

Summit Christian College

Board of Trustees Meeting May 9, 2014

Present: Lyle Hinebauch, Herb Rainey, President Dave Parrish, Academic Dean Scott Gribble, Willie Coop, Jeff Holloway, Jonathan Seng, Wes Gudahl, Larry Berlin, Angie Arnold, John Steele, Rick Derr, LaRita Van Boskirk

Meeting brought to order at 1:07 PM by Jeff Holloway with Lyle Hinebauch opening in prayer.

Absent: June McQueen (Health and now home and on bed rest – letter read by Jeff Holloway), Andy Gudahl and Merle Powell

Minutes of past meeting, January 18, 2014, were discussed and motion (Rick) and 2nd (LaRita) to accept as written and unanimously passed.

Committee Reports

Executive

- Larry, Jeff and Dave were in the meeting.
- Officially approved for candidate status with ABHE, a big deal.
- Dave gave a recap of how the above took place down in Florida with the committee giving a quick congratulations of approval (more of this in President's report).
- Result of being a candidate makes us now having Title IV financial aid available in two forms, along with a third in student loans. Government Grants and Work Service Programs are the two we might want to pursue; but, we may not want to go into Student Loans. The first two can be applied for individually and the third would be something to consider in the future. Hopefully, these two will be available by next Spring semester. General discussion continued for a while on the subject of regulations and changes that could affect Title IV.
- No intention to change tuition cost to for students at this time.
- There was some further discussion, started by Rick, about student loans and why this wouldn't be considered. Scott and Dave addressed that this is just not a way for us to go with the students at this time to keep them from having this huge debt. Willie mentioned if we are doing the grants, it might be assumed we have access to loans as well. Other colleges have noted that with this debt at end of college from student loans, they often can't go into ministry as they have to make more money than ministry allows. John addressed that the history of the college was structured to keep debt down for students.
- The process is to be authorized to use all three forms from above, but the plan to only go with the two first noted and not the student loans.

- The school has agreed to a process of retaining the services of Weber & Associates who will help the college go through the Title IV process to make sure things are done properly. There is a fee at the start and then a fee per student who uses their services. This is paid by the college. There is a requirement that two people in the college go through the training. There is a question if the above company will help if we don't use loans; so, we will look into that situation before getting too far in with this service. Either way, this process shouldn't affect our accreditation status. This is just an avenue we can pursue now that we have the candidate status.
- Discussed the current marriage and divorce policy along with a proposed change when it comes to our staff and their involvement in this issue. General discussion continued on the moral issues at stake in changing this policy. Motion made (Herb) to table the change issue for now and discussion followed with second (John). All were opposed. Discussion continued about the proposed change. Motion (Wes) to accept the proposed policy after striking the final two sentences of the second paragraph and second (LaRita). Discussion continued. Motion passed.
- Encouraged trustees to go to the next ABHE convention.
- Addressed the president's recommendation made at ABHE to conduct a faculty and staff review of our mission statement. More discussion next meeting.
- Discussed building and ground concerns as things start to wear out. Costs and estimates of heating/electrical systems were talked about for a while.

Personnel

- All four committee members were present.
- Thought self-evaluation and trustee evaluation were the same, and they are; so, now unsure of how this moves forward. Is this just seeing if someone is unhappy on the board or if we think they aren't doing their job.
- These will be sent out with package at each meeting for trustees to fill out. What is the purpose of these evaluations? Is it doing what we want it to do? Where does our performance go from here? What does the committee do with our self-evaluations? The committee will work over the evaluation process and work with us to help improve.
- Committee has evaluation on the President but we aren't able to do that without being involved in the day to day. This was discussed last year that we aren't involved in the day to day; so, how can we evaluate?
- The thought that executive committee could work on this evaluation, or at least someone from that committee. Discussion continued at possibly changing the evaluation process. Wes volunteered to work on the evaluation, etc.
- No committee job descriptions to review. Dave Parrish mentioned they did have some to be looked at as the committee would choose to do so. These will be emailed to each trustee.
- Last item is possible trustee names. Chuck Schmidt in Wichita, KS at a Christian Church was a name put forward. This man is familiar with Summit Christian College but is unknown as to his desire to be involved here or not. Robert Wolfe name was given but his interest has not been pursued.

Financial

- Rick, Angie and Sonya met and went over the proposed 2014/2015 budget. Many cuts were made to try and get a balanced budget; but, there will be a large need to raise funds to make the budget work.
- The question was raised to know if it was really possible to raise an additional \$85,000 to make the budget and what happens if this doesn't happen. The line of credit being almost used potentially by golf tournament time which puts a large burden on the golf event to try and make that line of credit paid back. The fact comes down to having more students by five or so last year than this year and what a difference that makes.
- Right now it looks like up to 22 students solid for next year but only 5 or 6 are actually approved and planning to be at Summit this fall.
- We need to work hard to make the budget balance.
- Fund raisers need to be looked at as what they really bring to the college and how effective they are with all the hours put into the same by staff, etc.
- Rick discussed that maybe there are people starting to free up their money which could filter in to the local churches and our giving. This is an encouragement.
- Motion (Rick) to accept the budget with a second (Angie). Discussion is that we will need to find ways to improve income and have better fund raising. Otherwise, the budget will not fly. Trustees have to be asked specifically if administration wants help to go out and help. Unanimously passed on vote.

Development

- We need to get 20 students every year at least to make things work.
- With the hire of Hayley in the IT and publication department, there are more things and possibilities that she can really help develop such as tomorrow's event – Summit to Summit. Previously this has been a community event that we will now start to make it more of a fund raiser. This year our sponsors have grown along with their amount of support.
- A tremendous increase in pre-registrations for Summit to Summit as it has doubled for this year to up over 300.
- One important growth area appears to be in Colorado. This is not far from us; so, this is a great area of opportunity. Dave Parrish visited about this area of development.
- Wes was asking about the question of ICL and where that was. It was tabled at least until accreditation was reached before moving into that area of recruitment.
- Question about why web site is not updated at all. It is basically an embarrassment to the college. This has always been dependent upon one person and it hasn't happened. New IT person is working on a new web page that is hoping to be up and running by sometime in June or early July. Contract with Andy's help will be addressed this summer as well.
- Students are able to do what they need to do right now until the update takes place.
- Dave added there are some areas of potential growth such as having some 'big elephants' or high capacity donors on a committee to really help this area of finances

and development. These would not be voting or trustee individuals but would help the college in the area of development.

- Give Dave any names that he can go meet with in this area of financial donors, large or small.
- Also, we are going to look into the future of ATS and how it is being done. Assessment is necessary at this time as it's not funding itself or being successful in its current state.

Student Life

- Committee met with Dave Robinson about this. Overall, this area has been good. The women's dorm might be full this fall.
- Talked about how things are going with cafeteria. Has been overall a good thing but improvements are still in the works. This seems to bring students together when it's working, but there are some financial areas that will have to be addressed.
- Gaming has been an issue at night mostly for the guys. This is not a good area. Discussed shutting this down in some way or at some time.
- Overall, the report for this year was good.
- John talked about having access to meat and potatoes that could be donated. Freezer now wouldn't hold all that food.

Education

- Degree recipients for 2014 as follows. Having completed all requirements for their degrees as stated in the 2013-2014 Summit Christian College Catalog, the faculty recommends the following students to the Board of Trustees to receive the appropriate degrees as stated in this document:

Certificate in Christian Foundations

Kyle Marshall Hinebauch

Associate of Arts in Bible

Emilie Lorraine Jones

Danyelee Dajana Bahn

Jane E. Kinberg

Bachelor of Science in Bible

Emily Sue Arnold

Anna Nicole Shade

Todd Robertus

Bachelor of Science in Leadership and Ministry

Sean Brandt

Board of Trustees action on above recommendation: Motion (Wes) and second (Larry) and unanimously passed per the preceding list.

- Reviewed the proposed institutional goals from Scott Gribble's report. Motion (Wes) and second (Angie) as proposed. Unanimously passed on vote.
- One further discussion about a biography from each trustee and what is it for. Each trustee will be asked to provide the same for the record of the college. Email to Angie or Jackie.

Annual Business

- Next meeting is September 13, 2014 which is the same day as the Praise Banquet.

Meeting adjourned at 4:04 PM with Jeff Holloway praying.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Herb Rainey".

Herb Rainey, Secretary