Summit Christian College
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Business Name: Fairway Christian Church

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Open Position: ASSOCIATE MINISTER OF DISCIPLESHIP

Details:

Position Title: Associate Minister of Discipleship
Reports To: Preaching Minister (under Board of Elders governance)
Classification: Full-Time Ministerial Staff
Leadership Development: Receives ongoing preaching, teaching, and leadership mentoring from the Preaching Minister to prepare for future ministry leadership opportunities, including potential consideration for senior ministry responsibilities under an Elder-approved succession process.
Collaborates With: Preaching Minister, Associate Minister of Ministerial Operations (AMMO), Church Administrator, and Ministry Team Leaders
I. Position Purpose & Summary
The Associate Minister of Discipleship provides leadership for discipleship development, adult Christian education, small groups, guest connections, and community outreach at Fairway Christian Church. The position helps individuals grow in their relationship with Jesus Christ and become equipped to disciple others.

Under the direction of the Preaching Minister, this minister supports Fairway's mission of GO • SOW • GROW and its vision of becoming an intentional disciple-making church. He works closely with the Associate Minister of Ministerial Operations (AMMO) to coordinate ministry activities, align programming with the master calendar, and report progress toward approved strategic goals.

Additionally, this position incorporates structured leadership development. The Associate Minister receives direct preaching coaching, sermon development mentorship, and pastoral leadership mentoring from the Preaching Minister, preparing him for expanded spiritual leadership and potential consideration for preaching ministry responsibilities under an Elder-approved succession plan.

II. Major Duties and Responsibilities
A. Educational Ministry Leadership & Curriculum Development
Adult Education Oversight: Provides leadership for all Sunday Bible classes, mid-week Bible studies, and educational seminars, ensuring strict theological alignment with Restoration Movement principles.
Instructional Design & Content Creation: Composes study guides, discipleship Scripture inserts, and teaching materials for active cohorts and education programs.
Digital & Online Learning: Partners with the Church Administrator and Audio-Visual team to design, record, and produce expanded online discipleship courses and digital study resources.
Teacher Recruitment & Development: Recruits, trains, supports, and evaluates Bible study teachers and small group facilitators. Works with the designated teacher development team to maintain an approved teacher training and certification process and ensure biblical and doctrinal consistency.
B. Discipleship Pathways & Small Group Multiplication
Discipleship Strategy & Development: Develops and oversees a clear discipleship pathway that helps individuals become committed followers of Jesus who are equipped to disciple others, fulfilling Fairway's mission to GO • SOW • GROW.