

SUMMIT CHRISTIAN COLLEGE

Board of Trustees Meeting September 12, 2015

PRESENT: Andy Gudahl, Rick Derr, Larry Berlin, Jeff Holloway, Academic Dean Scott Gribble, President Dave Parrish, Jonathan Seng, Angie Arnold, Willie Coop, John Steele, and Chuck Schmidt

Absent: June McQueen, Lyle Hinebauch, LaRita Van Boskirk & Merle Powell.

Meeting was brought to order by Jeff Holloway.

Jonathan Senge opened with prayer.

Minutes of the past meeting on May 15, 2015, were approved with motion by Willie and 2nd by Jonathan to accept as written; unanimously passed.

Conflict of Interest Statements were distributed and signed by all Board members present. Angie will ask Jackie to email the statements to those that are absent today and ask them to be returned.

ABHE Doctrinal Statement was read by Scott. A motion to affirm was made by Larry, with 2nd by Chuck; unanimously passed.

Finance Committee

Financial reports were received by the board. There are many challenges financially but we are close to turning a corner. Becoming accredited and getting programs in place have put a burden on us financially. Dave is aggressively looking for donations, which are very much needed.

The boiler should be installed next week and be in operation by October 10. The leak is yet to be identified but the floor is fixed. The financial goal is that by the time it is in place it will be paid for. Finding the leak, fixing the floor and replacing the boiler will be in the area of \$45,000 to \$50,000.

The audit has not been completed. They indicate that it will be done this next week. A copy will be distributed when it is received.

Cheryl is doing well and fitting in well with the college.

Executive Committee

Access to Federal funds is close to happening. We are awaiting appraisal to be completed and the bank will forward a letter to the Department of Education, hopefully by October 10. The building does have to appraise for \$511,000, based on resale value not on replacement cost (6 acres of property and 30,000 square feet of building). The possibility is that students could still benefit this semester from the aid. It will help us by decreasing the amount of waivers that we offer, which we will have to re-evaluate before the next academic year.

Recruitment – Review of report and goals was made. A red flag was raised on his report about Camp Como. Angie contacted Ben about that issue but Ben was not aware of the details of the difficulty there. Angie will follow up with the Camp Como director and dean. Ben is doing well and has so much to do that he needs to be able to fine tune his duties. Ben has the largest pool of names from the summer camps, about 169 that are on the inquiry list. There is a meeting once a month where data is reviewed on student inquiries. The board requested that the review happen more often. The board also encouraged Dave & Scott to hold Ben accountable for the contacts that are being made.

Student Life Committee

Did not meet

DEVELOPMENT COMMITTEE

All special events sponsored by the college need to be well attended by supporters of the school in order to make them successful.

The committee was encouraged that Dave is contacting new churches to come on to support with the college. Thus, Dave will be doing a lot of traveling to encourage more donations.

^(L)_(SEP) The possibility was raised to begin discussing with Boise Bible College the opportunity of joining together to offer Ascend the Summit, to make it more cost effective.

Dave pointed out that the best way to contact individuals is a face to face meeting and he likes to be introduced to potential donors. Dave also indicated the need to take a grant writing course or training to maximize that potential.

Education Committee

FTE is down from the submitted report as two students have left the school.

Scott was questioned about the breakdown of classes this year: Seniors: 6; Juniors: 2; Sophomores: 9; Freshman: 17.

The question was raised if we can determine what percentage of students come for a certificate and stay for a degree? Scott did not have actual data but could find it. Several do. Many that come for only a year do not finish the year because they are not committed. There will be no Federal Financial aid for one-year certificates. We are one of the few colleges that still offer a one-year certificate.

Personnel Committee

The President Evaluation by Trustees & Employees results were shared with the board. The Personnel Committee reviewed and shared the results with Dave. The plan will be to compile results year by year and make a comparison. It was suggested that the questions be reviewed to make sure the correct questions are being asked. It was requested that this be used as a base line. It was also requested that the same evaluation be distributed to employees again at the end of the school year.

The Board Evaluation and Self-Evaluation results were shared with the board. All members were encouraged to complete their evaluation when received in the future.

The Trustee Manual needs to have the names of Board of Trustees updated to reflect the current members.

Trustee terms set to expire in January include Angie Arnold, Larry Berlin, Andy Gudahl, June McQueen and Merle Powell. Angie spoke with Merle Powell and he indicated he will not continue to serve as he is busy with other commitments. She requested a letter of resignation in writing. All members will be contacted before the January meeting to determine their willingness to serve another term.

New Business:

The Praise Banquet, scheduled for tonight, has 28 table sponsors so numbers are higher than in past years. At meeting time, the attendance was set at 210, also highest in years past.

Andy Gudahl closed with prayer

The next Board meeting will be Friday, January 15.

Respectfully submitted,

Angie Arnold
Secretary
Summit Christian College Board of Trustees

