies)	93 (62 X 150% = 93)
Bachelor of Arts (Biblical Studies)	192 (128 X 150% = 192)
Bachelor of Science (Biblical Studies)	192 (128 X 150% = 192)
Bachelor of Science (Christian Studies)	102 (68 X 150% = 120)

  The following formula is used to determine the mathematical possibility of completing the degree within the maximum attempted credit hour limit.

$$\frac{\text{Total Attempted Credits + Remaining Needed Credit Hours for Degree}}{\text{Required Hours for Degree}}$$

  Example A. A student has attempted 145 credit hours and has to earn 9 more credit hours to earn a bachelor's degree. (145 + 9) ÷128=120.3%. Students remain eligible as long as the pace is under 150%.

Clarifications

Failing Grades.

Qualitatively, a failing grade is worth zero in CGPA calculations.

Quantitatively, a failing grade counts as attempted, but not completed, credit hours in the above formulas.

Incomplete Grades. When a student receives an "Incomplete" at the normal end of a course, and the Incomplete grade will keep the financial aid department from making an accurate evaluation of SAP, SCC may require the student to receive a final grade before future Title IV can be credited.

Quantitatively, only the final course grade affects the student's CGPA.

Quantitatively, the final course grade affects how the course is treated. When the final course grade is an "F", the school follows the "failing grades" procedure for completed and attempted credit hours.

Withdrawals. Students who drop a course between weeks 3 and 11 will receive either a VWP or VWF on their transcripts. Summit Christian College treats campus courses dropped within the first two weeks and online courses dropped in the first week as schedule changes. Students may not drop a course after week 11.

Qualitatively, dropped courses do not affect the CGPA.

Quantitatively, all dropped courses count as attempted, but not completed, credit hours in the above formulas.

Course Repeats. Under some circumstances, students may repeat a course that they previously passed in order to raise the course grade or CGPA (See Course Repeat Policy in the Academic Catalog). FSA is available for the first repeat of a course.

Qualitatively, only the subsequent course grade affects the cumulative CGPA.

Quantitatively, when a student repeats a course, the initial course credit hours and the subsequent course credit hours count as attempted credit hours in the above formulas, but only the subsequent course counts as completed credit hours.

Transfer Credits. Students may transfer in credits hours from another institution (2.0 or higher) toward a degree at Summit Christian College.

Qualitatively, only the grades received at Summit Christian College affect the CGPA.

Quantitatively, credit hours transferred in toward a degree at Summit Christian College from another institution count as attempted and completed credit hours in the above formulas.

Changing Degree Status. Qualifying non-degree seeking students may change their status to degree-seeking (regular student). Additionally, degree-seeking students may change their degrees.

Qualitatively, all grades received at Summit Christian College affect the CGPA.

Quantitatively, all attempted and completed credit hours received at Summit Christian College count in the above formulas.

Evaluation

Summit Christian College evaluates the Satisfactory Academic Progress of all students receiving FSA funds qualitatively and quantitatively at the end of each semester. If a student fails to maintain Satisfactory Academic Progress as defined above, the following actions take place:

FSA Warning

The student is placed on FSA Warning for one payment period. While on warning, the student may continue to receive FSA funds. At the end of the period, the student must again meet the qualitative and quantitative SAP requirements.

FSA Suspension

If a student fails to meet SAP requirements at the end of the warning period, the student is placed on FSA Suspension. While on FSA Suspension, students are ineligible to receive FSA funds. The FSA

suspension will last until FSA eligibility is reestablished by again meeting the qualitative and quantitative SAP requirements.

FSA Suspension Appeal

If there were documented extenuating circumstances that directly contributed to a student's failure to meet SAP during the warning period, the student may appeal the suspension. Examples of extenuating circumstances include an extended absence due to personal injury or illness, death of an immediate family member (same household), or a similar event. In order to successfully appeal the suspension, the student must present:

- evidence that he or she was making the necessary academic progress to meet the SAP eligibility requirements prior to the event or after the event, and that it is only the event that caused the extenuating circumstances that kept the student from achieving the SAP eligibility requirements.
- a statement saying that the extenuating circumstances that contributed to the student's failure to meet SAP requirements have been resolved.

A student who unsuccessfully appeals an FSA Suspension remains on suspension until they again meet the qualitative and quantitative SAP requirements.

FSA Probation

A student who successfully appeals an FSA Suspension is placed on FSA probation for one payment period. While on probation, the student may continue to receive FSA funds. At the end of the period, the student must again meet the qualitative and quantitative SAP requirements. A student not making satisfactory academic progress at the end of the probation period loses financial aid eligibility and is placed on FSA Suspension.

Notification of Changes in FSA Eligibility

The Financial Aid Office notifies students via email when an SAP evaluation reveals that a student is no longer eligible for FSA, or goes on FSA Warning or Suspension. Additionally, the office notifies students via email of the results of a student appeal of a suspension.

Reestablishing FSA Eligibility

In order to reestablish FSA Eligibility, a student must become compliant with all eligibility and SAP requirements stated above.

FSA Warning, Probation, and Suspension apply to FSA eligibility and funding. Students receiving FSA funding are subject to all Summit Christian College academic policies concerning Academic Warning, Probation, Suspension, and dismissal including those policies that require mandatory tutoring, limited academic workloads, and limited outside employment for students failing to meet the stated acceptable academic standards (See the Academic Policies of the Academic Catalog—especially the Academically at Risk and Academic Discipline policies).

Return of Title IV Funds

Title IV funds are awarded with the expectation that a student will attend classes for the duration of the period for which funds were awarded. When a student withdraws from all courses, regardless of the reason (including dismissal from the college), the student may no longer be eligible for the full amount of Title IV funds originally awarded.

When to Perform a Return Calculation

Summit Christian College performs a return of Title IV calculation when any student who received, or was eligible to receive, Title IV funds withdraws from all courses prior to completing the semester. The exceptions are:

- The student never began attendance at the College.

  Students that never began attendance in any classes at Summit Christian College are not eligible for Title IV funds. If a disbursement was made prior to determining that the student never began attendance, all funds must be returned.

- The student has only received Federal Work-study funds.

When a student withdraws from courses and yet remains in at least one Title IV eligible course that is a part of the student's program of study, and the student is otherwise eligible for Title IV funds, Summit Christian College does not do a return calculation. However, there would be adjustments to the amount of Title IV funds based on changes in enrollment status.

Determining Withdrawal Date

Summit Christian College uses course attendance records to determine the date of withdrawal in the following manner:

- When a student withdraws from all courses through the registrar's office, the last date the student attended any class is the date of withdrawal.
- When the College dismisses a student, the last date the student attended any class is the date of withdrawal.
- When a student unofficially withdraws from all courses through non-attendance of all courses, the last date of attendance in any course is the date of withdrawal.

If a student fails all courses in a semester, Summit Christian College must document that the student completed the semester. If attendance cannot be documented, the College treats the situation as an unofficial withdrawal.

Summit Christian College will complete the determination of withdrawal date no later than 14 days after the student ceased attendance.

Determining the Withdrawal Date in Online Modular Coursework.

For students taking supplemental online modular courses, Summit Christian College uses the last day the student participated in an academic activity or contacted the professor with a course-related question as the date of withdrawal.

Determining the Percentage of Title IV Funds Earned

When a student receiving Title IV funds withdraws from all Title IV qualifying courses at Summit Christian College, the College must determine whether or not the student has earned the Title IV Funds. In making this determination, the College uses the number of days a student has been in attendance during the semester.

Summit Christian College uses the following formula for calculating the percentage of Title IV funds a student has earned.

Number of Calendar Days Completed in the Semester
÷ Total Number of Calendar Days in the Semester (minus breaks of 5 days or more)
Percentage of Semester Completed (percentage of funds earned)

Earned Funds

When a student withdraws, stops attending classes, or is dismissed from Summit Christian College after 60% of the semester has passed, Title IV funds are considered earned and no funds need to be returned.

Unearned Funds

When a student withdraws, stops attending classes, or is dismissed from Summit Christian College before 60% of the semester has passed, the funds are considered unearned, and the College returns and/or distributes funds to the students in accordance with Return to Title IV Funds policies.

The following examples illustrate situations of earned and unearned funds.

Example A: A student withdraws on the 45th day of a 108-day semester.

	45	Number of calendar days completed in the semester
÷	108	Total number of calendar days in the semester
	41.67%	Percentage of the semester completed (percentage of funds earned)

Title IV funds are considered unearned since the student completed less than 60% of the semester, and Summit Christian College returns the unearned portion of the Title IV funds to their respective programs. In this case 58.33% (100 - 41.67 = 58.33).

Example B: A student was dismissed on the 75th day of a 108-day semester.

	75	Number of calendar days completed in the semester
÷	108	Total number of calendar days in the semester
	69.44%	Percentage of the semester completed (percentage of funds earned)

Since the student has completed 69.44% of the semester, the student has earned the entirety of the funds awarded, and no refund needs to be made.

Returns to Title IV and Post-withdrawal Disbursements

Unearned Funds

If a student who has not earned the Title IV funds withdraws, and a greater amount of Title IV funds have been disbursed to the student than the student has earned, the difference between what has been disbursed and what has been earned must be returned to the respective Title IV program.

Example C: A student has been awarded and received $1,500 in Title IV funds. The student withdraws after having completed 55% of the semester. Since the percentage is less than 60%, the student has not earned the funds. $675 (45% of the $1500 disbursed funds) must be returned to the respective Title IV program.

Example D: A student has been awarded $1,500 and received $1,000 in Title IV Funds. The student withdraws after having completed 25% of the semester. Since the percentage is less than 60%, the student has not earned the funds. Even though the student was awarded $1,500, and only received $1,000, the student only earned $375. ($1500 X 75%= $1125 of unearned funds. $1,500 - $1,125=$375 of earned funds. $1,000 disbursed - $375 earned funds = $625.) Therefore, $625 from the disbursed funds must be returned to the respective Title IV program.

If a student who has not yet attended 60% of the semester withdraws, and the student has earned a greater amount of Title IV funds than the student has received, the student may be entitled to a post-withdrawal disbursement equal to the difference between what was disbursed and what was actually earned.

Example E: A student has been awarded $1,500 and received $550 in Title IV funds. The student withdraws after completing 55% of the semester. Since the percentage is less than 60%, the total funds are unearned. In this example, the student has earned $675 of the total amount that could have been

awarded but has only received $550. Therefore, the student may be entitled to a post-withdrawal disbursement of $125.

Earned Funds

If a student who has earned the Title IV funds withdraws, and the student has received the total amount of funds awarded, no refund is made.

> Example F: A student has been awarded and received $1,500 in Title IV funds. The student withdraws after completing 75% of the semester. Since the percentage is greater than 60%, the total amount awarded is earned, and no refund is made.

If a student who has earned the Title IV funds withdraws, and a lesser amount of Title IV funds have been disbursed to a student than the student has earned, the student may be entitled to a post-withdrawal disbursement equal to the difference between what was disbursed and what the student actually earned.

> Example G: A student has been awarded $1,500 and received $1,000 in Title IV funds. The student withdraws after completing 75% of the semester. Since the percentage is greater than 60%, the student has earned the total amount awarded. However, since the student has only received $1,000, the student may be entitled to a post-withdrawal disbursement of $500.

Student's Share

If a student's share of the unearned return of Title IV funds exists, the student will be notified and allowed 45 days from the date of determination to return the funds to Summit Christian College for deposit into the federal program's account. If the student does not return the amount owed within the 45-day period, the amount of overpayment will be reported to the U.S. Department of Education (DOE) and the student will be referred to the DOE for resolution of the debt.

If a student earned more aid than was disbursed to him/her, the institution would owe the student a post-withdrawal disbursement. The school must notify the student of his or her eligibility within 30 days of the withdrawal. Prior to making a post-withdrawal disbursement of Title IV funds associated with a loan, the student must give the College written permission to make the disbursement. For all other Title IV programs, the College will automatically make a post-withdrawal disbursement. The College makes all post-withdrawal disbursements within 120 days of the date the institution determined that the student withdrew.

Order of Return to Federal Student Aid Programs

Summit Christian College returns unearned funds received from Federal Student Aid programs within 45 days of the withdrawal date to their respective programs in accordance with the Return to Title IV Funds regulations in the following order:

1. *Federal Unsubsidized Direct Loan*
2. *Federal Subsidized Direct Loan*
3. *Federal PLUS Loan*
4. *Federal Pell Grant*
5. *Iraq Afghanistan Service Grant*
6. *Federal SEOG Grant*
7. *Other federal, state, private, or institutional aid*
8. *Student*

FSA Funds and Cooperative Programs

FSA funds are available to those students qualified in the cooperative program with Western Nebraska Community College through the WNCC Financial Aid office. Interested students should contact the WNCC Financial Aid office for specifics.

Payment of Tuition and Fees

100% of applicable fees, tuition, and dorm rent for the upcoming semester are due prior to attending classes.

In some cases, when a student is unable to pay 100% of his/her bill prior to the first day of classes, he/she may be allowed to enter into a payment plan with Summit Christian College. In such cases, 100% of applicable fees and 25% of tuition and dorm rent are due prior to attending classes and a payment plan will be established for the remaining balance. The balance of the total account must be paid in full prior to the end of the semester.

When a student enters into a payment plan with Summit Christian College, he/she must select one of the two following options in case he/she becomes delinquent:

(a) a valid credit or debit card on which the entire unpaid balance may be applied.

(b) a parent or other adult who is willing to assume the debt in the case the student becomes delinquent at which time the entire unpaid balance may be due.

Delinquent students in a payment program who do not comply with the terms of the contract may be dropped from all classes and required to move out of the dorm within 24 hours. Failure to pay all financial obligations may result in debts being turned over to a collection agency.

Summit Christian College will not register a student, confer a degree on a student, or provide a transcript to any student or former student who has any financial obligation to the College.

Scholarships

The following policies apply only to scholarships offered by Summit Christian College. Scholarships from other sources may have their own limitations.

Scholarships from Summit Christian College are available in five basic categories:

1. Awarded
2. Merit
3. Academic
4. Status
5. Need-Based

All scholarships are for tuition only. All students who receive scholarships are still responsible for fees.

Except for first-time freshmen enrolling in their first semester of post-secondary education, students may not receive more than one scholarship from any one category.

When a student receives multiple scholarships, the first scholarship will apply to the normal tuition rate. Each additional scholarship will be calculated on, and applied to, the remaining cost of tuition after the previous scholarship has been applied.

Scholarship forms are available on the SCC website or at the Financial Aid office.

Scholarship Qualifications

Awarded, Merit, Academic, and Status Scholarships

Students must be full-time degree-seeking students. Two exceptions to this policy are:

- new incoming freshmen students who have been provisionally accepted and are not full-time or degree-seeking are still eligible for Merit scholarships.
- All senior citizens (55 years or older) who are not on academic or character probation will receive a 50% tuition waiver when enrolling in courses for credit.

Scholarships do not apply to online courses from third-party sources.

Returning students must have fulfilled their Mentored Ministry and chapel requirements and not be on academic or character probation.

Need-Based

Students must be degree-seeking students who have fulfilled their Mentored Ministry and chapel requirements and are not on academic or character probation.

Awarded Scholarships

Awarded Scholarships are available to returning full-time degree-seeking returning students only.

Awarded Scholarships do not apply to online from third-party sources.

Students are to submit completed applications to the Financial Aid Office along with all supplemental material. Students who fail to submit complete applications or supplemental material are not eligible for the scholarship.

Awarded Scholarship applications and supplemental material are due at the Financial Aid Office by December 1 for the spring semester and May 1 for the fall semester.

Mason Ministry Scholarship: Up to 25% tuition for one semester

The Mason Ministry Scholarship is available to qualifying returning students. The scholarship is awarded based upon the student's Christian character and present and future plans for Christian service. Applicants must submit the following information to the Financial Aid office:

- a completed application,
- a 500-word essay that includes a description of (1) the career you would like to pursue, (2) present and future plans for Christian service, and (3) the characteristics that you consider most important in a Christian leader.
- a letter of reference from a teacher, counselor, employer, minister, or a member of SCC faculty or staff that addresses the applicant's character and plans for Christian service.

Merit Scholarships

Merit Scholarships are available to full-time degree-seeking students.[3] Merit Scholarships do not apply to online courses from third-party sources. Freshmen enrolling in their first semester of post-secondary education may receive multiple Merit scholarships for up to nine (9) credit hours.

Honor Camper Scholarship: Three (3) credit hours.

The Honor Camper Scholarship is for students who have been recognized as an Honor Camper and awarded a scholarship by a Summit Christian College representative at a Christian youth camp. The scholarship is valid only for a student's first semester of post-secondary education in the year following high school completion. To receive the scholarship, students must submit the following information to the Recruitment Services office:

- a completed Scholarship Acceptance form, and
- documentation or verification showing they have been awarded the scholarship.

SCC Mission Trip High School Scholarship: Three (3) credit hours.

High school students who successfully complete a mission trip with Summit Christian College are automatically awarded the SCC Mission Trip High School Scholarship. The scholarship is valid only for a student's first semester of post-secondary education in the year following high school completion. To receive the scholarship, students must submit the following information to the Recruitment Services office:

- a completed Scholarship Acceptance form, and
- documentation or verification showing they have been awarded the scholarship.

Campus Visit Scholarship: Three (3) credit hours.

Summit Christian College awards the Campus Visit Scholarship to students who have arranged an SCC campus visit through the Recruitment Services office. The campus visit includes participating in classes, devotions, and other school activities. For future dorm students, the visit should also include an overnight stay in the dorms as a part of their visit. To receive the scholarship, students must submit the following information to the Recruitment Services office:

- a completed Scholarship Acceptance form, and
- documentation or verification showing they have been awarded the scholarship.

SCC Senior Scholarship

Limitations

1. Senior Scholarships do not apply to online or directed study courses.
2. Students may only receive the Scholarship during the final academic year prior to receiving a bachelor's degree.
3. The Scholarship covers a maximum of 16 credit hours per semester for students in the Bachelor of Arts and Bachelor of Science in programs of study.

[3] New provisionally accepted incoming freshmen students may still be eligible for Merit Scholarships.

4. The Scholarship covers a maximum of 10 credit hours per semester for students in the Bachelor of Science in Christian Studies program who have completed a minimum of 32 credit hours at SCC.
5. Students who fail a required course during their final academic year must retake the course at their own expense prior to receiving their intended degree.
6. Students who fail a non-required course during their final academic year must make up any deficit of credit hours at their own expense prior to receiving their intended degree.
7. Students who fail to meet all graduation requirements after having received the scholarship are disqualified from future funds through the senior scholarship.

Qualifications

1. Students must have a pattern of collegiate achievement that demonstrates that they can complete all graduation requirements during the duration of the scholarship including all academic and mentored ministry requirements.
2. Students must have a cumulative GPA of 3.0 at the end of the academic year prior to receiving the Senior Scholarship.
3. Students had to be full-time students for the previous two consecutive semesters prior to receiving the scholarship.
4. Students must have an average GPA of 3.5 for the two consecutive semesters prior to receiving the Senior Scholarship.
5. Students receiving a scholarship in the fall semester must maintain a 3.5 GPA in order to maintain the scholarship for the spring semester.
6. Transfer Students in a bachelor program who have completed a minimum of 60 credit hours at Summit Christian College are eligible for a full-year scholarship. Those who have completed a minimum of 48 credit hours are eligible for a scholarship during their final semester.
7. Students must follow the application process to qualify for the scholarship.

Application

1. Senior Scholarship applications are available on the SCC website or at the Financial Aid office.
2. Students applying for a two-semester Scholarship (fall/spring semester) must submit a complete Senior Scholarship application to the Financial Aid office by May 1st of the semester prior to their last academic year.
3. Students applying for a one-semester scholarship (spring) must submit a complete Senior Scholarship application to the Financial Aid office by the 1st of December.

Academic Scholarships

Summit Christian College places great importance on academic excellence, and awards scholarships to new incoming full-time degree-seeking freshmen and full-time degree-seeking returning students who have excelled academically.

Academic Scholarships do not apply to online or directed study courses.

President's Scholarship:

The President's Scholarship is available to new incoming full-time degree-seeking freshmen enrolling in classes during the academic year following their high school graduation.

- The President's Scholarship is awarded to students who attain the following academic achievements:
  - 25% tuition for a 23 ACT score (or equivalent SAT) and an accumulative GPA of 3.0
  - 50% tuition for a 25 ACT score (or equivalent SAT) and an accumulative GPA of 3.5
  - 100% tuition for a 27 ACT score (or equivalent SAT) and an accumulative GPA of 3.75

To receive the President's Scholarship, qualifying students must submit the following information to the Financial Aid office:

- a final high school transcript confirming the student's final GPA and ACT or SAT score.

Academic Dean's Scholarship: One-semester tuition scholarship (Partially funded by Mason Ministry Scholarship Fund)

The Academic Dean's Scholarship is awarded each semester to returning full-time degree students based on academic achievement for the previous semester as a full-time student. SCC automatically applies the scholarship to the student's bill after all grades have been finalized.

- 10% tuition waiver for those students who maintained a minimum GPA of 3.5
- 20% tuition waiver for those students who maintained a minimum GPA of 3.75
- 25% tuition waiver for those students who maintained a minimum GPA of 3.9

Status Scholarships

Ministry and Apprenticeship Tuition Waivers

Minister Tuition Waiver: 50% tuition waiver for qualifying students in full-time ministry enrolled in six (6) or more credit hours.

Apprenticeship Tuition Waiver at SCC-Supporting Church: 50% tuition waiver for qualifying students in an approved SCC-apprenticeship program at an SCC-supporting church enrolled in nine (9) or more credit hours.

Apprenticeship Tuition Waiver at a non-SCC-Supporting Church: 25% tuition waiver for qualifying students in an approved SCC-apprenticeship program at a non-SCC-supporting church enrolled in nine (9) or more credit hours.

Qualifications

- SCC must have documentation that the students are in full-time ministry or enrolled as apprentices.
- Students must be in good academic and character standing
  - Students must maintain a 2.0 semester GPA after the initial semester. If a student's semester GPA falls below 2.0, they will be ineligible for the waiver until they have completed one full semester with a GPA of 2.0 or higher.
  - Students placed on character probation will lose their tuition waiver. To requalify, the student must make a written appeal to the Academic Dean and Deans of Students, and they must unanimously agree to reinstate the waiver.
- When a qualifying student has less than the minimum required hours remaining to complete their degree, they will still remain eligible for the waiver as long as they take all the remaining hours in their final semester.

Ministry Dependent Tuition Waivers: Summit Christian College awards Status Scholarships to qualifying ministry and missionary dependents.

- Dependents of Missionaries: Up to 25% Tuition Waiver based on financial need.

- Dependents of Ministers: Up to 25% Tuition Waiver based on financial need.
- Dependents of Full-time Employees at Sister Christian Colleges: 100% tuition waiver through their junior year. Qualifying dependents are eligible for the senior scholarship for their final academic year. (Limited to two awards per year)

Senior Citizen Tuition Waivers: 50% Tuition Waiver for *for credit* courses (not required to be full-time or degree-seeking)

To receive the Ministry Dependent or Senior Citizen tuition waivers, students must submit the appropriate Scholarship form completed to the Financial Aid Office along with financial information. Returning students must submit a complete Status Scholarship application by April 1 for the following year. New students must declare their status and submit a Status Scholarship application during the application-acceptance process.

Needs-Based Scholarship

Phoebe Scholarship

When funds are available, Summit Christian College awards the Phoebe Scholarship to students who have a documented financial need. To receive the scholarship, students must submit a completed Phoebe Scholarship form to the Financial Aid office. Additionally, students must meet the following requirements:

- be a degree-seeking student,
- request a double occupancy room if living in the dorms,
- be employed an average of at least 20 hours per week,
- not be on Academic or Character Probation,
- have completed all Mentored Ministry and chapel requirements (returning students only), and
- be available to cheerfully volunteer hours of work to Summit Christian College.

Dormitory Rent

Students rent dormitory rooms for an entire semester. Therefore, dormitory rent is non-refundable after a student takes occupancy. Students who move out of the dormitory prior to the end of the semester are responsible for the entire semester's rent. (Refund policy does not apply to veterans)

Dormitory Reservation / Damage Deposits

Students pay a Dorm Reservation fee by the first Monday in July for the fall semester or the first Monday in December for the spring semester. After paying the reservation fee, students may select a room type. Summit Christian College will retain the reservation deposit as a Damage Deposit once students take occupancy. The College will use the deposit to pay for any replacements, repairs, or damages to College property caused by the student. Summit Christian College will bill students for the total cost of damages, repairs, or replacements when the damage deposit is insufficient.

Damage Deposit Refunds. Summit Christian College will refund the balance of unused dorm damage deposits to students after students have completed the check-out procedure.

Refund Schedule

Students withdrawing from college courses or withdrawing completely from the College are entitled to a tuition refund based on the schedule below. Fees and dorm rent are non-refundable. The date of

withdrawal will be determined by the day the student turns in the completed withdrawal form to the registrar's office.

Withdrawal from individual classes.

Prior to the end of the second week of classes	100%
Prior to the end of the third week of classes	80%
Prior to the end of the fourth week of classes	60%
Prior to the end of the fifth week of classes	40%
Prior to the end of the sixth week of classes	20%
After the sixth week of classes	none

Withdrawal from the College.

Prior to the end of the first week of classes	100%
Prior to the end of the second week of classes	80%
Prior to the end of the third week of classes	60%
Prior to the end of the fourth week of classes	40%
Prior to the end of the fifth week of classes	20%
After the fifth week of classes	none

SCC will pay the refunds within thirty (30) to sixty (60) days after **all** paperwork has been turned in to the Financial Office and recorded.

When a student withdraws from the College and the refund is less than the outstanding bill, he/she is still responsible for the outstanding balance. In this case, the outstanding balance is due on the day the student withdraws unless the student makes other arrangements with the College administration.

Students who are dismissed from Summit Christian College are not entitled to a refund of tuition or fees for monies paid. Dismissed students are financially responsible to pay any outstanding bills. The balance is due on the day the student is dismissed unless the student makes other arrangements with the College administration.

An exception to this refund policy will be made for students receiving VA benefits (see "Veterans" below).

Student Financial Responsibility

Students with an outstanding bill may not re-enroll for classes. Students will not be recommended for graduation until they have made a satisfactory settlement of all financial obligations to the College.

Veterans

Various Summit Christian College courses are approved for the education of veterans. Students who qualify under the Veteran's Act may secure proper forms for making an application for benefits from their local veteran's administration office or they may be obtained from the SCC general office or online. Widows and war orphans and wives of 100 percent disabled veterans may also receive VA benefits.

This College maintains the following policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or other eligible person fails to enter the course, withdraws, or discontinues from the course at any time prior to completion:

Should a veteran or other eligible person fail to enter a course, withdraw, or be discontinued from it any time prior to its completion, they will be charged, pro-rata, in terms of tuition, fees, and other charges, only for that portion of the course taken; all other monies will be refunded. For example: if a student withdraws from a course at the end of the fourth week of a sixteen-week semester, he/she be would be responsible for one-fourth of the tuition for the class and any additional funds paid would be refunded to the student.

Veterans Benefits and Transition Act of 2018 Compliance Policy

Consistent with the Veterans Benefits and Transition Act of 2018, Section 3679 of title 38, United States Code, Section 103, Summit Christian College will not impose any penalties due to the delayed disbursement of a payment by the U.S. Department of Veteran Affairs on recipients of Chapter 31 and Chapter 33 VA Benefits. Summit Christian College will permit any covered individual to attend or participate in the course of education during the period beginning on the date on which the individual provides Summit Christian College a certificate of eligibility for entitlement to educational assistance under chapter 31 or 33, and ending on the earlier of the following dates: 1) The date on which payment from the VA is made to the institution or 2) 90 days after the date the institution certified tuition and fees following the receipt of the COE (Certificate of Eligibility).

Additionally, Summit Christian College will not require that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to Summit Christian College due to the delayed disbursement of funding from the Department of Veterans Affairs under chapter 31 or 33. A Covered Individual is any individual who is entitled to educational assistance under chapter 31, Vocational Rehabilitation, or chapter 33, Post 9/11 GI Bill® benefits, and has been verified by the school certifying official as benefit eligible. This requirement is limited to the portion of funds paid by VA.

"GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA)".

Veterans Satisfactory Progress

Veterans at Summit Christian College must make satisfactory progress in the areas of grades, attendance, conduct, and performance. Information on Satisfactory Academic Progress and attendance is located in the Academic Catalog. Information on conduct and performance policies is located in the Student Handbook. In addition, any veterans receiving Financial Aid must maintain Satisfactory Academic Progress (SAP) in compliance with Federal Student Aid policies as outlined in the Academic Catalog.

Text Books

Students are required to provide their own Bibles and textbooks for classroom work. Summit Christian College provides a textbook list for all classes when registration opens for the following semester. Some professors may require textbooks to be purchased in Logos. Whenever textbooks are available in Logos, the College encourages students to purchase books from Logos. Otherwise, students purchase books from the vendor of their choosing. Students must have all of the required textbooks for the classes in which they are enrolled unless otherwise stated by the professor.

Publications

Summit Christian College is listed in the following publications:

College Facts Chart – The National Beta Club, Spartanburg, S. C.

Schools Approved for the Enrollment of Veterans and War Orphans – State of Nebraska Department of Education

Education Directory – (Higher Education), U.S. Government

Section 4: Student Life

The College reserves the right to establish rules and regulations consistent with its expectations regarding student academic endeavors, social behavior, spiritual development, and ethical responsibilities. (See the Student Handbook for rules and regulations.)

Conduct

Summit Christian College places great emphasis on maintaining a spiritual atmosphere in all facets of its activities. Student conduct must always be of a high Christian level. Every opportunity is sought for the furtherance of a wholesome social life. The Christian atmosphere of a student body committed to Christian service, a strong spirit, and a friendly and happy fellowship tend to lead the students of Summit Christian College toward a high Christian standard of conduct.

Maintaining a Positive Christian Environment

The New Testament calls all believers to respect one another as brothers and sisters in Christ, as well as to respect those who are in authority over us. As we strive to become Christ-like and maintain a positive Christian environment, Summit Christian College fully expects all students to show proper respect for one another and show proper respect toward the faculty, staff, and administration of the College. SCC has the right to take disciplinary action against any student who acts in the following manner.

1. Acts or speaks against another student in a malicious or vindictive manner.
2. Acts antagonistically, or is hostile or defiant toward any member of the faculty, staff, or administration.
3. Spreads strife and discord.

Attendance at Summit Christian College is considered a privilege. This privilege may be withdrawn if any student fails to cooperate with the rules and regulations of the College, with its purposes and ideals, or other students.

Chapel

Chapel services are designed to be an important part of the college experience. These services are developed around the student's need to share, to be encouraged, and to be challenged. During the services, the student will be uplifted by the singing, the quiet moments of prayer, the inspirational messages of visiting speakers, the involvement of classmates, faculty, and administrators. Chapel services are held at 11:00 am on Wednesdays each week.

Summit Christian College requires all full-time students and all degree/certificate-seeking students to attend chapel. Students in a bachelor's degree program must pass a minimum of 8 semesters of chapel, or pass one semester for each semester in a program for transfer students or students who complete a program at an accelerated rate. Students in an associate degree program must pass a minimum of 4 semesters of chapel, or pass one semester for each semester in the program for transfer students or students who complete the program at an accelerated rate. Students in the Certificate in Christian Foundations program must pass a minimum of 2 semesters of chapel, or pass one semester for transfer students who complete the program in one semester.

Chapel Attendance Policy

Students pass or fail chapel based on their attendance.

Students attending classes on the Gering campus must attend chapel services on campus. The Deans of Students take roll at chapel to confirm attendance. Any Gering campus student who has more than two unexcused absences from chapel services in a semester will receive a "no pass". A student who

receives a “no pass” for chapel will be placed on probation and will be required to attend every chapel session in the following semester. Failure to do so may result in dismissal from Summit Christian College. A student may appeal a “no pass” in writing to the Dean of Students if any unusual circumstances contributed to the excessive absences.

With prior approval from the Dean of Students, part-time Gering campus students in a degree program may be exempt from Chapel when there is a work or home schedule conflict. In lieu of attending chapel, the exempt student must provide documented evidence of regular church attendance. Prior to approval from the Dean of Students, part-time students are required to attend chapel. If a part-time student receives a “no pass” because of absenteeism, he/she cannot request an exemption.

Distance education, degree-seeking students fulfill chapel requirements through attendance at a local congregation. Students must attend 14 congregational activities during the semester to receive a “pass” grade. Students must submit a log of activities and dates to the Deans of Students by the last day of the semester.

Students who fail to meet the requirements shall receive a “no pass”. A student who receives a “no pass” will be placed on probation, and must fulfill the congregational activities attendance policy in the following semester. Failure to do so may result in dismissal from Summit Christian College. A student may appeal a “no pass” in writing to the Dean of Students if any unusual circumstances contributed to the excessive absences.

Devotions

Personal Meditation

Each student is encouraged to develop a daily habit of spending quality time meditating on God’s revealed Word.

Group Devotions

Morning devotional gatherings are planned for 8:50 am Tuesday through Friday for the entire student body in the commons area. Members of the faculty, staff, and student body are scheduled to lead the assembly.

Dormitory devotions are student-led and take place at 10:00 pm on Monday evening. All dormitory residents must attend. Non-dormitory residents may attend. After devotions, residents not on restrictions may leave the dormitory until curfew.

Students are encouraged to meet for prayer, worship, and Bible study as long as the time and place are not in conflict with any College program or policy.

Mentored Ministry

Mentored Ministry is a “hands-on” focused, practical dimension of Summit Christian College’s educational program. It is designed to integrate academic exercise with practical ministry in an observable and evaluative environment, which will enable the student to develop through a variety of ministry activities. The three-fold objectives of the program are as follows:

1. Guide the student in actual service and worship for the glory of God.
2. Provide the student with a practical dimension of learning as an important part of the educational program.
3. Challenge the student through interaction with an academic advisor to grow in Christ.

Further details of the Mentored Ministry program are provided in the Mentored Ministry Handbook.

If a student fails to complete the Mentored Ministry program requirements, he/she may petition the Academic Dean for possible alternative ways to fulfill the requirement.

Degree and certificate-seeking students enrolled in classes only through the Summit Bridge may fulfill the Mentored Ministry requirements through their service in their local congregations. Said students must submit a statement to their academic advisors that: (1) identifies a mentor or accountability partner, and (2) learning objectives for the semester. At the end of the semester, Summit Bridge only students must submit a second statement identifying the progress they made toward their goals. The second statement must include a signature from the student and the mentor or accountability partner.

Student Employment

Employment opportunities are numerous in Scottsbluff / Gering with businesses looking favorably upon SCC students as employees. Classes are held primarily in the morning hours and evening hours, giving ample opportunity for part-time employment. Students should be careful not to allow a job to interfere with the successful completion of their program at the College.

Students should not work more than 30 hours a week unless they are maintaining above-average scholastic marks. If a student is placed on academic probation, the Academic Dean may require the student to reduce the number of hours of outside employment.

When changing or dropping employment, every effort should be made to maintain the goodwill of the employer.

Mailing Address

The mailing address for SCC is 2025 21st Street, Gering, NE 69341. All mail is distributed to individual mailboxes located in the foyer. Incoming mail is normally distributed Monday through Friday by noon. There is no mail distribution on weekends or holidays.

Organizations/Activities

Athletics

Summit Christian College offers a program of athletics, primarily through its association with the Scottsbluff YMCA. Activities include basketball, volleyball, exercise programs, racquetball, swimming, etc.

As a part of an arrangement between the YMCA and SCC, all full-time students are required to purchase a YMCA membership. Part-time students are not required to purchase a YMCA membership, but they do have the option. See page 15 for YMCA membership fees.

Any student or group of students who desire to participate in an organized sporting activity through the YMCA or other local groups in the name of Summit Christian College must have the approval of the College administration.

Music Ensembles and Outreach Teams

Music ensembles provide an opportunity for students with the gift of music to use their talents in ministry. Other types of outreach teams include drama teams and camp teams that travel to various churches and summer church camps.

Each group representing the College must have faculty sanction and faculty sponsorship. Sponsors are selected to oversee and are responsible for the group's activities and schedule. Members of music ensembles and outreach teams may not accept invitations to perform or schedule performances without the consent of the group sponsor. The College retains the right to supervise the content of any program and the kind of music performed by any group of students representing the College.

Students representing Summit Christian College are expected to meet all the scholastic, moral, and spiritual standards prescribed.

Student Leadership Council

Mission Statement:

Student Leadership Council enhances student life through planning activities, communicating ideas, and serving the student body of Summit Christian College.

Offices:

President, Vice President, Secretary, Treasurer, and five additional representatives (one from each of the following: Senior, Junior, Sophomore, Freshman, and Bridge students.

Please see the Student Handbook for a detailed description of the Student Leadership Council

Grievance Policy

Informal Grievance Process

Disagreements or difficulties may occur even among Christian students and faculty. It is the desire of Summit Christian College that such circumstances may be resolved in the spirit of the teaching of Jesus Christ (Matthew 18:15-18). This informal process begins when parties involved address concerns personally "with each other." If a second step is required, the issue should be presented to the Academic Dean. In the event the situation remains unresolved, the matter may be taken to the President's Cabinet. Having followed these steps, a student who is not satisfied with previous attempts to resolve the problem may begin the formal grievance process.

Formal Grievance Process

1. The grievant will submit a typewritten document to the President's Cabinet through the Administrative Assistant to the President, stating the nature of the complaint, the evidence on which it is based, the action that has already been taken to resolve the matter, and the action desired. The Administrative Assistant must turn the typewritten document over to the President's Cabinet within seventy-two (72) hours of receiving the document.
2. The President's Cabinet (President, Academic Dean, Director of Operations, Dean of Students Committee, and others when called upon) will appoint a Grievance Committee of no less than three uninvolved people, including a President's Cabinet member and a Trustee, to investigate and consider the grievance. If a member of the President's Cabinet is an involved party, this member will dismiss himself/herself from the discussion of the grievance. The President's Cabinet must appoint this committee within one week after receiving the written complaint.
3. The work of the Grievance Committee will take no longer than one month.
4. After prayerfully investigating all pertinent information, the Grievance Committee will then consider options and recommend action to the President's Cabinet.
5. After receiving the recommendations from the Grievance Committee, the President's Cabinet must notify the grievant within one week of its decisions. The President's Cabinet will notify the grievant in writing regarding its decision and/or action required of the grievant and other parties involved.
6. Should the President's Cabinet's conclusion and/or required action not be acceptable to the grievant or parties involved, he/she, or they, may appeal to the President whose decision will be final. The grievant must make the appeal within one week to the President in writing. If the President is involved in the grievance, then the grievant may appeal to the Executive Committee of the Board of Trustees. The grievant has one week to appeal the decision to the Executive Committee of the Board of Trustees.

Student Complaints Against Postsecondary Institutions

Nebraska's Coordinating Commission for Postsecondary Education is responsible for responding to formal complaints against public, independent non-profit, and most proprietary institutions of higher education that offer degrees in Nebraska. While the Commission has limited authority over colleges and universities, and cannot offer legal advice or initiate civil court cases, Commission staff will review submitted complaints and work with student complainants and institutions. **Please note that the Commission cannot, by law, review complaints related to course grades, academic sanctions, or discipline/conduct matters.**

Nebraska's Coordinating Commission for Postsecondary Education encourages students to take the following steps prior to contacting their office:

STEP 1

If a student has concerns related to classroom situations or administrative actions, he/she should contact the faculty or staff member(s) with whom he/she has a conflict. It may be possible to resolve the concerns without the need for formal institutional action. If the student's complaint is not resolved through this action, he/she should contact the program chair or dean. If the student's complaint is not resolved satisfactorily, or if the complaint cannot be resolved by contacting the faculty/ staff member(s) or chair/dean, the student should proceed to STEP 2.

STEP 2

The student should file a grievance following the College's grievance policy (see Academic Catalog: Grievance Policy). If the student is unable to resolve the complaint in this manner, he/she should proceed to STEP 3.

STEP 3

The student must complete the Commission's Student Complaint Form (available at http://www.ccpe.state.ne.us/PublicDoc/Ccpe/Complaint.asp). After receiving a complaint through our complaint form, Commission staff will review the submitted materials and contact the submitter for any required additional information or clarifications. The Commission will then send a copy of the complaint to Summit Christian College and ask for a response within three weeks. After receiving the College's response, Commission staff will determine whether the institution's student complaint process has been followed and exhausted and what additional steps or follow-up may be taken. The Commission will inform both parties involved in the complaint.

If a student has additional questions about the complaint process or wants to clarify that the individual complaint is reviewable by the Commission, please feel free to contact the office at (402) 471-2847.

Nebraska's Coordinating Commission Postsecondary Education's Complaint policy is available at http://www.ccpe.state.ne.us/PublicDoc/Ccpe/Complaint.asp.

Special Events

Several special events are held annually at Summit Christian College. These activities contribute to the overall spirit of campus life and serve to enrich the student's education.

Convocation – A formal gathering marking the beginning, and setting the spiritual tone, for the school year.

School Advance – Get acquainted time held either at the Wildcat Hills or Trails West YMCA camp.

Family Day - A special day on campus when all students are encouraged to invite their parents, grandparents, or other family members to class.

Praise Banquet – During the fall, the school hosts a praise banquet for local community, church, and business leaders.

Missions Trip – A week-long mission trip for SCC students.

Fall Fling – High School students are invited to the SCC campus for a weekend spiritual retreat.

Awards Ceremony – Held the week before Commencement. This evening honors the accomplishments of all students during the school year, especially those who are graduating from SCC.

Commencement – Held at the end of the spring semester, this ceremony stands as the time in which degrees and certificates are conferred on students graduating from SCC.

Summit to Summit – A community-run/walk and health fair held annually at the end of the school year.

Golf Tournament – During the summer, SCC hosts a regional golf tournament as a means to raise funds.

Counseling

Academic advisors and the Dean of Students provide guidance and counseling services to assist students in making decisions about educational plans, personal needs, vocational goals, and life orientation.

Sexual Harassment

Summit Christian College prohibits harassment of one member of the College community by another member of the College community based on sex. Any member of the College community who feels that he/she has been subjected to sexual harassment should immediately report the matter to the Dean of Students.

Health Services

Each student is responsible for providing the student's own health and accident insurance. Health services are available at area hospitals and clinics.

Disabled Students

Summit Christian College seeks to follow federal regulations regarding students with disabilities by providing reasonable accommodations or modifications necessary for academic success.

Student Responsibilities

1. Qualify for admission to the College on the same basis as all other applicants.
2. Notify the Academic Dean about the disability. This should be done as soon as possible after the student is admitted. This will enable the College to make any necessary adjustments to accommodate the student's needs.
3. Provide adequate evidence to the Academic Dean of the nature of the disability. The student must have a physical or mental impairment that substantially limits one or more major life activities, have a record of such impairment, or be commonly regarded as having such impairment.
4. Meet all the academic standards for the program in which he/she is enrolled.

College Responsibilities

1. The Academic Dean will verify the disability and then suggest appropriate modifications that need to be made in order to accommodate the student.

2. Some accommodations which may be made might include special seating arrangement/location, use of personal tape recorders to record the class, limited tutoring, etc.

Some accommodations that are not reasonable include any modifications that would fundamentally alter the nature of an academic program or constitute an undue financial or administrative burden on the College, pass/fail grades, excusing tardiness or lack of preparedness, lowering passing scores, unlimited tutoring, etc.

Library Resources

The Summit Christian College library provides students and faculty with learning resources and services necessary to fulfill the College's mission and achieve its program learning objectives. As a specialized collection, the library is tailored to support the curricula of Biblical, theological, and Christian ministry studies. Holdings include over 17,000 works (books, ebooks, and other resources) as well as current subscriptions to periodicals and newspapers. Patrons have access to thousands of additional materials online via NebraskAccess, an online database service. The library is a member of the Western Nebraska Library System. Students can also easily use facilities at public and community college libraries nearby.

Students have twenty-four-hour access to electronic databases and e-books. During the school year, library hours are:

Monday – Friday	6:00 am – Midnight
Saturday	8:00 am – Midnight
Sunday	Noon - Midnight

Students should refer to the Library Handbook for Students to obtain detailed information on services, resources, policies, and procedures.

Special Library Collections

The College library has been the recipient of many valuable volumes that have been donated by friends of the College. We gratefully acknowledge the following gifts:

The Ellwood Beeman Collection
The Christian Martin Collection
The Floyd Hopper Collection
The H.E. Fletcher Collection
The El Paso School of Missions Library
The Ted Addington Collection
The Howard Roseberry Collection
The Doyle Kinney Collection

Students should refer to the Library Handbook for all Library rules and regulations.

Section 5: Academic Policies

Additional Educational Opportunities

Cooperative Program with Western Nebraska Community College (WNCC)

Scottsbluff, Nebraska

Since the fall of 1986, students enrolled at Summit Christian College have had the opportunity to obtain dual associate degrees: one from SCC and the other from WNCC.

The original cooperation agreement was amended in 2013. The principles of the original agreement and the 2013 addendum are given below.

Effective June 20, 1986

1. Students dually enrolled at WNCC and SCC, whether Nebraska residents or non-residents, will be admitted to and registered for courses and accorded the same rights and privileges as all other students enrolled in the institution set forth in the current policies and procedures for that institution.
2. Students dually enrolled at WNCC and SCC will be subject to the current financial policies, procedures, and charges for each institution for the respective courses of that college for which they are registered.
3. SCC students taking courses at WNCC need to follow the WNCC admission and registration procedures and vice versa.

Students should check with the registrar's office for a list of current courses that will transfer between institutions.

Students enrolled at WNCC and SCC may live on SCC if they are taking at least 8 hours between the two institutions and at least three hours at SCC. Students enrolled at WNCC and SCC are eligible for SCC outreach teams.

Family Educational Rights and Privacy Act (FERPA)

As students progress from applicant to graduate, Summit Christian College collects and maintains personal information on each student in his/her educational records. FERPA is a federal law (20 U.S.C. § 1232g; 34 CFR Part 99) that gives students the following fundamental rights with respect to their education records:

- The right to inspect and review their student educational records.
- The right to request the amendment of their student education records when the student believes the records are inaccurate or misleading.
- The right to limit disclosure of personally identifiable information in their student educational records except to the extent that FERPA authorizes disclosure without consent.
- The right to file a complaint with the US Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. Complaints may be filed at:

Family Policy Compliance Office
US Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

Furthermore, FERPA protects the privacy of the information in the educational records against unauthorized disclosure. However, FERPA allows schools to disclose information in the students' education records to the following parties or under the following conditions without consent. (34 CFR § 99.31):

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena; and
- Appropriate officials in cases of health and safety emergencies.

FERPA treats the following student information as directory information: name, local address, permanent address, email address, telephone number, degree or certificate program, class standing, (senior, junior, sophomore, freshman), participation in officially recognized activities and sports, Mentored Ministry activities, dates of attendance (current enrollment status, full-time or part-time), degrees and awards received, most recent previous school attended, class schedule, and class roster.

As directory information, Summit Christian College may disclose any of the above information without student consent. Students may exercise their right to not have directory information released by submitting a letter to the registrar's office that states what directory information may not be released.

Class recordings are FERPA protected and may not be shared with anyone other than students enrolled

in the class without consent from all individuals identifiable in the recording.

Students may authorize Summit Christian College to disclose information from their educational records to parents, guardians, or other interested third parties. FERPA release forms are available at the finance office.

International Student Policy

All international students are required to meet with the Designated School Official (DSO) during the first week of classes each semester. At this time the student must bring relevant required documents for their studies as an international student. Students will provide a current address and contact information. Students are also required to bring proof of payment for classes or proof of ability to pay for the semester. If proof of ability to pay is not made the student may not be permitted to stay enrolled in classes beyond the add/drop date.

Student Educational Records

Students may access current grade reports, unofficial copies of transcripts, and financial information at www.summitcc.net/myscc.

Students may request access to their educational records through the following offices:

- Academic records—Registrar
- Application Data—Registrar
- Discipline records—Dean of Students
- Financial records--Bookkeeper

Grading System and Credit Points

100 – 98%	A+		4.0 credit points per semester hour
97 – 93	A	Superior	4.0 credit points per semester hour
92 – 90	A-		3.7 credit points per semester hour
89 – 88	B+		3.3 credit points per semester hour
87 – 83%	B	High Pass	3.0 credit points per semester hour
82 – 80	B-		2.7 credit points per semester hour
79 – 78	C+		2.3 credit points per semester hour
77 – 73	C	Pass	2.0 credit points per semester hour
72 – 70	C-		1.7 credit points per semester hour
69 – 68	D+		1.3 credit points per semester hour
67 – 63	D	Low Pass	1.0 credit points per semester hour
62 – 60	D-		0.7 credit points per semester hour
Below 60%	F	Failure	0 credit points per semester hour

To graduate, a student must have twice as many credit points as required semester hours. Credit will not be given for a failing grade.

Credit Hour

A credit hour refers to a 50-minute time block occurring weekly for one semester. The following chart

identifies the possible variations in weekly class lengths based upon credit hours.

1 credit hour course:	1 fifty-minute class per week (excluding choir)
3 credit hour course:	3 fifty-minute classes per week,
	2 seventy-five minute courses per week
	1 one-hundred and forty-minute class with a 10-minute break.

Classes are designed so that there will be two hours of out-of-class work for each hour of class time. For example, students enrolled in a three-hour class should plan for six hours of out-of-class work during the week.

Student Classification

Degree Seeking Student

Students who have satisfactorily met all general application requirements, applied, been accepted, and are presently enrolled in classes are considered degree-seeking students unless they have been classified differently during the application and enrollment process. Degree-seeking students should declare the degree they are pursuing as soon as possible to assure quality academic advising. Degree-seeking students are further categorized as part-time or full-time students and have a class standing of Freshman, Sophomore, Junior, or Senior.

Non-Degree Seeking Student

Summit Christian College has three categories of non-degree-seeking students.

Spiritual / Professional Development Student. A non-degree-seeking student who is taking courses for credit for their own spiritual or professional development.

Spiritual and Professional Development students living in the dorm may not take more than 30 credit hours. In order to continue taking classes, said students must become degree or certificate-seeking students.

Spiritual and Professional Development students who enroll in only one class per semester are charged a special tuition rate (See Tuition and Fees Schedule).

Special Student. A Spiritual / Professional Development Student who has not yet received a High School diploma (or passed a G.E.D. test). A special student may not receive a degree or accumulate more than 30 credit hours unless he/she becomes a degree or certificate-seeking student.

In some cases, Summit Christian College will allow special students to apply, enroll, and begin coursework toward a certificate or degree. In these cases, special student applicants must meet the General Admissions Requirements. After reviewing an application of a Special Student, SCC may grant provisional acceptance and establish deadlines by which the student must comply with the general admissions requirements. Students who have not reached their 18th birthday must have their parents permission to apply as a Special Students.

Special students will be categorized as full-time or part-time and have a class standing of Freshman.

Audit Student. A non-degree-seeking student who is enrolled in one or more college classes not for credit. An audit student is not required to do the class assignments. If an audit student chooses to take the course(s) he/she is enrolled in for credit, the student must re-enroll in the course(s) for credit within the first two weeks of the course.

Degree-seeking students, with the approval of their academic advisor, may elect to audit a course.

Non-degree seeking students continually remain under the current College catalog.

Full-time Student. Students enrolled in 12 or more semester hours for credit.

Part-time Student. Students enrolled in less than 12 semester hours of credit.

Gering Campus Student

A student who resides in the greater Gering area, registers for, and takes a majority of their classes at the Gering campus.

Distance Education Student

A student who resides outside of the greater Gering area, registers for, and completes course work via an alternative modality.

Class Standing

FRESHMAN: a student with 0-29 semester hours.

SOPHOMORE: a student with 30-61 semester hours.

JUNIOR: a student with 62-93 semester hours.

SENIOR: a student with 94 or more semester hours.

Academic Advisors

Summit Christian College assigns all degree-seeking students and full-time non-degree-seeking students an academic advisor. Academic advisors have a good understanding of the College's programs, course offerings, and course sequences. The advisors work with their students throughout their academic careers at SCC to ensure their academic success. Students must meet with their academic advisors prior to registering for classes and register for all classes through their academic advisors. Additionally, students must go through their academic advisors for all schedule changes. Normally, SCC assigns students an advisor after their initial enrollment, and they continue with the same advisor throughout their SCC career. The Academic Dean must approve all changes to the academic advising assignments.

Attendance and Tardies

To maximize student learning, students must attend all regularly scheduled class sessions, participate in classroom activities, and complete all coursework. The following paragraphs describe what it means to be counted as present in a class for on-campus and Bridge attendance.

Gering Campus Attendance. To be counted as present, students attending classes on the Gering campus must:

1. arrive in the classroom on time,

2. be appropriately dressed and presentable,
3. have their laptops and other learning resources with them, and
4 stay attentive and engaged in class activities throughout the class session.

The course professor has the right to count a student who arrives late as tardy and establish a classroom policy for when a tardy student is considered absent. Additionally, the course professor has the right to dismiss a student from class who violates numbers 2-4 and count the student as absent for the entire class period.

Summit Bridge Attendance. The Summit Bridge provides students an alternative way to attend academic classes offered on the Gering campus. Therefore, students must approach attendance over the Bridge as they would attendance on the Gering campus. To be counted present, students attending classes over the Summit Bridge must:

1. be logged into the established class meeting ID on time,
2. join the class from a well-lit, dedicated meeting space suitable for study, such as a table or desk with minimum background distractions,
    a. Video must be on,
    b. Microphones must be working (Headphones and microphones are required when background noise is present),
3. be appropriately dressed and presentable,
4. have other class learning resources with them
5. stay attentive and engaged in class activities throughout the class session.

As with on-campus attendance, the course professor has the right to count a student who arrives late as tardy and establish a classroom policy for when a tardy student is considered absent. Likewise, the course professor has the right to dismiss a student from class who violates numbers 2-5 and count them as absent for the entire class period. They may also shut off a student's video, mute their microphones, and allow them to continue monitoring the class but count them absent.

As a courtesy, students who are too ill to comply with the attendance policies above may request permission from the course professor to join the class over the Bridge with their video and microphone off; however, they are still considered absent.

Students who miss more than 15% (fifteen percent) of the total class meeting times are subject to dismissal from the course for excessive absences. Students dismissed from a course because of excessive absences receive an "F" for the course and are not entitled to a tuition refund.

Professors have the right to increase the number of absences for a particular course. In such cases, the professor must clearly state the variation in the course syllabus.

Professors have the right, but are not required, to make exceptions to the 15% policy in the case of absences because of extenuating circumstances.

Professors are responsible for maintaining accurate attendance records. Any student who believes he or she was incorrectly counted as absent may appeal a dismissal from a course. The appeal must be made in writing to the registrar's office within 24 hours of notification of the dismissal.

Military service or jury duty absences are not calculated into the 15%.

Gering Campus Students Attending Over the Bridge

Degree and certificate-seeking students living in the Scottsbluff / Gering area are required to enroll in On-Campus courses and attend classes at the Gering campus unless they meet one of the following:

- Internships. Gering campus students may enroll in Summit Bridge courses and attend class meetings via the Summit Bridge when enrolled in an internship outside the Gering area.
- Temporary Absences. Gering campus students enrolled in On-Campus courses may attend classes through the Summit Bridge during periods of temporary absence for reasons such as illness or travel. In such cases, the student must notify the professor and comply with the attendance policy above.

  Any Gering campus student who abuses this policy may lose permission to attend any class over the Bridge for the remainder of the semester. Abuse includes, but is not limited to, attending some classes over the Bridge due to illness and subsequently attending other classes or campus activities in person on the same morning.

Gering campus students enrolled in On-Campus courses who do not receive permission to attend class via the Summit Bridge may be removed from the class session or denied entry to the class session and counted as absent.

Tardies

Policy regarding tardiness shall be determined by the individual professor and set forth in the course syllabus. The professor may, at his/her discretion, count a given number of tardies equal to an absence. If a student is marked as absent and later arrives excessively tardy, the professor may elect to still count the student as absent.

Academic Integrity

Summit Christian College places a high priority on honesty, integrity, and biblical commitment to truth. Cheating, lying, plagiarism, and other forms of academic dishonesty will be treated as a violation of the moral code of Summit Christian College and the Scriptures.

Examples of plagiarism include the following:

a) submitting someone else's work as your own,
b) failing to use quotation marks or block quotes when quoting the work of another,
c) failing to include all cited sources in a Works Cited list,
d) including the ideas from a source without citing the source,
e) paraphrasing (restating the work of the original source) without citing the source.
f) giving false information about a source,
g) including so much of a source's words or ideas that the work is no longer your own even if you cite the source,
h) using the outline, main headings, or structure of another author without citing the source.

The policy extends to the use of AI tools. When students are allowed to use AI tools in the completion of an assignment, they must cite the AI tool used as a source following the latest guidelines published by MLA and any additional guidelines placed on the assignment by the professor. Students using AI tools to complete an assignment on which AI is not permitted will be in violation of this policy.

Students that violate this policy will receive a reprimand and may receive a zero (0) for the assignment. Summit Christian College may take the following steps for any student that continues to violate this policy: dismiss the student from a course with a failing grade, place the student on character probation, and/or dismiss the student from Summit Christian College.

Copyright Policy

Summit Christian College seeks to protect the rights of the owners of all copyrighted material and

uphold all copyright laws. This policy, therefore, establishes the *Fair Use* of copyrighted material by College personnel, students, and all others who would have access to or use copyrighted materials as a part of their relationship with Summit Christian College.

This policy addresses all copyrighted material in paper, digital, and all other formats. This policy covers materials used in the classroom, placed on the website, or used in any public performance. This policy does not cover material that is in the public domain or not protected by copyright. However, such material should be treated as copyrighted unless there is clear verification that it is not.

This policy does not set aside or diminish the Institution's Academic Integrity Policy or Computer Network Internet Policy. Consequently, all students are still subject to the above policies even if they have not violated copyright law.

Examples of copyrighted material include, but are not limited, to the following:

1. Literary and musical works,
2. Computer software,
3. Photographs, graphics, and artwork,
4. Architectural works,
5. Sound and audiovisual recordings.

For more information about copyright laws and Fair Use guidelines, please see the United States Copyright Law, Title 17, U.S. Code, 1976, and Fair Use of Guidelines of 1997.

Fair Use Guidelines. Those desiring to copy or distribute copyrighted material must get permission from the copyright holder before using it unless its usage falls under Fair Use guidelines. In determining if a use is fair, the following factors must be considered.

1. The purpose and character of the use, including whether such use is of a commercial nature or is for non-profit educational purposes. Even if its use is for non-profit educational purposes, users should not assume they have the right to make copies if the usage would keep copyright owners from receiving their rights. For example, a professor should not make photocopies of a textbook or a large portion of a textbook, for in doing so, the copyright holder does not receive any financial benefit that may have come through the purchase of the textbook (See factor 4).
2. The nature of the copyrighted work, with special consideration given to the intended purpose of the work. For example, copying materials for the classroom that were originally developed for educational purposes is less likely to be a fair use of the materials than copying materials that were intended for public consumption.
3. The amount and substantiality of a portion used in relation to the copyrighted work as a whole. This factor addresses both the proportion of the work that is copied as well as the significance of the copied portion. Frequently, copyright owners stipulate the amount of a work that may be copied without receiving permission.
4. The effect of the use upon the potential market for, or value of, the copyrighted work. This factor is the most critical one in determining fair use and serves as the basic principle for understanding the previous three factors. If the reproduction of a copyrighted work reduces the potential sale, and therefore, the potential profit of the copyright owner, the use should not be considered fair use.

Copyrighted Materials in Student Work. As students complete course assignments, they may be required to access and include copyrighted materials. When completing research and other assignments that would be submitted to the professor without any broader publication or dissemination, student work must adhere to Summit Christian College's Academic Integrity policy. When students complete assignments with wider dissemination, they must adhere to the copyright policy.

Copyrighted Materials in Instructional Use. In addition to the Fair Use guidelines, faculty and students should adhere to the following guidelines when using copyrighted materials for instructional purposes.

1. The distribution of the same photocopied materials should not occur every semester.
2. Only one copy is to be distributed to each student, which must become the student's property which the student cannot distribute or sell.
3. The materials must include a copyright notice on the first page of the portion of material photocopied.
4. Students cannot be assessed any fee beyond the actual cost of photocopying.
5. The amount of material should be reasonable in relation to the total amount of material assigned for one term of a course.
6. The effect of copying the material should not be detrimental to the market for the work.
7. Whenever possible, ensure that the library does own at least one copy of the work.

Faculty desiring to create course packs or use copyrighted material in the same course each semester should consider the following.

1. Take advantage of a vendor that clears copyright legally.
2. If you go directly to the copyright owner to receive permission, keep copies of the permission agreements, and include the permission on the first page of the material.
3. Normally, permission is given for use in a course for a semester. If possible, try to get permission for the course without a semester limit. If permission does include a semester limit, ensure that you secure permission prior to teaching the course each semester.
4. When feasible and advantageous, consider having the students purchase a copy of the materials.

Copyrighted Audio and Audiovisual Media. Users must secure public performance rights prior to showing copyrighted work on campus unless the work was purchased with public performance rights attached. The exception to this requirement is when the work is used in the classroom setting. The classroom setting extends to all courses listed in the academic catalog and orientation classes. When showing copyrighted material in the classroom setting, the following guidelines must be observed.

1. The use must be by instructors or by students.
2. The use is a part of the curriculum for a specific course and is confined to the members in the course or teaching activity.
3. The showing takes place in a classroom or other instructional venue.
4. The material shown is a legal copy that has been legally procured.

Daily Class Schedule

Under normal circumstances, all classes will follow the normal schedule given below. However, at times the administration may call for a "Short Schedule" so that a special meeting of the student body may take place during the morning hours. Short schedules will be announced ahead of time, and the normal attendance policy will be adhered to on days with a short schedule.

Normal Daily Schedule

1st Hour	7:30—8:50
Devotions	8:55—9:05
Break	9:05—9:30

2nd Hour	9:30—10:50
3rd Hour	11:00—11:50 (on Wednesdays, chapel services are scheduled to 12:00)
Choir/MM	12:00-12:50

Short Schedule

1st Hour	7:30—8:35
Devotions	8:40—8:55
Special	8:55—9:40
Break	9:40—9:50
2nd Hour	9:55—11:05
3rd Hour	11:10—11:55
Choir/MM	12:00—12:50

Evening Classes

Mondays, Tuesdays, and Thursdays	6:00—8:40 PM

Course Cancellation

During the first week of the semester, Summit Christian College may cancel courses due to insufficient enrollment. When the College does cancel a course, students may amend their schedules within the first two weeks of the semester.

Withdrawal from a Course

Students have the right to withdraw from a course during the first eleven weeks of the semester. Students may not drop a course after the end of the eleventh week.

Prior to withdrawing, students must discuss their desire to withdraw from the course with the course professor and their academic advisor. Afterward, students still desiring to withdraw from a course must notify the registrar of their intent. At that time, students will receive a drop slip from the registrar. Students withdrawing from a course must obtain the signature of the course professor and Academic Dean on the drop slip. Grades and attendance will still be recorded for the course until the student obtains the professor's signature. Completed drop slips must be returned to the registrar's office.

Withdrawing from a Course

1. Withdrawals during the first two weeks of the semester are treated as schedule changes. SCC will make allowances for online courses that have start dates that do not align with the published semester start dates. Registration for these online classes will remain open until the start date of the online course. Withdrawals during the first week of the course will be considered schedule changes.
2. Students may withdraw from a course from the third week through the eleventh week of the semester without it affecting their cumulative GPA.
    a. Students may not withdraw from a course after the end of the eleventh week of the semester.
    b. Students do not receive any credit for work completed in a course once they withdraw from a course.
    c. Students withdrawing from a required course must retake the course.

3. Students who withdraw from a course between the third and eleventh week of the semester and have a passing grade in the course at the time of withdrawal will receive a VWP (voluntary withdrawal passing) grade on their transcript.
4. Students who withdraw from a course between the third and eleventh week of the semester and do not have a passing grade in the course at the time of withdrawal will receive a VWF (voluntary withdrawal failing) grade on their transcript. Withdrawals do not affect the semester GPA or cumulative GPA.
5. Students who discontinue attending a class without formally withdrawing from the course are subject to dismissal from the course when they have missed 15% of the total class meeting times. In such cases, students will receive an F grade (see the Attendance Policy).

Students receiving FSA funding may jeopardize their FSA eligibility by withdrawing from a course. Please see Federal Student Aid Academic Eligibility/Satisfactory Academic Progress.

Academic Workload

Courses are designed so that students generally must spend two hours studying outside of class for each hour of class. For example, students in a three-credit-hour course should expect to study for six hours during the week.

Students in good academic standing can generally carry between 12 and 18 credit hours. The ideal full load for a student to complete all degrees in the specified time frame is as follows:

1st Year: 15 hours per semester

2nd Year: 16 hours per semester

3rd Year: 16 hours per semester

4th Year: 15 hours per semester

Students earning a bachelor's degree must complete an additional internship of 2 or 4 hours.

Students must carry the following cumulative GPA to enroll in more than 18 credit hours:

- For 19-21 hours, a student must have a 3.0 minimum GPA.
- For 22 hours, a student must have a 3.2 minimum GPA

Students may submit a written request to the Academic Dean for an exception to this policy. Exceptions need to be submitted each semester. Approved exceptions are kept on file in the Registrar's office.

Course Repeat Policy

Students who do poorly in a course may elect to repeat the course later. By repeating the course, students have the opportunity to remove course grades of C-, D+, D, D-, or F from their cumulative GPA, for only the most recent letter grade for a given course is used in computing cumulative GPA. However, the previous grade remains on the student's transcript, and it does affect the GPA of that semester.

Students who fail a required course must repeat the course in order to receive a certificate or degree.

Course Workloads, Due Dates, and Late Work

Faculty design academic classroom courses so that students have two hours of out-of-class work for each hour of class. The out-of-class work includes completing course assignments, preparing for future classes, and reviewing course material.

Course syllabi include due dates for course assignments that are not contingent on course progress. Using course syllabi and time management skills, students are responsible for developing a plan to

complete all assignments by the due dates.

Summit Christian College has a general policy of *No Late Work.* However, due to extenuating circumstances, such as medical and family emergencies, students may request an extension to the stated due dates for major assignments. To request an extension, students must submit a completed *Due Date Extension Request Form* available in MYSCC Student Community Files to their course professor. The form includes the following information:

- The reason for the extension request,
- A description of the current progress with evidence,
- Proposed revised due date.

The course professor will either grant or deny the request. Faculty will forward all completed *Due Date Extension Request* forms to the Academic Dean.

Incomplete Work

Incompletes are discouraged. However, under certain circumstances, students may petition their professor for additional time to complete the work for the class. Students must present their petition before the end of the grading period. Students who receive an extension will receive an "I" grade. Students receiving an extension must complete all work within three weeks of the last day of the semester. If the work is not completed within the three-week period, the "I" becomes an "F".

In some instances, with the approval of the faculty member and the Academic Dean, the student may re-register and repay for the course, and then complete the requirements to receive credit for the course.

Credit by Examination

Summit Christian College accepts College Level Examination Program (CLEP), Defense Activity for Non-Traditional Education Support (DANTES), and other recognized credit-by-examination credits for equivalent general education courses. Credits-by-examination credits may be transferred to SCC if applicable to the student's specific degree program but will be limited to not more than 30% of the total hours required for the degree.

For more information about credit by examination see the Academic Dean.

Alternative Academic Modalities

Summit Christian College students may earn credit towards degrees and certificates through one of the following alternative academic modalities.

Summit Bridge

Summit Christian College offers its courses in a synchronous video and audio communications format called the Summit Bridge. Students enrolling in courses through the Summit Bridge must satisfy all program objectives, course proficiencies, and course requirements as stated in the course syllabi.

Independent Study

Through an independent study, eligible students may enroll in a Summit Christian College course not offered on the semester schedule. During the independent study, the student must satisfy all program objectives and course proficiencies as stated in the course syllabi. The professor of an independent study may alter the course requirements of the syllabus in order to fulfill the course proficiencies in the independent study format.

A student is eligible for independent study in the following circumstances:

- When a student needs a course for graduation that is not offered during the semester or is in conflict with another required course, the College may offer the course as an independent study or the student may request permission from their Academic Advisor to take the course as an independent study.
- When a student has a minimum of a 3.0 CGPA they may request permission from their Academic Advisors to take a course as an independent study during the summer session.
- When a student is enrolled in an internship that takes them away from the Gering area desires to take additional credit hours during the internship, they may request permission from their Academic Advisors to take additional courses as independent studies during the internship.

Courses are only available for independent study when a faculty member is available to teach the course. The Academic Dean must approve all independent studies prior to the student registering. All semester start and end dates apply to independent studies. Students may earn up to 25% of their degree requirements through independent study.

Directed Study

A directed study is an option for qualifying students to earn academic credit through directed guided research in Biblical or ministry studies beyond the courses offered in the Summit Christian catalog. Students enrolled in a directed study may earn 1, 2, or 3 credit hours depending on the amount of academic work involved in the study.

After a student has transcripted credit of 50% of the required hours for their degree or certificate program and has completed at least one semester at Summit Christian College, they are eligible for directed studies in the following circumstances:

- When a student is short credit hours for a required course, the College may offer, or the student request, that the missing hours be completed through a directed study rather than taking the course. For example, a student has transferred in 2 credit hours in apologetics. Rather than taking PHI3213 Apologetics, a student could request that they do a directed study for the additional credit hour.
- When a student has a minimum CGPA of 3.0 or received a minimum of a 3.0 in a related course, they may request permission to do an in-depth directed study in an area of theological or ministry interest. Examples:
    1. A student who completed BNT4713 Revelation with a 3.0 may request permission to do an in-depth study of apocalyptic literature for 3 credit hours.
    2. A distance education student who completed MMN3413 Christian Leadership Principles with a 3.5 may request permission to do an in-depth study on elders and eldership from a Biblical perspective for 2 credit hours.
    3. A distance education student with a CGPA of 3.3 who is serving as a youth minister may request permission to do an in-depth study of the historical trends in youth ministry that includes a historical overview and SWOT analysis of the trends for three credit hours.

To receive credit for a directed study, students must do the following:

1. Discuss the proposal for a directed study with their Academic Advisor.
2. With the approval of the Academic Advisor, submit a written request to the Academic Dean for approval to develop the directed study.
3. After receiving approval from the Academic Dean, seek out an advisor to oversee the directed study.

a. A faculty member or academically credentialed, faculty-approved advisor must serve as the study advisor.

4. Working with the directed study advisor, develop a written course of study that:
    a. identifies specific program objectives the study will fulfill,
    b. identifies specific course proficiencies that will ensure the student has achieved the program objectives,
    c. details the projects, papers, or other tasks that will be completed to fulfill the proficiencies,
    d. ensures that each credit hour will require a minimum of 48 hours of academic work,
    e. identifies the start and completion dates that fall within the semester start and end dates,
    f. serves as a syllabus for the directed study,
    g. includes the signature of the student and the directed study advisor that serves as a contract between the student, directed study advisor, and the College confirming that the directed study will be completed, graded, and transcripted per the approved course of study.
5. Present the written course of study to their Academic Advisor.
    a. After the Advisor approves the course of study, the Advisor will present it to the Academic Dean for final approval.
    b. When approved by the Academic Dean, the student will be allowed to register for the directed study
6. Complete the directed study within the time limits identified in the course of study.

Students may not enroll for more than 3 credit hours of directed study per semester without prior permission from the Academic Dean.

Degree-seeking students may earn up to 10% of their degree requirements through directed studies. Summit Bridge certificate students may fulfill up to three credit hours of electives through directed studies.

Online Courses

Summit Christian College offers a variety of online courses to help students fulfill degree requirements. Students may earn up to 20% of their degree through online supplemental courses.

The Student and Exchange Visitor Program (SEVP) limits the enrollment of F-1 international students to one online class per semester of not more than three credit hours.

Final Exams

Final exams are scheduled during the last week of each semester. Students who are unable to take the final exam at the scheduled time must make arrangements with their professor before the scheduled exam time. Students may request a change in the exam schedule if three or more exams are scheduled for the same day.

Graduating seniors must have all assignments and projects completed by the Monday before graduation. Graduating seniors are normally exempt from final exams during the semester just before graduation. However, a professor may require a senior to take a final exam if he/she is enrolled in a required class. In addition, a graduating senior may elect to take a final if he/she is failing the class and a passing grade on a final will be necessary for the student to complete the course. When graduating seniors take a final

exam, the final must be completed by the Monday before graduation.

Academic Appeal Policy

A student with grievances or a problem with the way a particular course is conducted or how grades are assigned should first seek a solution with the professor of the course within 10 days of receiving the grade report. If a satisfactory solution cannot be reached, the student should file a written appeal with his or her academic advisor to help solve the problem. The appeal to the academic advisor must be filed within 10 days of the professor's final decision concerning the student's appeal. The advisor then has 10 days to consult with appropriate parties and respond to the student.

If a satisfactory solution cannot be reached from the appeal to the academic advisor, the student may file a written appeal with the Academic Dean. The appeal to the Academic Dean must be filed within 10 days of the decision of the academic advisor concerning the student's appeal. The Academic Dean will have 10 days to notify the student of the final decision regarding the appeal. The decision by the Academic Dean is final and cannot be appealed.

Academically "At Risk"

Summit Christian College attempts to identify students who are "at-risk" of not achieving their academic goals. The College does this to increase the potential for academic success for those students through tutoring and counseling. The College may identify a student at risk by any one of the following criteria: GPA and/or ACT scores submitted during the admissions process, student self-reporting (initial interview or academic advising), past academic performance at SCC, having a grade in any one class lower than a 70% at weeks 4, 8, or 12 during the semester, or earning a final semester GPA below 2.0.

The Academic Dean or the student's academic advisor will meet with students who have been identified as "at-risk" to determine if a course of corrective steps needs to be employed and the degree of those steps.

Academic Progress

In order to maintain satisfactory academic progress at Summit Christian College, students must maintain a 2.0 semester GPA (1.75 for freshmen). Students that do not maintain satisfactory academic progress will be subject to the following academic discipline policies.

Academic Discipline

Academic Restriction

Students who have a 69% or lower in any course during the semester or have excessive absences (as determined by the professor) will be placed on Academic Restriction. Students placed on academic restriction will be notified via email by the Dean of Students or the Academic Dean. While on academic restriction, Summit Christian College may require students to participate in tutoring related to a specific course or general tutoring in study skills as a condition of continued enrollment. To encourage academic improvement, dorm students on Academic Restriction must be in the dorms or an on-campus study area by 10:00 PM Monday through Thursday evenings and midnight Friday through Sunday evenings. For corrective purposes, Summit Christian College reserves the right to limit the internet access of those students on academic restrictions. When a student raises all course grades above 69%, the student will be taken off Academic Restriction.

Academic Warning

Students who have a 69% or lower in any course at midterm will receive an official letter of Academic Warning. A copy of the letter will be placed in the student's file.

Summit Christian College may require students on Academic Warning to participate in tutoring related to a specific course or general tutoring in study skills as a condition of continued enrollment.

Academic Probation

Students who fail to maintain a 2.00 GPA (1.75 for freshmen) for a semester will be placed on Academic Probation for the next semester in which they enroll. Students on Academic Probation may be required to reduce the number of hours of outside employment, the number of academic hours during the probation period (generally this means no more than 12 hours of academic courses), or both. Academic probation applies to both part-time and full-time students.

Students on Academic Probation will not be allowed to participate in extra-curricular activities sponsored by the College without written approval from the Academic Dean

Students receiving any scholarship from Summit Christian College must maintain at least a 2.00 (1.75 for freshman) grade point average (figured at the end of each semester) to retain the scholarship. Students on Academic Probation will not qualify for SCC scholarships.

Summit Christian College may require students on Academic Probation to participate in tutoring related to a specific course or general tutoring in study skills as a condition of continued enrollment.

Students going on Academic Probation for a second time meet with the Academic Review Panel prior to the end of the first week of classes during the semester of probation to discuss their current academic situation and establish a plan for academic success.

Academic Suspension

If a student fails to raise his/her semester GPA to 2.00 (1.75 for freshman) during the semester of academic probation, he/she will be placed on a one (1) semester academic suspension. A student on academic suspension is not allowed to enroll in any classes during the suspension. A suspended student who shows a renewed interest and determination in academic studies may re-enroll at the end of the suspension. Before re-enrolling, the suspended student must meet with the Academic Review Panel to discuss the student's current academic position and establish a plan for academic success.

If a student re-enrolls after the period of suspension, he/she will be on Academic Probation for the next semester. Any student who fails to maintain a semester GPA of 2.0 after the suspension will be dismissed from Summit Christian College. A student who is dismissed for academic reasons must sit out an entire academic year, and then must reapply for admission to SCC. Any credits received previously will be treated as transfer credits. Academic suspension policies apply to both part-time and full-time students.

Right to Petition for Readmission

Students placed on academic suspension or academic dismissal may appeal the decision to the full faculty and Academic Dean for readmission.

Academic Review Panel

The Academic Review Panel works with students who are academically at risk. For this board, at risk is defined as:

- Any student with a CGPA of less than 2.0
- Any student who is going on academic probation for a second time.
- Any student desiring to re-enroll after an academic suspension.

The board consists of the Academic Dean, select full-time and core faculty, and the academic advisor of

a student at risk. The primary purpose of the board is to ensure that students at academic risk are fully aware of their academic situation and develop a mutually agreed-upon plan for academic success. The plan may include recommended courses, limited academic load, employment activities, and benchmarks for improving CGPA. Students who do not demonstrate the ability to succeed academically may be dismissed from the College.

Graduation

Summit Christian College holds graduation services annually at the end of the spring semester for all certificate and degree recipients. Students who satisfy all requirements for graduation prior to the annual services participate in the first graduation service following their completion. In order to receive a certificate or degree from Summit Christian College students must meet the following requirements:

1. Satisfy all application requirements for the student's chosen certificate or degree.
2. Satisfy all academic requirements for the student's chosen degree or certificate as stated in the catalog in effect at the time the student declared his/her degree intentions. Students who change their degrees must satisfy the degree requirement in effect at the time of the change. Students who are not enrolled for two consecutive semesters, other than for military service, must satisfy the degree requirements in effect at the time of their last re-enrollment.
3. Attain a minimum 2.0 cumulative GPA upon graduation.
4. Transfer students must complete at least 32 credit hours at Summit Christian College for a bachelor's degree and 16 hours for an associate degree.
5. Satisfactorily fulfill the requirements for the Mentored Ministry program and chapel.
6. Be in good character standing with the College at the time of graduation having demonstrated Christian faith and character to the administration and faculty.
7. Settle all financial obligations to the College by May 1st.
8. Complete all exit interviews and exit exams.
9. Declare their intent to graduate when registering for their final semester.
10. Be recommended for graduation by the faculty and Board of Trustees. Students on academic suspension or character probation or suspension will not be recommended for graduation.

Exit Examinations

Students completing their academic goals who are receiving a four-year degree are required to take an exit examination. The exam must be taken prior to commencement. The examination scores do not affect the student's grades or class standing.

Honors

In order to encourage academic excellence, the College has provided for the recognition of scholastic achievement in the following ways:

Dean's List

At the end of each semester, a list of full-time students (12 hours or more) who have a semester grade point average of 3.75 or above will be posted.

Honor Roll

At the end of each semester, a list of full-time students (12 hours or more) who have a semester grade point average of 3.50-3.74 will be posted.

Graduation Honors

Students who have achieved academic excellence will be given the following honors upon

granting of the bachelor's degree:

3.6 cum laude

3.75 magna cum laude

3.9 summa cum laude

Graduation and Placement Rates

Graduation Rates

Graduation rates refer to the percentage of first-time freshmen who have completed the academic program within six years. The following statistics are based on the freshmen class enrolling in fall 2016.

Four-year average Student-Right-to-Know graduation rate: 57%

Four-year average Student-Right-to-Know transfer-out rate: 0%

For more information on Summit Christian College's retention and graduation rates, please visit the National Center for Education Statistics College Navigator.

Placement Rates

Summit Christian College measures placement rates based upon graduating students' standing within the first six months after graduation and five years after graduation.

Associate Degree

Six Months

Year	Number of Graduates	Sought Higher Degree	Sought and Found Employment	Did Not Seek Employment
2025	1	0	2	0
2024	3	2	1	0
2023	2	1	1	0
2022	4	0	3	1
2021	1	1	0	0
2020	2			2
2019	1		1	
2018	4	4	0	0
2017	3	0	3	0
2016	3	1	2	0

Five Years

Year	Number of Graduates	Sought Higher Degree	Employed in Ministry or Field Related to Degree	Employed in Unrelated Field	Did Not Seek Employment	Did Not Find Employment in Related Field	Unknown
2025	2						
2024	3						
2023	2						
2022	4	1					
2021	4						
2020	2	1					1
2019	1	0	1	0	0		

2018	4	2	2	0	0
2017	3	0	1	0	1
2016	3	1	3	0	0

Bachelor's Degrees

Six Months

Year	Number of Graduates	Admitted to Graduate Program	Employed in Ministry or Field Related to Degree	Employed in Unrelated Field	Did Not Seek Employment	Did Not Find Employment in Related Field
2025	0	0	0	0	0	0
2024	1	0	0	1	0	0
2023	2	0	2	0	0	0
2022	0	0	0	0	0	0
2021	5	0	2	2	1	0
2020	2	0	1	1		
2019	3		1	1	1	
2018	1	0	1	0	0	0
2017	5	0	4	1	0	0
2016	6	1	2	3	0	0

Five Years

Year	Number of Graduates	Admitted to Graduate Program*	Employed in Ministry or Field Related to Degree	Employed in Unrelated Field	Did Not Seek Employment	Did Not Find Employment in Related Field	Unknown
2025	0						
2024	1						
2023	2						
2022	0						
2021	5						
2020	2		1				1
2019	3	1	2	0	0	0	0
2018	1	0	1	0	0	0	0
2017	5	0	1	2	0	0	2
2016	6	3	4	1	0	0	0

Current graduation and placement rates are also available on SCC's website at https://www.summitcc.edu/institutional-effectiveness.

Degrees

Summit Christian College offers a variety of degrees and certificates designed to prepare individuals to serve in ministry roles in the local church and around the world.

Bachelor of Arts: Major in Biblical Studies

A degree designed to prepare students for entry-level ministry positions, missions, or entry into a graduate school. The degree includes 12 hours of Biblical languages. The 128-credit-hour degree that can be completed in four years.

Bachelor of Science: Major in Biblical Studies

A degree designed to prepare students for entry-level ministry positions, missions, or entry into a graduate school. Students completing this degree may earn a degree with an emphasis on Family Education in the Church, Youth Education in the Church, Preaching and Teaching, Church Leadership, or Missions. The 128-credit-hour degree that can be completed in four years.

Bachelor of Science: Major in Christian Studies

A degree designed for students who have already received a BA/BS, AA, or have earned 60 transferable credit hours in the appropriate areas and desire a career or degree change so they may enter into ministry, missions, or Christian education. Students completing this degree may earn a degree emphasis in Family Education in the Church, Youth Education in the Church, Preaching and Teaching, Church Leadership, or Missions. Students with 60 transferable credit hours may earn this degree by completing 68 additional hours at SCC.

Associate of Arts in Biblical Studies

A degree designed for students who desire to complete a major in a field of study not available at Summit Christian College or serve in a local church program or a mission support role. Students can take many of their general education courses in a Christian environment and receive a solid Biblical foundation. The 62-credit-hour degree that can be completed in two years.

Associate of Arts in Christian Studies

A degree designed for students who would like to complete an associate degree at SCC and an associate degree at a community college or have completed an associate degree at another institution and are seeking an associate degree from a Christian college. The 62-credit-hour degree that allows students to transfer in general education courses and some electives from other institutions of higher learning, acquire Biblical knowledge, and develop a Christian Worldview through SCC courses.

Certificate in Christian Foundations

A course of study designed to give students who will be living, working, or studying in a secular environment the necessary knowledge and skills to stand firm in, and share, the Christian faith.

Program Objectives: Bachelor's and Associate Degrees

Summit Christian College has established four program objectives for all degrees.

1. Enhanced Communication Skills: Develop effective research, writing, and communication skills based on critical thought.
2. Spiritual and Professional Growth: Cultivate spiritual formation and Christian leadership qualities.
3. Comprehensive Biblical Competence: Attain a well-rounded grasp of Biblical knowledge and interpretive skills.
4. Biblical Interdisciplinary Studies: Examine principles and theories from interdisciplinary studies from a Biblical worldview.

The College has further defined the above list by identifying key proficiencies for each objective. Graduates receiving a Bachelor of Arts Degree in Biblical Studies will be able to demonstrate proficiency in all of the following areas. Graduates receiving Bachelor of Science Degrees in Biblical or Christian Studies will be able to demonstrate proficiency in all of the areas except 3.5. Likewise, graduates receiving associate degrees in Biblical or Christian Studies will be able to demonstrate proficiency in all areas except 3.5, but to a lesser degree.

Program Objective 1 - Enhanced Communication Skills: Develop effective research, writing, and communication skills based on critical thought.

1.1. Students will accurately represent reliable information, acknowledge sources, and avoid plagiarism in written and verbal communications.
1.2 Students will employ critical thinking skills, developing and analyzing arguments from a Biblical Worldview.
1.3 Students will consistently use appropriate writing styles, i.e., MLA, APA, etc.
1.4 Students will demonstrate command of the mechanics of writing.
1.5 Students will engage in the process of revising and editing to improve the clarity, coherence, and effectiveness of written work.
1.6 Students will use appropriate organizational structures and rhetorical devices to enhance clarity and coherence in all types of communication.
1.7 Students will develop clear and concise thesis statements to articulate the central argument of a presentation.
1.8 Students will critically evaluate the credibility, reliability, and relevance of sources.
1.9 Students will actively listen to others and demonstrate understanding through constructive criticism, discussion, and debate.
1.10 Students will articulate ideas, concepts, and arguments using appropriate language, presence, and vocabulary for the audience.
1.11 Students will integrate visual aids, technology, and multimedia resources to enhance oral communication effectiveness.

Program Objective 2 - Spiritual and Professional Growth: Cultivate spiritual formation and Christian leadership qualities.

2.1 Students will exhibit Biblical teachings in their lives, ministries, and spiritual formation.
2.2 Students will engage in spiritual disciplines as a part of their spiritual formation and ministry preparation.
2.3 Students will faithfully exegete Scripture.
2.4 Students will create sermons and lessons from Scripture.
2.5 Students will develop Biblical philosophies for diverse ministries of the Church.
2.6 Students will integrate a Christian worldview into the application of educational principles, curriculum design, classroom management, and the overall education process.

2.7 Students will apply (analyze) diverse strategies and techniques in evangelism and discipleship to facilitate holistic growth.
2.8 Students will demonstrate cultural competence, recognizing diverse perspectives and backgrounds to create learning environments that address the unique needs of a diverse ministry.
2.9 Students will adopt leadership, professional, and personal skills needed for effective day-to-day ministry.
2.10 Students will effectively use Logos Bible Software in study, ministry, and personal development.
2.11 Students will understand established methods and principles for sharing the gospel cross-culturally.

Program Objective 3 - Comprehensive Biblical Competence: Attain a well-rounded grasp of Biblical knowledge and interpretive skills.

3.1 Students will demonstrate the ability to identify and analyze various linguistic features in Scripture.
3.2 Students will integrate the analysis of the historical context and the literary context in interpreting Scripture.
3.3 Students will recognize various Biblical genres and explain how the genre influences interpretation.
3.4 Students will demonstrate the ability to define the meaning of Biblical words in context using appropriate Greek or Hebrew language tools.
3.5 Students will demonstrate comprehension of the basics of Hebrew and/or Greek vocabulary and grammar to aid in Biblical interpretation.
3.6 Students will articulate the purposes and advantages of the different types of translations.
3.7 Students will explain the process of preserving the text from autographs to contemporary translations.
3.8 Students will demonstrate a working knowledge of key Biblical characters, events, and geographical locations.
3.9 Students will articulate and defend from Scripture key doctrinal and theological tenets.
3.10 Students will critically analyze contemporary social issues through a Biblical worldview informed by Biblical competence.

Program Objective 4 Biblical Interdisciplinary Studies: Examine principles and theories from interdisciplinary studies from a Biblical worldview.

4.1 Students will have the background knowledge to find and discern the credibility of research associated with various social sciences and humanities through identifying and critiquing elements necessary for research.
4.2 Students will integrate various theories and concepts from social sciences and humanities into their personal and professional lives.
4.3 Students will be able to use various theories and concepts from social sciences and humanities to further understand the human experience and enhance their personal and professional interactions with others.
4.4 Students will be able to trace Christianity's historical and theological development, recognizing its interconnectedness with global history.
4.5 Students will identify pivotal events in Church history and the emergence of distinctive ideas, theological concepts, and practices stemming from these events and identify corresponding institutional expressions.
4.6 Students will integrate historical insights into contemporary leadership contexts, applying lessons gleaned from Church history to effectively navigate modern leadership challenges.
4.7 Students will identify predominate worldviews and contrast them with a Biblical worldview.

Bachelor's Degrees

Bachelor of Arts — Major in Biblical Studies

A degree designed to prepare students for entry-level ministry positions, missions, or entry into a graduate school. The degree includes 12 hours of Biblical languages. Students earning this degree must complete 128 credit hours in the required areas of study as outlined below. The degree can be completed in four years following the recommended course sequencing.

Required Courses	**Total hours 128**
General Education Studies	**42 Hours**
Communications	**9**
ENG1103 Composition and Grammar I	3
ENG1113 Composition and Grammar II	3[4]
COM2103 Communication Concepts	3
Humanities	**9**
HIS2203 History of the Ancient Near East	3
HIS2403 Reformation History	3
HIS3203 History of Restoration Movement [5]	3
Natural Science / Mathematics	**3**
MAT2103 Financial Management or Science	3
Social and Behavioral Science	**6**
PYS2103 Introduction to Psychology	3
SSC3203 Cultural Anthropology	3
Biblical Language Studies	**12**
LAN3213 & LAN 3223 Greek I, II	6
4233 Greek III & LAN4243 Greek IV, or LAN3312 Hebrew I & LAN3323 Hebrew II	6
General Education Electives	**3**
SCC course options include: CSL3103 Counseling; PYS3303 Educational Psychology, Music[6] (Choir, Guitar, Piano, Voice)	
Biblical / Theological Studies	**51 Hours**
General Biblical Studies	**12**
BGN1103 Origins and Development of Biblical Literature	3

[4] Transfer students who have three (3) credit hours of composition and can demonstrate research proficiency may fulfill the ENG1113 Composition and Grammar II requirement with an approved literature course.

[5] Students who are not from churches of the Restoration Movement may opt to do a directed study of the history of their faith community.

[6] Students may take up to four (4) credit hours of music as General Education electives. Additional credit hours in music are counted as Ministry electives.

BGN2103 Principles of Interpretation	3	
BGN3103 The New Testament's Use of the Old Testament	3	
BGN3213 Biblical Languages in Use	3	
Old Testament Studies		**9**
BOT1103 Old Testament Survey I	3	
BOT1113 Old Testament Survey II	3	
BOT3103 Pentateuch	3	
New Testament Studies		**18**
BNT1103 New Testament Survey	3	
BNT1203 Life of Christ I	3	
BNT1213 Life of Christ II	3	
BNT 2253 Acts	3	
BNT 3613 Hebrews	3	
BNT4313 Romans	3	
Theology and Philosophy		**3**
PHI3203 Apologetics		
Bible/Theology Electives		**9**
Ministry Studies		**35 Hours**
General Ministry Studies Courses		**18**
MCE1103 Introduction to Christian Education	3	
MMN1103 Logos in Use	3	
MMN2303 Personal Evangelism	3	
MMN2103Homiletics	3	
MMN3313 Christian Leadership Principles	3	
MMS2103 Introduction to Missions	3	
Mentored Ministry, Internships, and Chapel		**8**
MMM1110, 1020, 4210, 4220 Christian Involvement	NC	
MMM2022, 2021, 3211, 3221 Mentored Ministry	4	
Internship (MCE4502, 4; MMN4502, 4; MMS4502, 04)	4[7]	
CHP1010-4040 Chapel	NC	
Ministry Studies Electives		**9**

Course Sequence: Bachelor of Arts—Major in Biblical Studies

First Year

Fall Semester	**Spring Semester**
General Education	**General Education**

[7] Students who do not plan to enter vocational ministry may opt for a 2 hour internship and enroll in 2 additional hours of ministry credit.

ENG1103 Comp. & Grammar I	3
MMN1103 Logos in Use	3
Bible and Theology	
BNT1203 Life of Christ I	3
BOT1103 OT Survey I	3
Ministry Studies	
MCE1103 Intro to Christian Ed.	3
MMM1110 Christian Involvement	NC
	15

ENG1113 Comp. & Grammar II	3
Bible and Theology	
BGN1103 Origins & Development of Biblical Literature	3
BNT1103 New Testament Survey	3
BNT1213 Life of Christ II	3
BOT1113 OT Survey II	3
Ministry Studies	
MMM1120 Christian Involvement	NC

Second Year A

(When taking a Biblical languages course during a student's second year)

Fall Semester	
General Education	
MAT2103 Financial Management or Science	3
LAN3213 Greek 1 or	3
LAN3312 Hebrew	
History	3
Bible and Theology	
BGN2103 Principles of Interpretation	3
BGN3213 Biblical Languages in Use	3
Ministry Studies	
MMM Mentored Ministry	1
	16

Spring Semester	
General Education	
PYS2103 Intro to Psychology	3
LAN3223 Greek II, or	3
LAN3312 Hebrew	
Bible and Theology	
BNT2253 Acts	3
Ministry Studies	
MMN2303 Personal Evangelism	3
MMS2103 Introduction to Missions	3
MMM Mentored Ministry	1
	16

Second Year B

(When not taking a Biblical languages course during a student's second year)

Fall Semester	
General Education	
MAT2103 Financial Management or Science	3
History	3
COM2103 Communication Concepts or MMN2103 Homiletics	3
Bible and Theology	
BGN2103 Principles of Interpretation	3
BGN3213 Biblical Languages in Use	3
Ministry Studies	
MMM Mentored Ministry	1
	16

Spring Semester	
General Education	
PYS2103 Intro to Psychology	3
Bible and Theology	
BNT2253 Acts	3
Ministry Studies	
MMN2303 Personal Evangelism	3
MMS2103 Introduction to Missions	3
MMM Mentored Ministry	1
Elective	3
	16

Course Sequence Bachelor of Arts Third and Fourth Years

General Education	
COM2103 Communication Concepts	3
SSC3203 Cultural Anthropology	3
HIS2203 or HIS2403 History	3
HIS3203 History of the Restoration Movement	3
LAN4233 Greek III or LAN3313 Hebrew I	3
LAN4243 Greek IV or LAN3323 Hebrew II	3
General Education Electives	3
Bible And Theology	
BOT3103 Pentateuch	3
BNT4313 Romans	3
PHI3203 Apologetics	3
BNT3613 Hebrews	3
BGN3213 The New Testament's use of the Old	3
PHI3203 Apologetics	3
Bible Electives	9
Ministry Studies	
MMN2103 Homiletics	3
MMN3313 Christian Leadership Principles	3
MMM Mentored Ministry	2
MMM4210, 4220 Christ. Involv.	NC
Internship	4
Ministry Electives	9

Bachelor of Science — Major in Biblical Studies

A degree designed to prepare students for entry-level ministry positions, missions, or entry into a graduate school. Students completing this degree may earn an emphasis in Family Education in the Church, Youth Education in the Church, Preaching and Teaching, Church Leadership, or Missions. Students earning this degree must complete 128 credit hours in the required areas of study as outlined below. The degree can be completed in four years following the recommended course sequencing.

Required Courses	**Total hours 128**
General Education Studies	**30 Hours**
Communications	**9**
ENG1103 Composition and Grammar I	3
ENG1113 Composition and Grammar II	3[8]
COM2103 Communication Concepts	3
Humanities	**9**
HIS2203 History of the Ancient Near East	3
HIS2403 Reformation History	3
HIS3203 History of Restoration Movement[9]	3
Natural Science / Mathematics	**3**
MAT2103 Financial Management or Science	3
Social and Behavioral Science	**6**
PSY2103 Introduction to Psychology	3
SSC3203 Cultural Anthropology	3
General Education Electives	**3**
SCC course options include: CSL3103 Counseling; PYS3303 Educational Psychology, Music[10] (Choir, Guitar, Piano, Voice), SSC3103 Biblical Archaeology	
Biblical / Theological Studies	**51Hours**
General Biblical Studies	**12**
BGN1103 Origins and Development of Biblical Literature	3
BGN2103 Principles of Interpretation	3
BGN3103 The New Testament's Use of the Old Testament	3
BGN3213 Biblical Languages in Use	3
Old Testament Studies	**9**
BOT1103 Old Testament Survey I	3
BOT1113 Old Testament Survey II	3
BOT3103 Pentateuch	3

[8] Transfer students who have three (3) credit hours of composition and can demonstrate research proficiency may fulfill the ENG1113 Composition and Grammar II requirement with an approved literature course.

[9] Students who are not from churches of the Restoration Movement may opt to do a directed study of the history of their faith community.

[10] Students may take up to four (4) credit hours of music as General Education electives. Additional credit hours in music are counted as Ministry electives.

New Testament Studies	**18**
BNT1103 New Testament Survey	3
BNT1203 Life of Christ I	3
BNT1213 Life of Christ II	3
BNT 2253 Acts	3
BNT 3613 Hebrews	3
BNT4313 Romans	3
Theology and Philosophy	**3**
PHI3203 Apologetics	
Bible/Theology Electives	**9**
Ministry Studies	**35 Hours**
General Ministry Studies Courses	**21**
MCE1103 Introduction to Christian Education	3
MMN1103 Logos in Use	3
MMN2303 Personal Evangelism	3
MMN2103 Homiletics	3
MMN3103 Practical Ministries	3
MMN3313 Christian Leadership Principles	3
MMS2103 Introduction to Missions	3
Mentored Ministry, Internships, and Chapel	**8**
MMM1110, 1020, 4210, 4220 Christian Involvement	NC
MMM2022, 2021, 3211, 3221 Mentored Ministry	4
Internship (MCE4502, 4; MMN4502, 4; MMS4502, 04)	4[11]
CHP1010-4040 Chapel	NC
Ministry Studies Electives	**6**
Biblical or Ministry Studies Electives	**12 Hours**

Course Sequence: Bachelor of Science—Major in Biblical Studies

First Year

Fall Semester		Spring Semester	
General Education		**General Education**	
ENG1103 Comp. & Grammar I	3	ENG1113 Comp. & Grammar II	3
MMN1103 Logos in Use	3		
		Bible and Theology	
Bible and Theology		BGN1103 Origins & Development of Biblical Literature	3
BNT1203 Life of Christ I	3		
BOT1103 OT Survey I	3	BNT1103 New Testament Survey	3

[11] Students who do not plan to enter vocational ministry may opt for a 2 hour internship and enroll in 2 additional hours of ministry credit.

Ministry Studies	
MCE1103 Intro to Christian Ed.	3
MMM1110 Christian Involvement	NC
	15

BNT1213 Life of Christ II	3
BOT1113 OT Survey II	3
Ministry Studies	
MMM1120 Christian Involvement	NC
	15

Second Year

Fall Semester	
General Education	
MAT2103 Financial Management or Science	3
History	3
COM2103 Communication Concepts or MMN2103 Homiletics	3
Bible and Theology	
BGN2103 Principles of Interpretation	3
BGN3213 Biblical Languages in Use	3
Ministry Studies	3
MMM Mentored Ministry	
	16

Spring Semester	
General Education	
PYS2103 Intro to Psychology	3
Bible and Theology	
BNT2253 Acts	3
Ministry Studies	
MMN2303 Personal Evangelism	3
MMS2103 Introduction to Missions	3
MMM Mentored Ministry	1
Elective	3
	16

Third and Fourth Year

General Education	
COM2103 Communication Concepts	3
SSC3203 Cultural Anthropology	3
HIS2203 or HIS2403	3
General Education Electives	3
Bible And Theology	
BOT3103 Pentateuch	3
BNT4313 Romans	3
PHI3203 Apologetics	3
BNT3613 Hebrews	3
BGN3213 The New Testament's use of the Old	3
PHI3203 Apologetics	3
Biblical Electives	9

Ministry Studies	
MMN2103 Homiletics	3
HIS3203 History of the Restoration Movement	3
MMN3103 Practical Ministries	3
MMN3413 Christian Leadership Principles	3
MMM Mentored Ministry	2
MMM 4210, 4220 Christian Involvement	NC
Internship	4
Ministry Electives	9
Biblical or Ministry Electives	12

Bachelor of Science — Major in Christian Studies

A degree designed for students who have received an associate degree or higher or have earned 60 transferable credit hours in the appropriate areas and desire a career or degree change so they may enter into ministry, missions, or Christian education. Students completing this degree may earn an emphasis in Family Education in the Church, Youth Education in the Church, Preaching and Teaching, Church Leadership, or Missions. Qualifying students earning this degree must complete 68 additional credit hours at SCC in the required areas of study outlined below..

Required Courses	**Total hours 128**
General Education Studies	**33 Hours**
Transferred in from previous degree or college work in the following areas:	
Public Speaking	3
English	3
Math	3
Science	3
HIS3203 History of the Restoration Movement[12]	3
Humanities / Social Science	3
Behavioral / Social Science	3
General Education Electives	12
Biblical / Theological Studies	**39 Hours**
General Biblical Studies	**12**
BGN1103 Origins and Development of Biblical Literature	3
BGN2103 Principles of Interpretation	3
BGN3103 The New Testament's Use of the Old Testament	3
BGN3213 Biblical Languages in Use	3
Old Testament Studies	**3**
BOT3103 Pentateuch	3
New Testament Studies	**15**
BNT1203 Life of Christ I	3
BNT1213 Life of Christ II	3
BNT2253 Acts	3
BNT4313 Romans	3
New Testament Elective (BNT3000 or 4000)	3
Theology and Philosophy Studies (Select One)	**3**
PHI3203 Apologetics	3
THE3203 Comparative Religions	3
Bible/Theology Electives	**6**
Ministry Studies/Professional Studies	**26 Hours**
General Ministry Studies	**12**

[12] Students who are not from churches of the Restoration Movement may opt to do a directed study of the history of their faith community.

MCE1103 Introduction to Christian Education	3	
MMN1103 Logos in Use	3	
MMN3103 Practical Ministries	3	
MMN4303 Teaching and Preaching from the OT	3	
Mentored Ministry, Internships, Chapel		**8**
MMM2011, 2021, 3211, 3221 Mentored Ministry	4	
Internship (MCE 4502, 4; MMN4502, 4; MMS4502, 4)	4[13]	
CHP1010-2020	NC	
Ministry Studies Electives		**6**
Unrestricted Electives		**30 Hours**

Elective credits may be transferred in from another institution or earned at SCC

Course Sequence: Bachelor of Science—Major in Christian Studies

First Year

Fall Semester		**Spring Semester**	
Bible and Theology		**Bible and Theology**	
BNT1203 Life of Christ I	3	BGN1103 Origins and Development of Biblical Literature	3
Ministry Studies		BNT1213 Life of Christ II	3
MCE1103 Intro to Christian Ed.	3		
MMN1103 Logos in Use	3	**Ministry Studies**	
MMM2111 Mentored Ministry	1	MMM2121 Mentored Ministry	1
Student's Choice	6	**Student's Choice**	9
	16		**16**

Second and Third Year

Bible And Theology		**Ministry Studies**	
BGN2103 Principles of Interpretation	3	MMN3103 Practical Ministries	3
BGN3213 Biblical Languages in Use	3	MMN4303 Preaching and Teaching from the Old Testament	3
BNT2253 Acts	3	MMM3011, 3021 Mentored Ministry	2
BGN3103 The New Testament's Use of the Old Testament	3	Internship	4
BOT3103 Pentateuch	3		
BNT4313 Romans	3	Ministry Electives	6
PHI3203 Apologetics, or	3		
THE3203 Comparative Religions	3		

[13] Students who do not plan to enter vocational ministry may opt for a 2 hour internship and enroll in 2 additional hours of ministry credit.

Bible Elective	6

General Education

HIS3203 History of the Restoration Movement	3

Emphases Options for Bachelor's Degrees

Students enrolled in Summit Christian College bachelor's degrees may earn a degree emphasis by completing the following courses:

Emphasis in Biblical Languages: Bachelor of Arts in Biblical Studies

LAN3213, 3223, 4233, 4243 Greek I-IV
BGN3213 Biblical Languages in Use
LAN3313, 3323 Hebrew I, II
LAN4303 Readings from the Old Testament

Emphasis in Family Education in the Church: Bachelor of Science

MCE3413 Childhood Education
MCE3423 Adolescent Education
MCE4303 Family Life Education
CSL435 Marriage and Family Counseling

6 Hours of Electives from the Following List:
- PYS3303 Educational Psychology
- CSL3103 Counseling
- Other Education Courses

Emphasis in Youth Education in the Church: Bachelor of Science

MMN3403 Ministry with Youth
MCE3423 Adolescent Education
MCE4323 Curriculum Planning
CSL3103 Counseling

6 Hours of Electives from the Following List:
- PYS3303 Educational Psychology
- CSL435 Marriage and Family Counseling
- Other Education Courses

Emphasis in Preaching and Teaching: Bachelor of Science

MMN2103 Homiletics
MMN3303 Advanced Preaching
MCE3403 Teaching Principles and Methods
MMN4303 Teaching and Preaching from the Old Testament

6 Hours of Electives from the Following List:
- PYS3303 Educational Psychology
- MCE3443 Adult Education
- MCE4313 Small Groups in the Church
- MCE4323 Curriculum Planning

Emphasis in Church Leadership: Bachelor of Science

MMN3103 Practical Ministries
MMN3413 Christian Leadership Principles
MCE4313 Small Groups in the Church

9 Hours of Electives from the Following List:
- MMN3323 Women in Leadership
- CSL3103 Counseling
- CSL435 Marriage and Family Counseling
- MAT2103 Financial Management
- MMN4203 Non-Profit Organizations

Emphasis in Missions: Bachelor of Science

PHI1103 Perspectives in Worldview
MMS3203 Missionary Principles and Methods
MMS3303 Preparing for the Mission Field
SSC3203 Cultural Anthropology
THE3203 Comparative Religions
MMS4504 Internship

Associate Degrees

Program Objectives: Associate Degrees

To achieve the associate degrees outcomes, Summit Christian College has established four program objectives for all degrees and certificates.

1. Enhanced Communication Skills: Develop effective research, writing, and communication skills based on critical thought.
2. Spiritual and Professional Growth: Cultivate spiritual formation and Christian leadership qualities.
3. Comprehensive Biblical Competence: Attain a well-rounded grasp of Biblical knowledge and interpretive skills.
4. Biblical Interdisciplinary Studies: Examine principles and theories from interdisciplinary studies from a Biblical worldview.

The College has further defined the above list by identifying key proficiencies for each objective. Graduates receiving Associate of Arts Degrees in Biblical or Christian Studies will be able to demonstrate proficiency in all of the following areas at an intermediate level.

Program Objective 1 - Enhanced Communication Skills: Develop effective research, writing, and communication skills based on critical thought.

1.1. Students will accurately represent reliable information, acknowledge sources, and avoid plagiarism in written and verbal communications.
1.2 Students will employ critical thinking skills, developing and analyzing arguments from a Biblical Worldview.
1.3 Students will consistently use appropriate writing styles, i.e. MLA, APA, etc.
1.4 Students will demonstrate command of the mechanics of writing.
1.5 Students will engage in the process of revising and editing to improve the clarity, coherence, and effectiveness of written work.
1.6 Students will use appropriate organizational structures and rhetorical devices to enhance clarity and coherence in all types of communication.
1.7 Students will develop clear and concise thesis statements to articulate the central argument of a presentation.
1.8 Students will critically evaluate the credibility, reliability, and relevance of sources.
1.9 Students will actively listen to others and demonstrate understanding through constructive criticism, discussion, and debate.
1.10 Students will articulate ideas, concepts, and arguments using appropriate language, presence, and vocabulary for the audience.
1.11 Students will integrate visual aids, technology, and multimedia resources to enhance oral communication effectiveness.

Program Objective 2 - Spiritual and Professional Growth: Cultivate spiritual formation and Christian leadership qualities.

2.1 Students will exhibit Biblical teachings in their lives, ministries, and spiritual formation.

2.2 Students will engage in spiritual disciplines as a part of their spiritual formation and ministry preparation.

2.3 Students will faithfully exegete Scripture.

2.4 Students will create sermons and lessons from Scripture.

2.5 Students will develop Biblical philosophies for diverse ministries of the Church.

2.6 Students will integrate a Christian worldview into the application of educational principles, curriculum design, classroom management, and the overall education process.

2.7 Students will apply (analyze) diverse strategies and techniques in evangelism and discipleship to facilitate holistic growth.

2.8 Students will demonstrate cultural competence, recognizing diverse perspectives and backgrounds to create learning environments that address the unique needs of a diverse ministry.

2.9 Students will adopt leadership, professional, and personal skills needed for effective day-to-day ministry.

2.10 Students will effectively use Logos Bible Software in study, ministry, and personal development.

2.11 Students will understand established methods and principles for sharing the gospel cross-culturally.

Program Objective 3 - Comprehensive Biblical Competence: Attain a well-rounded grasp of Biblical knowledge and interpretive skills.

3.1 Students will demonstrate the ability to identify and analyze various linguistic features in Scripture.

3.2 Students will integrate the analysis of the historical context and the literary context in interpreting Scripture.

3.3 Students will recognize various Biblical genres and explain how the genre influences interpretation.

3.4 Students will demonstrate the ability to define the meaning of Biblical words in context using appropriate Greek or Hebrew language tools.

3.6 Students will articulate the purposes and advantages of the different types of translations.

3.7 Students will explain the process of preserving the text from autographs to contemporary translations.

3.8 Students will demonstrate a working knowledge of key Biblical characters, events, and geographical locations.

3.9 Students will articulate and defend from Scripture key doctrinal and theological tenets.

3.10 Students will critically analyze contemporary social issues through a Biblical worldview informed by Biblical competence.

Program Objective 4 - Biblical Interdisciplinary Studies: Examine principles and theories from interdisciplinary studies from a Biblical worldview.

4.1 Students will have the background knowledge to find and discern the credibility of research associated with various social sciences and humanities through identifying and critiquing elements necessary for research.

4.2 Students will integrate various theories and concepts from social sciences and humanities into their personal and professional lives.

4.3 Students will be able to use various theories and concepts from social sciences and humanities to further understand the human experience and enhance their personal and professional interactions with others.

4.5 Students will identify pivotal events in Church history and the emergence of distinctive ideas, theological concepts, and practices stemming from these events and identify corresponding institutional expressions.

4.6 Students will integrate historical insights into contemporary leadership contexts, applying lessons gleaned from Church history to effectively navigate modern leadership challenges.

4.7 Students will identify predominate worldviews and contrast them with a Biblical worldview.

Associate of Arts — Major in Biblical Studies

A degree designed for students who desire to complete a major in a field of study not available at Summit Christian College or serve in a local church program or a mission support role. Students earning this degree must complete 62 credit hours in the required areas of study as outlined below. The degree can be completed in two years by following the recommended course sequencing.

Required Courses	**Total hours 62**	
General Education Studies	**18 Hours**	
Communications		**9**
ENG1103 Composition and Grammar I	3	
ENG1113 Composition and Grammar II	3	
COM2103 Communication Concepts or MMN2103 Homiletics	3	
Humanities		**3**
HIS2203 History of the Ancient Near East or	3	
HIS2403 Reformation History		
Natural Science / Mathematics		**3**
MAT2103 Financial Management or	3	
Science		
Social / Behavior Science		**3**
PSY2103 Introduction to Psychology	3	
Biblical / Theological Studies	**27 Hours**	
General Biblical Studies		**6**
BGN1103 Origins and Development of Biblical Literature	3	
BGN2103 Principles of Interpretation	3	
Old Testament Studies		**6**
BOT1103 Old Testament Survey I	3	
BOT1113 Old Testament Survey II	3	
New Testament Studies		**12**
BNT1103 New Testament Survey	3	
BNT1203 Life of Christ I	3	
BNT1213 Life of Christ II	3	
BNT2253 Acts	3	
Theology and Philosophy		**3**
PHI1103 Perspectives in Worldview	3	
Ministry Studies	**14 Hours**	
MCE1103 Introduction to Christian Education	3	
MMN2303 Personal Evangelism	3	
MMS2103 Introduction to Missions	3	
MMN1103 Logos in Use	3	
Mentored Ministry (MM2111, 2121)	2	

MMM1110, 1120 Christian Involvement	NC
CHP1010, 1020, 2020, 2021 Chapel	NC
Unrestricted Elective	**3 Hours**

Course Sequence: Associate of Arts in Biblical Studies

First Year

Fall Semester		Spring Semester	
General Education		**General Education**	
ENG1103 Comp. & Grammar I	3	ENG1113 Comp. & Grammar II	3
Bible and Theology		**Bible and Theology**	
BOT1103 OT Survey I	3	BGN1103 Origin and Development of Biblical Literature	3
BNT1203 Life of Christ I	3	BNT1103 New Testament Survey	3
Ministry Studies		BOT1113 OT Survey II	3
MCE1103 Intro to Christian Ed.	3	BNT1213 Life of Christ II	3
MMN1103 Logos in Use	3	**Ministry Studies**	
MMM1110 Christian Involvement	NC	MMM1120 Christian Involvement	NC
	15		**15**

Second Year

Fall Semester		Spring Semester	
General Education		**General Education**	
Natural Science or Math	3	PSY2103 Intro to Psychology	3
History	3	**Bible and Theology**	
COM2103 Communication Concepts, or MMN2103 Homiletics	3	BNT2253 Acts	3
Bible and Theology		**Ministry Studies**	
PHI1103 Perspectives in Worldviews	3	MMN2303 Personal Evangelism	3
BGN2103 Principles of Interpretation	3	MMS2103 Introduction to Missions	3
Ministry Studies	1	MMM Mentored Ministry	1
MMM Mentored Ministry		**Unrestricted Elective**	3
	16		**16**

Associate of Arts — Major in Christian Studies

A degree designed for students who would like to complete an associate degree at SCC and an associate degree at a community college or have completed an associate degree at another institution and are seeking an associate degree from a Christian college. The degree focuses on acquiring Biblical knowledge and developing a Christian Worldview. Students earning this degree must have 62 credit hours in the required areas of study as outlined below.

Required Courses	**Total hours 62**	
General Education Studies	**15 Hours**	
Communications		**6**
Composition and Grammar	3	
Public Speaking	3	
Humanities (Select One Course)		**3**
HIS1203 History of the Ancient Near East,	3	
HIS2403 Reformation History, or	3	
THE3203 Comparative Religions	3	
Natural Science / Mathematics (Select One Course)		**3**
Math	3	
Science	3	
Social / Behavior Science		**3**
Introduction to Psychology	3	
Biblical / Theological Studies	**24 Hours**	
General Biblical Studies		**6**
BGN1103 Origins and Development of Biblical Literature	3	
BGN2103 Principles of Interpretation	3	
Old Testament Studies		**6**
BOT1103 Old Testament Survey I	3	
BOT1113 Old Testament Survey II	3	
New Testament Studies		**9**
BNT1103 New Testament Survey	3	
BNT1203 Life of Christ I	3	
BNT1213 Life of Christ II	3	
Theology and Philosophy		**3**
PHI1103 Perspectives in Worldview	3	
Ministry Studies	**8 Hours**	
MCE1103 Introduction to Christian Education	3	
MMN1103 Logos in Use	3	
Mentored Ministry (MM2011, 2021)	2	
MMM1110, 1020 Christian Involvement	NC	
CHP1010, 1020 Chapel	NC	

Unrestricted Electives 15 Hours

Course Sequence: Associate of Arts in Christian Studies

Students enrolling in this degree will either have earned an AA or a similar number of credit hours from another institute of higher learning or are enrolled in an AA program at another institute of higher learning. Due to potential scheduling conflicts between SCC and other institutions, students should enroll in 1000 level courses before 2000 level courses in each discipline.

Certificate in Christian Foundations

A certificate program specifically designed to give the student who will be living, working, or studying in a secular environment the knowledge and skills to stand firm in, and share, the Christian faith. Students earning this certificate must complete 30 credit hours in the required areas of study as outlined below.

The Certificate is designed as a foundational course of study in Biblical and Ministry Studies.

Program Objectives and Proficiencies: Certificate in Christian Foundations

Graduates receiving the Certificate in Christian Foundations will engage in learning activities related to many of the College's program objectives and proficiencies. However, by completing the courses in the certificate, students will demonstrate proficiency in the following areas at an introductory level:

1.2 Students will employ critical thinking skills, developing and analyzing arguments from a Biblical Worldview.

1.9 Students will actively listen to others and demonstrate understanding through constructive criticism, discussion, and debate.

1.10 Students will articulate ideas, concepts, and arguments using appropriate language, presence, and vocabulary for the audience.

2.1 Students will exhibit Biblical teachings in their lives, ministries, and spiritual formation.

2.4 Students will create sermons and lessons from Scripture.

2.5 Students will develop Biblical philosophies for diverse ministries of the Church.

2.7 Students will apply (analyze) diverse strategies and techniques in evangelism and discipleship to facilitate holistic growth.

2.8 Students will demonstrate cultural competence, recognizing diverse perspectives and backgrounds to create learning environments that address the unique needs of a diverse ministry.

2.9 Students will adopt leadership, professional, and personal skills needed for effective day-to-day ministry.

2.10 Students will effectively use Logos Bible Software in study, ministry, and personal development.

3.3 Students will recognize various Biblical genres and explain how the genre influences interpretation.

3.4 Students will demonstrate the ability to define the meaning of Biblical words in context using appropriate Greek or Hebrew language tools.

3.6 Students will articulate the purposes and advantages of the different types of translations.

3.7 Students will explain the process of preserving the text from autographs to contemporary translations.

3.8 Students will demonstrate a working knowledge of key Biblical characters, events, and geographical locations.

3.9 Students will articulate and defend from Scripture key doctrinal and theological tenets.

3.10 Students will critically analyze contemporary social issues through a Biblical worldview informed by Biblical competence.

4.7 Students will identify predominate worldviews and contrast them with a Biblical worldview.

Certificate Requirements

Required Courses **Total hours 30**

Bible/Theology Studies	**21 Hours**
BGN1103 Origins and Development of Biblical Literature	3
PHI1103 Perspectives in Worldview	3
BOT1103 Old Testament Survey I	3
BOT1113 Old Testament Survey II)	3
BNT1113 New Testament Survey	3
BNT1203 Life of Christ I	3
BNT1213 Life of Christ II	6
Ministry Studies	**9 Hours**
MCE1103 Introduction to Christian Education	3
MMN1103 Logos in Use	3
MMN2303 Personal Evangelism	3
MMM1110, 1020 Christian Involvement	NC
Chapel (2 Semesters)	NC

Course Sequence: Certificate in Christian Foundations

Fall Semester		**Spring Semester**	
Bible and Theology		**Bible and Theology**	
BOT1103 Old Testament Survey I	3	BGN1103 Origin and Development of Biblical Literature	3
BNT1203 Life of Christ I	3	BOT1113 OT Survey II	3
PHI1103 Perspectives in Worldviews	3	BNT1103 New Testament Survey	3
		BNT1213 Life of Christ II	3
Ministry Studies			
MCE1103 Intro to Christian Education	3	**Ministry Studies**	
MMN1103 Logos in Use	3	MMN2303 Personal Evangelism	3
MMM1110 Christian Involvement	NC	MMM1120 Christian Involvement	NC
	15		**15**

Section 6: Course Descriptions

Course Numbering

Each course has an assigned course number made up of a three-letter prefix followed by four numbers. The three-letter prefix identifies the area of study.

General Education Courses	COM	Communication	PED	Physical Education
	CSL	Counseling	PHI	Philosophy
	ENG	English	PSY	Psychology
	HIS	History	SCI	Science
	LAN	Language	SSC	Social Science
	MUS	Music		

Bible/Theology Courses	BGN	General Bible	LAN	Biblical Languages
	BNT	New Testament	THE	Theology
	BOT	Old Testament	PHI	Philosophy

Ministry Courses	COM	Communications	MCE	Christian Education
	MMM	Mentored Ministry	MMN	Ministry
	MMS	Missions	PHI	Philosophy

The first digit identifies the level of study.

1000 Level Courses	*A basic or introductory course that provides a foundation for more advanced studies, ordinarily taken in the freshman year*
2000 Level Courses	*A survey or overview of a subject area, ordinarily taken in the sophomore year*
3000 Level Courses	*A more in-depth or advanced inquiry into a subject area, ordinarily taken in the junior and senior years*
4000 Level Courses	*A terminal study with a specific focus, ordinarily taken in the junior and senior years.*

The final digit identifies the number of credit hours a student receives after completing the course with a 60% or greater.

General Education

Communications

COM2103 **Communication Concepts** **3 hours**

An introduction to the key concepts and guiding principles necessary for effective presentations. Topics include purpose, audience, credibility, logistics, content, organization, and performance.

COM1193 **Introduction to Communications** **3 hours**

This course is a study of basic communication theory and history. It focuses specifically on the relevance of communication study today, how different situations and technologies demand the evaluation and application of appropriate communication techniques. Students in the course will apply communication studies to developing applications of communication including business presentations, public speaking, organizational, and small group communication.

English

ENG1103 **Composition and Grammar I** **3 hours**

A study of basic sentence structure, conventional American English usage, and construction of logical thought units, including practice in writing paragraphs and longer compositions.

ENG1113 **Composition and Grammar II** **3 hours**

A continuing study of writing strategies with an emphasis on audience awareness, culminating in a research paper.

ENG1193 **Language and Composition** **3 hours**

This course is a study of the basics of composition including types of essays, how to analyze essay writing, and how to prewrite and edit your essays. The course also includes a description and understanding of rhetoric, argumentation, persuasion, and the rhetorical situation as it applies to past and current writing.

Humanities

History

HIS2203 **History of the Ancient Near East** **3 hours**

A study of Jewish and early Christian history from 330 BC to AD 330 in the context of the Hellenistic and Roman civilizations.

HIS2403 **Reformation History** **3 hours**

An in-depth study of the causal factors (issues, events, personalities, viewpoints, etc.) of the Protestant and Catholic reformations in Western Europe from the 15th century through the 18th century.

HIS3203 History of the Restoration Movement 3 hours

An in-depth study of the development and doctrines of the 19th and 20th-century Stone-Campbell movement commonly known as the Restoration Movement.[14]

Languages (Biblical)[15]

LAN3213 Greek I 3 hours

A beginning study of *Koine* Greek, in which the student learns basic grammar and vocabulary of the New Testament.

LAN3223 Greek II 3 hours

This course completes the coverage of the basic grammar and vocabulary of the New Testament. Special attention is given to the complete verb system of New Testament Greek. Prerequisite: LAN3213.

LAN3313 Hebrew I 3 hours

A beginning study of Biblical Hebrew, in which the student learns the basic vocabulary and grammar of the Old Testament.

LAN3323 Hebrew II 3 hours

This course completes the coverage of the basic grammar and vocabulary of the Old Testament. Prerequisite: LAN3313.

LAN4233 Greek III 3 hours

A continuation of elementary Greek, with special attention to vocabulary acquisition, advanced grammatical principles, and translation of Scriptures in Koine Greek. Prerequisites: LAN3223

LAN4243 Greek IV 3 hours

This semester of Greek completes the series of courses in Koine Greek. The course continues to emphasize vocabulary acquisition, advanced grammatical principles, and translation of Scripture in Koine Greek.

Prerequisite: LAN4233.

[14] Students who are not from churches of the Restoration Movement may opt to do a directed study of the history of their faith community.

[15] LAN3213 Greek I, LAN3223 Greek II, LAN3313 Hebrew I, and LAN3323 Hebrew 2 may count as General Education Electives or Bible Electives for students completing a Bachelor of Science degree.

LAN4303 **Readings from the Old Testament** **3 hours**

This course is designed to review and enhance the students' knowledge of Hebrew grammar while helping them to make the transition from grammar study to Biblical translation by direct contact with the various genres of the Hebrew text.

Prerequisite: LAN3313 and 3323.

Music

MUS1011-1041 **MUS1111-1141** **Choir** **1 hour**

A mixed choir open to all College students with music and performances varying from year to year, including choir tours and special music for some College functions and non-College events. Courses MUS1111-1141 are considered Ministry Studies electives.

MUS1211-1241 **Guitar** **1 hour**

Acceptance for study is by approval of the instructor.

MUS1301-1331 **Private Piano** **1 hour**

Acceptance for study is by approval of the instructor.

MUS1501-1531 **Private Voice** **1 hour**

Acceptance for study is by approval of the instructor. Study will include breath control, pitch, diction, voice production, placement, and resonance.

MUS1601-1631 **Outreach Teams** **1 hour**

An auditioned performing arts course in which students will develop their skills, talents, and techniques through tutored instruction. Students must attend practices, travel, and perform on behalf of the college. A maximum of 4 credit hours may be applied to any degree.

Natural Sciences / Mathematics

Math

MAT2103 **Financial Management** **3 hours**

A study of practical financial methods to assist in personal and non-profit applications, including simple accounting, budgeting, the ethics of finance, and various aspects of managing a non-profit organization.

Science

See Supplemental Online Courses for course descriptions

Social / Behavioral Sciences

Behavioral Science

CSL3103 **Introduction to Counseling** **3 hours**

A consideration of the principles of various counseling theories and their application to human problems from the perspective of the pastoral ministry. Prerequisite: PSY2103.

PSY2103 **Introduction to Psychology** **3 hours**

An introduction to the study of man, with special attention to the origin and development of human behavior, individual differences in intelligence and aptitude, motivation, emotions, and sensory functions.

Social Science

SSC3103 **Biblical Archaeology** **3 hours**

A study of archaeological findings in areas of the world where Biblical events occurred, with a comparison of Bible statements with the archaeological evidence.

SSC3203 **Cultural Anthropology** **3 hours**

A survey of customs and cultures around the world and their relevance to the Gospel, to help the prospective world-evangelist better understand cultural differences.

Biblical Studies

General Biblical

BGN1103 **Origins and Development of Biblical Literature** **3 hours**

A study of the text of both the Old Testament and the New Testament in which students are introduced to the manuscripts and versions from which our modern Bibles are translated. Students will also be given a brief introduction to various critical theories of the development of the text, including source, form, and redaction criticism.

BGN2103 **Principles of Interpretation** **3 hours**

An introduction to principles and methods used in the interpretation and application of the Bible.

BGN3103 **New Testament Use of the Old Testament** **3 hours**

A study of the Old Testament references in the New Testament which focuses on the New Testament and Old Testament context of the citation or allusion, as well as the various ways the New Testament authors appeal to the Old Testament text, to better understand the nature of the connection and the theology that it intends to reveal.

BGN3203 Bible Geography 3 hours

A study of the geography of the Biblical world, with special attention given to the relationship between geography and Biblical history and cultural development.

BGN3213 Biblical Languages in Use 3 hours

An intermediate study of the principles, methods, and tools used to conduct biblical word studies that will enable students to discover the original author's intended meaning.

BGN4103 Logic and Biblical Interpretation 3 hours

An introduction to the study of the science of sound reasoning, including logical fallacies and inductive and deductive reasoning. Emphasis is placed on the practical use of logic in drawing reasonable inferences from statements of Scripture, and in the formation and recognition of sound arguments both in writing and in speech.

New Testament

BNT1103 New Testament Survey 3 hours

An overview of the entire New Testament which examines the origin, general content, themes, and major teachings of each book with specific attention to the unique characteristics of the books. This course is a foundation for further specialized study in the New Testament.

BNT1203 Life of Christ I 3 hours

A study of the life and teachings of Jesus Christ from before creation through his Galilean ministry as presented in the synoptic Gospels. The course will give special attention to the birth narratives in Matthew and Luke, Jesus' miracles, and his teachings as presented in the Sermon on the Mount.

BNT1213 Life of Christ II 3 hours

A continuation of the study of the life and teachings of Jesus Christ from his Galilean ministry through his ascension as presented in the synoptic Gospels. The course will give special attention to Jesus' parables, the final week, and resurrection.

BNT2253 Acts 3 hours

A study of the expansion of the early church as presented in the Acts narrative giving special attention to God's involvement, the leading characters, and the early church in the historical context in which the events unfold. The study will include an examination of many doctrinal issues in the early church and the philosophies and methodologies of evangelism employed in the narrative.

BNT3283 Parables of Jesus 3 hours

A study of the basic principles for interpreting parables leading to an analysis of their basic teachings, their meaning in their historic setting, and application for today.

BNT3303 Pauline Travel Epistles 3 hours

A study of 2 Corinthians, Galatians, and 1 & 2 Thessalonians with special attention to the historical situations that prompted the letters, Paul's situation, his instructions to the churches, and possible contemporary applications to the church today.

BNT3403 Prison Epistles 3 hours

A study of Paul's letters to the Ephesians, Philippians, Colossians, and Philemon with special emphasis on the historical situations that prompted the letters, Paul's situation, his instructions to the churches, and possible contemporary applications to the church today.

BNT3603 James, Peter, Jude 3 hours

A study of the letters written by James, Peter, and Jude, with special emphasis on the historical situations that prompted the letters, the authors' personal situations, their instructions to the churches, and possible contemporary applications from these epistles to the church today.

BNT3613 Hebrews 3 hours

An in-depth study of the epistle emphasizing the superiority of Christ and the new covenant over the Mosaic covenant, and special instructions for life in the new covenant.

BNT4243 Johannine Literature 3 hours

An overview of the Gospel and Epistles of John, tracing the distinctive themes and approaches made by John, with special attention to the historical and theological climate at the time John wrote these documents.

BNT4313 Romans 3 hours

An in-depth study of the epistle, with emphasis given to Paul's teachings on the Law vs. Grace and the relationship between Jews and Gentiles in the church.

BNT4323 I Corinthians 3 hours

A study of I Corinthians noting the problems in the church and the solutions offered and assessing them as a model for meeting and dealing with contemporary church problems.

BNT4503 Pastoral Epistles 3 hours

A detailed study of I and II Timothy and Titus, emphasizing the historical background and present-day application for the church and ministry.

BNT4713 Revelation 3 hours

A foundational study of the book of Revelation. Emphasis is given to understanding how the original audience would have understood the revelation and how it applies to Christians of every age.

BNT4881, 82, 83 **New Testament Seminars** **1,2, or 3 hours**

These courses deal with special issues in the New Testament and may be offered as a directed study or seminar.

Old Testament

BOT1103 **Old Testament Survey I** **3 hours**

An overview of the Old Testament, with a brief examination of the content of each book set in historical perspective, to introduce the student to the major themes and events and give a foundation for other Old Testament studies.

BOT1113 **Old Testament Survey II** **3 hours**

A continuation of the overview of the Old Testament, with a brief examination of the content of each book set in historical perspective, to introduce the student to the major themes and events and give a foundation for other Old Testament studies.

BOT3103 **Pentateuch** **3 hours**

A study of the Mosaic Law and the spiritual significance of its physical elements, as the core of the Jewish religion and the foundation of God's revelation to man, culminating in the fulfillment of the Law in Christ.

BOT3303 **History of Israel** **3 hours**

A study of God's dealings with His people from the beginning of the Conquest until the Restoration from exile, with special emphasis on God's relation with those who profess to be His followers.

BOT3403 **Old Testament Poetry** **3 hours**

A survey of the five poetic books, emphasizing the unique characteristics of Hebrew poetry including its deep doctrinal truths, spiritual worth, and ethical value.

BOT4503 **Prophetic Themes of the Old Testament** **3 hours**

This course focuses on the nature of Old Testament prophecy, the common characteristics of the prophets, and their messages.

BOT4881, 82, 83 **Old Testament Seminar** **1,2, or 3 hours**

These courses deal with specific issues in Old Testament and may be offered as a directed study or seminar.

Theology and Philosophy

PHI1103 Perspectives in Worldviews 3 hours

An introductory course of worldview with a heavy emphasis on the Christian worldview and how it differs from deism, naturalism, post-modernism, Hinduism, and Islam.

PHI3203 Apologetics 3 hours

An examination of the philosophical and logical bases of the Christian faith, evidences of the divine nature of the Christian faith, and the challenge given to that faith by the philosophical climate of contemporary society.

Ministry Studies

Christian Education

MCE1103 Introduction to Christian Education 3 hours

An examination of the role and function of the education program of the Church. A foundational course for all others in Christian education.

MCE3203 Teaching Principles and Methods 3 hours

This course prepares prospective leaders to be accomplished teachers in present-day Christian education settings. Students will explore effective teaching theories and practices, including planning, instructional design, use of teaching aids, motivation for learning, instructor qualities, principles of learning and teaching, and other instructional aids.

MCE3413 Childhood Education 3 hours

This course is an investigation of the development, learning characteristics, and needs of children from birth through sixth grade. Special attention is given to how they learn, the role of the teacher, and a comparison of programs of education and curriculum used in the education of this age group. Prerequisite: MCE1103

MCE3423 Adolescent Education 3 hours

An examination of the characteristics and needs of the adolescent, together with the approaches necessary for effective teaching of adolescence. Prerequisite: MCE1103

MCE3443 Adult Education 3 hours

An investigation of organization, leadership qualities, teaching methods, and problem areas in adult instructional situations. Prerequisite: MCE1103.

MCE4303 Family Life Education 3 hours

This course is a study of the development and education of families and individuals in

the family life cycle. Emphasis is placed on theology and philosophy of family ministry, family life programming, and curriculum for family life education. Prerequisite: MCE1103

MCE4313 Small Groups in the Church 3 hours

This course focuses on the function of small groups within the church and how they directly affect creativity, problem-solving, decision-making, and productivity.

MCE4323 Curriculum Planning 3 hours

A study of adequate curriculum planning in developing effective educational programs in the church setting, with a thorough examination of the components of curriculum and methods for evaluating curriculum. Prerequisites: MCE1103.

MCE4502, 4 Internship in Education 2 or 4 hours

Internships provide students with an opportunity to learn through experience and mentoring with a field supervisor serving in Christian Education. Students on an internship must complete all internship requirements as detailed in the Internship Manual and all responsibilities assigned by their field supervisor. Internships vary from 2 to 4 credit hours. All internships must be pre-approved by the Academic Dean.

MCE4581, Christian Education Seminar 1, 2 or 3 hours

82, 83 These courses deal with issues in Christian Education and may be offered as a directed study or seminar.

PYS3303 Educational Psychology 3 hours

A study of human behavior in the areas of learning and teaching, with various theories of instruction, examined in the light of contemporary practices. Prerequisite: PYS2103.

Ministry

MMN1103 Logos in Use 3 hours

An introduction to the tools and features of the Logos Bible software, enabling students to use it for Bible study, research, and presentations.

MMN2103 Homiletics 3 hours

An introduction to the theory and practice of preaching, providing students with experience in the preparation and presentation of messages.

MMN2303 Personal Evangelism 3 hours

An examination of principles and methods of effective person-to-person evangelism, from the moment of encounter to the time of decision.

MMN3103 Practical Ministries 3 hours

A survey of the practical phases of the pastoral ministry, giving special attention to the major programs of the church, the services rendered by the minister, and his place in the administrative structure of the congregation.

MMN3303 Advanced Preaching 3 hours

The preparation and presentation of expository and persuasive messages, with special consideration given to speaker-listener interaction, for the purpose of increasing message effectiveness. Prerequisite: MMN2103

MMN3313 Christian Leadership Principles 3 hours

A study of leadership principles to assist in the Christian spiritual formation of self and others.

MMN3323 Women in Leadership 3 hours

A study of the role of women in leadership in the church and parachurch organizations, including an examination of Biblical texts dealing with women in leadership, as well as an investigation of family dynamics for women in leadership, and the characteristics of women in leadership and the challenges they face.

MMN3403 Ministry with Youth 3 hours

A study of current approaches to ministry with youth in which the roles of those working with youth are examined and youth program plans are developed.

MMN3603 Creative Uses for the Computer in Ministry 3 hours

A study of the various uses of computers in the local church. The application of personal computers to the needs of the local church (record keeping, financial management, media production, and Bible research) will be studied. Various hardware and software manufacturers will be examined.

MMN3613 Multi-Media for Ministry 3 hours

An introduction to website design with an emphasis on ministry-related websites. Topics covered include site planning, web design standards, HTML/CSS coding, graphic design, and content management systems. Students will design and publish a complete website throughout this course.

MMN4203 Non-Profit Organizations 3 hours

MMN4303 Teaching and Preaching from the Old Testament 3 hours

To equip students to preach the various sections of the Old Testament by giving them the knowledge necessary to discover the relevance of the text and the life-changing message for Christians today. The course will focus on how the Old Testament text can be interpreted in light of its genre and context and our world today, and how to move from exegesis to exposition, from text to sermon. Prerequisite: MMN2103.

MMN4502, 4 **Internship in Ministry** **2, 4 hours**

Internships provide students with an opportunity to learn through experience and mentoring with a field supervisor in ministry. Students on an internship must complete all internship requirements as detailed in the Internship Manual and all responsibilities assigned by their field supervisor. Internships vary from 2 to 4 credit hours. All internships must be pre-approved by the Academic Dean.

MMN4581, 82, 83 **Ministry Seminar** **1, 2 or 3 hours**

These courses deal with issues in ministry and may be offered as a directed study or seminar.

MMN4591, 92. 93 **Advanced Preaching Seminar** **1, 2 or 3 hours**

A study of methods of planning more than a single sermon and developing a long-range preaching program, together with the careful development of a series of doctrinal messages in which background studies and sermon ideas are shared among class members. Prerequisite: MMN2103.

PHI3303 **Christian Ethics** **3 hours**

An examination of the ethics of the Bible, especially of the New Testament and the church, with a comparison to various ethical systems, so that students can formulate a basic ethic to guide personal conduct and choice.

THE3203 **Comparative Religions** **3 hours**

A survey of contemporary world religions, with special consideration given to the major differences between each one and Christianity.

Missions

HIS3303 **History of Christian Missions** **3 hours**

A survey of worldwide evangelistic efforts from the establishment of the New Testament church to the present.

MMS2103 **Introduction to Missions** **3 hours**

This basic course introduces students to those issues which are vital for understanding and carrying out Christ's global mission for His Church, including Biblical, theological and historical foundations; political and cultural considerations for world evangelism; mission strategies and resources; and the roles of supporting congregations and agencies.

MMS3203 **Missionary Principles and Methods** **3 hours**

A study of the basic principles to guide the Christian missionary and an introduction to the nature of the missionary calling to prepare for the realities of mission service. A comparison of first-century missionary methods with those of the 21st Century.

MMS3303 Preparing for the Mission Field 3 hours

This course will help the student prepare for the mission field. This is a "how-to" course: how to select a mission field, how to raise support, and how to develop an effective presentation. It includes a study of the advantages of the intern program.

MMS3313 Cross-cultural Orientation 3 hours

This is a preparatory course for students who are participating in an impending cross-cultural mission internship or trip. The course will involve language learning (when applicable), cultural orientation, pre-trip ministry preparation, and travel preparations for the impending mission internship or trip. The course activities and assignments shall be under the direction of a professor or veteran missionary, and the missionary with whom the student will work on the field.

MMS4302 Restoration Missions 2 hours

A study of Restoration missions, mission fields, and mission workers. Prerequisite: MMS2103 or MMS3203

MMS4502, 4 Internship in Missions 2 or 4 hours

Internships provide students with an opportunity to learn through experience and mentoring with a field supervisor on the mission field. Students on an internship must complete all internship requirements as detailed in the Internship Manual and all responsibilities assigned by their field supervisor. Internships vary from 2 to 4 credit hours. All internships must be pre-approved by the Academic Dean.

MMS4581, 82, 83 Missions Seminar 1, 2 or 3 hours

These courses deal with issues in missions and may be offered as a directed study or seminar.

Mentored Ministry

MMM1110, 1120, 4210, 4220 Christian Involvement Non-Credit Requirement

Christian Involvement courses are the non-credit hour courses of the Mentored Ministry Program. The Program is a "hands-on" focused, practical dimension of Summit Christian College's academic program. It is designed to integrate academic exercise with practical ministry in an observable and evaluative environment, enabling the student to develop through various ministry activities.

MMM2111, 2121, 3211, 3221 Mentored Ministry 1 hour each

The Mentored Ministry courses are the for-credit courses of the Mentored Ministry Program. The Program is a "hands-on" focused, practical dimension of Summit Christian College's academic program. It is designed to integrate academic exercise with practical ministry in an observable and evaluative environment, enabling the student to develop through various ministry activities. Mentored Ministry courses MMM2111-MMM3221 provide additional spiritual enrichment and development by examining the following four topics.

MMM2111 – The Heart of a Christian Leader

MMM2121 – The Prayer of a Christian Leader

MMM3211 – The Meditation of a Christian Leader

MMM3221 – The Purity of a Christian Leader

Online Course

SCI2213 **Faith and Science** **3 hours**

This course explores topics of the Christian faith as they relate to biology and biochemistry, including origins, ethics, the age of the earth, and biotechnology.

FIN2113 / MAT2113 **Personal Finance** **3 hours**

This course examines the Biblical principles of personal finance. We will orient our map and compass towards a bright financial future. This class will equip you to live out a healthy approach to money and finances.

CSL3103 **Introduction to Counseling** **3 hours**

A consideration of the principles of various counseling theories and their application to human problems from the perspective of the pastoral ministry. Prerequisite: PSY2103.

PSY2103 **Introduction to Psychology** **3 hours**

A comprehensive survey of the science of mental processes and human behavior.

Section 7: Summit Bridge Supplement

Summit Bridge Overview

All Gering campus courses are available in a distance education format called the *Summit Bridge.* Through the Summit Bridge, distance education students attend on-campus SCC classes live over the internet, engaging in synchronous video and audio communication with the professor and other students in the course.

Summit Christian College developed the Summit Bridge for students who desire to take Biblical higher education courses to enhance their present ministry or prepare for future ministry but are unable to attend classes on the SCC Gering campus.

Summit Bridge Options

Non-Degree or Certificate Seeking Students

The two non-degree or certificate-seeking options are ideal for:

- Present church and parachurch leaders.
- Teachers and small group leaders.
- High school students who desire to start their Bible college studies early or earn dual credit while in high school.
- Christian School teachers who need Biblical higher education credits.
- Alumni desiring to refresh or expand their knowledge

Spiritual and Professional Development Students

A non-degree-seeking student enrolled in one or more courses for credit for their own spiritual or professional development. For more information, see Non-Degree Seeking Students in Section 5.

Audit Student

A non-degree seeking student enrolled in one or more College classes not for credit. Audit students are not required to do the class assignments. For more information, see Non-Degree Seeking Students in Section 5.

Certificate Seeking Students

The College offers two types of certificates. To enroll in either certificate program, students need to complete the application process, be accepted as a certificate-seeking student, and register for their courses. Students enrolled in a certificate program may be eligible for SCC scholarships if they meet all the scholarship criteria; however, they are not eligible for Title IV funding.

The two certificate options are ideal for:

- Present church and parachurch leaders.
- Teachers and small group leaders.
- Christian School teachers needing Biblical higher education credits.

Certificate in Christian Foundations

The Certificate in Christian Foundations is a 30-credit hour program that includes fundamental Biblical and ministry courses. The certificate is ideal for students wanting general knowledge in these disciplines. For more information, see Section 5.

18-Hour Bridge Certificates

Summit Christian College offers four 18-hour certificates. The certificates were designed for people presently serving in ministry who already have some Biblical knowledge and ministry skills. The certificates include foundational and advanced courses in the following disciplines:

- Biblical Studies
- Education in the Church
- Christian Leadership
- Apologetics

Degree-Seeking Students

The degree option is ideal for:

- Present church and parachurch leaders desiring to earn or complete an academic degree.
- Developing church leaders in a ministry apprenticeship program desiring to complete an academic degree.
- Degree-seeking campus students during an internship or apprenticeship.
- Former Bible college students who would like to complete an unfinished degree program.

Degree-Seeking students may enroll in any of Summit Christian College degree programs. For those students who have previously earned college credit, the Bachelor's and Associate degrees in Christian Studies may be the best option. See Section 5 for more information on Degree-Seeking Students.

Criteria for enrolling as a Summit Bridge Degree-Seeking Student

To increase the likelihood of academic success, SCC has restricted enrollment in its degree programs to the following four categories. Exceptions to these restrictions will be handled on a case-by-case basis by the Academic Dean and the Distance Education Coordinator.

1. Degree-seeking students who are serving or plan to be serving in ministry (part-time or full-time, paid or volunteer). To continue as a Summit Bridge Degree-seeking Student, students must satisfy all academic policies and abide by the Student Handbook.

   While the College places no further criteria, it strongly recommends the following

   a. Students have some transferable credit hours.
   b. Students have the backing of the church or ministry leadership.
   c. Students develop a schedule that will allow them time to attend classes as a part of their ministry role.

2. Degree-seeking students who are engaged in an approved church apprenticeship program may enroll as Summit Bridge students under the following conditions:
   a. The church apprenticeship program is approved by the Distance Education Coordinator.
   b. Students have a defined ministry role at the church.
   c. The church agrees to provide time for students to attend classes as a part of their defined ministry role.
   d. Students maintain a 2.5 CGPA for all coursework while involved in the apprenticeship program.
   e. Students satisfy academic policies and abide by the Student Handbook.

3. SCC Gering campus degree-seeking students who have completed 50% of their program and have demonstrated the ability to succeed academically and spiritually may enroll as Summit Bridge Degree-seeking students. To continue as a Summit Bridge Degree-seeking Student,

students must satisfy academic policies and abide by the Student Handbook.

4. Transfer Students who have completed 45 transferable credit hours may enroll in a bachelor's program or 15 transferable credit hours may enroll in an associate program via the Summit Bridge. To continue as a Summit Bridge Degree-seeking Student, students must satisfy academic policies and abide by the student handbook.

Summit Bridge Technology Requirements

Logos. All degree and certificate-seeking students must purchase a Logos Essentials library. Please see the Catalog Section 3, Computers and Logos Programs for more details.

Audit Students and Spiritual and Professional Development Students may elect to download the latest free version of Logos; however, Spiritual and Professional Development Students must be able to complete all course requirements.

Computers. All students must have a computer capable of running Logos and Zoom. See Catalog Section 3, Computers and Logos Programs for more details.

Internet

Designated Study Area.

Summit Bridge Policies

All admissions, financial, and academic policies in the Academic Catalog apply to students enrolled in courses through the Summit Bridge unless otherwise noted in this supplement.

Students enrolling in courses for academic credit through the Summit Bridge must complete all course requirements and comply with all policies as stated in the course syllabus.

Attendance and Tardy Policy

Students enrolled in courses through the Summit Bridge are considered present when they join the class via the video link. Students shall receive an excused absence when they cannot join the class due to a technical issue on the part of SCC or the course professor.

Bridge students may receive an excused absence when they cannot join a class due to a schedule conflict if they (1) notify the professor prior to the class and request that the professor records the class, and (2) inform the professor they have viewed the recording. The excused absences shall not count toward the 15% maximum allowable absences. Until the student has notified the professor that they have viewed the recording, the absence shall be recorded as unexcused. Professors may require students to do additional work before they receive an excused absence.

Students may receive an unexcused absence when they cannot join the class due to technical issues on their end. However, they should contact the professor as soon as possible to explain the circumstances and petition the right to make up any quizzes, tests, or missed assignments.

Mentored Ministry and Christian Involvement

Distance Education, degree-seeking students taking classes through the Summit Bridge fulfill Mentored Ministry and Christian Involvement ministry activities through their local church or a local Christian ministry, and must complete and submit all paperwork to their faculty advisors electronically by the due dates.

Monthly Meetings. In lieu of attending monthly meetings with their academic advisors, students may

elect to have an additional monthly meeting with their mentor. When students exercise this option, they must include the meetings on their time logs.

MMM2011, 2021, 3211, 3221 Mentored Ministry Weekly Meetings. As the first option, students should attend weekly meetings through the Summit Bridge. However, when a students' schedule will not permit it, the student may fulfill the weekly meeting requirement through professor-assigned reading assignments relevant to the semester's topic.

Chapel

Distance education, degree-seeking students fulfill chapel requirements through attendance at a local congregation. Students must attend 14 congregational activities during the semester to receive a passing grade. Students must submit a log of activities and dates to the Deans of Students by the last day of the semester.

Students who fail to meet the requirements shall receive a "no pass". A student who receives a "no pass" will be placed on probation, and must fulfill the congregational activities attendance policy in the following semester. Failure to do so may result in dismissal from Summit Christian College. A student may appeal a "no pass" in writing to the Dean of Students if any unusual circumstances contributed to the excessive absences.

Summit Bridge Certificates

Summit Christian College developed the Summit Bridge certificates specifically to equip leaders serving in the church. Each certificate includes 18 credit hours of academic work. Students enrolled in the Summit Bridge certificate programs are considered non-degree and non-certificate-seeking students. They register as Spiritual and Professional Development students and are subject to all Summit Christian College policies relating to Spiritual and Professional Development students.

Biblical Studies

Course	Credit Hours
Origins and Development of Biblical Literature (BGN1103)	3
Principles of Interpretation (BGN2103)	3
The New Testament's Use of the Old Testament (BGN3103)	3
Bible Course Electives	9

Education in the Church

Course	Credit Hours
Introduction to Christian Education (MCE1103)	3
Teaching Principles and Methods (MCE3403)	3
Christian Education Electives including any MCE course or	12
Origins and Development of Biblical Literature (BGN1103) Principles of Interpretation (BGN2103)	
The New Testament's Use of the Old Testament (BGN3103)	
Teaching and Preaching from the Old Testament (MMN4303)	

Christian Leadership

Course	Credit Hours
Christian Leadership Principles (MMN3413)	3
Electives from the following:	15
Origins and Development of Biblical Literature (BGN1103)	
Principles of Interpretation (BGN2103)	

History of the Restoration Movement (HIS3203)
Teaching Principles and Methods (MCE3403)
Small Groups in the Church (MCE4313)
Any MMN course

Apologetics

Course	Credit Hours
Origins and Development of Biblical Literature (BGN1103)	3
Perspectives in Worldview (PHI1103)	3
Principles of Interpretation (BGN2103)	3
Personal Evangelism (MMN2303)	3
Comparative Religions (THE3203)	3
Apologetics (PHI3203)	3

Section 8: College Personnel

Faculty and Administration

David Parrish, President

B.A. Platte Valley Bible College, 1979.

Larry Leathermon Jr, Academic Dean

B.A. Platte Valley Bible College, 1989, MDiv. Luther Rice University, 2012.

Melissa Prohs, Director of Operations

B.S. Management and Ethics, Summit Christian College, 2012

Andria Grant, Professor

B.S. Platte Valley Bible College, 1998. M.A.R. Cincinnati Christian University, 2011. *Christian Education*

Jeffry McKean, Professor

B.A. Summit Christian College, 2016. M.A.N.T. Johnson Christian University, 2022.

Aaron Prohs, Professor

B.S. Platte Valley Bible College, 2002. M.A.R. Lincoln Christian Seminary, 2011. *Old Testament*

Adjunct Faculty

Dan Baker:

M.A. Cincinnati Bible College, 1998. MTS Liberty University, 2013. DMin Emmanuel Christian University, 2013.

Dave Robinson

B.Th. Ozark Bible College, 1972. M.A.R. Cincinnati Bible Seminary, 1989. *New Testament*

Don Hulsey

B.S Bible, Johnson Bible College, 1982. M.A. Intercultural Studies, Johnson Christian University, 2015. *Missions and Intercultural Studies.*

Dr. Stephen Parrish

A.A. In Missions and Ministry, Platte Valley Bible College, 1980. B.S. in Sociology, College of Great Falls,1985. MFCT, University of Phoenix, 2009. DMFT, Argosy University, 2013.

John T. Mulholland, Jr.

M.A. Indiana Wesleyan University, 2012 *Ministry*

Lori Seilstad

B.S. Lubbock Christian University, 1987, M.E. York University, 2022

Marcia Mehring

B.S. Management and Ethics, Summit Christian College, 2007. MBA, Oklahoma Wesleyan University, 2016 *Financial Management*

Scott Gribble

B.A. Platte Valley Bible College, 1996. MAR Cincinnati Christian University, 2010

Ted Grant

B.S. Platte Valley Bible College, 1995. MAC Colorado Christian University, 2022.

Ramona Ratliff:

A.A. Psychology, York College. B.A. Psychology / Sociology, Harding University. M.A. Information Science and Learning Technologies, University of Missouri at Columbia. *Library Consultant*

Staff

Administrative Assistant	Haddie Grubbs
Director of Recruitment Services	Branden Rezanina
Registrar/Financial Aid Coordinator	Kayleen Collopy
Bookkeeper	Kathy Hedman
Marketing Assistant	Annette Leraaen
Library Coordinator	LaVern Allbaugh

Board of Trustees

Governance

As per the Articles of Incorporation for Summit Christian College dated March 12, 1951, a Board of Trustees composed of business and professional people and ministers from Churches of Christ/Christian Churches is authorized to carry out the mission, goals, and objectives of Summit Christian College.

The Board of Trustees is comprised of the following individuals:

Executive Committee

Dr. Jeff Holloway, Chairman	Angie Arnold, Secretary
Larry Berlin, Vice Chairman	Rick Derr, Treasurer

Trustees

Dr. Jeff Holloway (Surgeon) Scottsbluff, NE

Angie Arnold (Retired Office administrator) Rio Rancho, NM

Andy Gudahl (Retired Minister) Minatare, NE

Chuck Schmidt (Businessman), Wichita, KS

Del Hamon (Minister), Lyman, NE

Ila McClenahan (Retired), Havre, MT

Jim Kittell (Retired) Wheatland, WY

John Steele (Retired Businessman), Douglas, WY

Jonathan Seng (Minister) Bridgeport, NE

Kirk Rusch (Businessman), Scottsbluff, NE

Larry Berlin (Retired Minister) Casper, WY

Lyle Hinebauch (Minister) Gering, NE

Raul Martinez (Minister) Gering, NE

Rick Derr (Businessman) Scottsbluff, NE

Roger Curry (Dentist), Omaha, NE

Tristan Bridges (Minister) Spearfish, SD

Warren Steele (Instructor), Douglas, WY

Academic Calendar

August 2026—May 2027

Fall 2026

August	14	Dorms Open
	17	Classes Begin
	17-20	New Student Orientation
	19	Convocation
	21	All School Advance

Spring 2027

January	4	Dorms Open: Returning Students
	8	Dorms Open: New Students
	11	New Student Orientation
	11	Classes Begin
March	8-12	Spring Break

September	25	Family Day
October	12-14	Fall Break
November	26-27	Thanksgiving Break
December	1	Spring Registration Begins
	7-11	Final Exams
	26	Easter Break
April	1	Fall 2027 Registration Begins
May	3-6	Final Exams
May	7	Commencement

Summer 2027 June 1 – July 31

Fall 2027

August	13	Dorms Open
	16	Classes Begin
	16-20	New Student Orientation
	18	Convocation
	20	All School Advance
September	24	Family Day
October	11-13	Fall Break
November	25-26	Thanksgiving Break
December	1	Spring Registration Begins
December	6-10	Final Exams

Spring 2028

January	3	Dorms Open: Returning Students
	7	Dorms Open: New Students
	10	New Student Orientation
	10	Classes Begin
March	6-10	Spring Break
April	1	Fall 2027 Registration Begins
April	14	Easter Break
May	1-4	Final Exams
May	5	Commencement

*Calendar is subject to change