SUMMIT CHRISTIAN COLLEGE

Board of Trustees Meeting

January 25, 2025

PRESENT: Angie Arnold, Larry Berlin, Rick Derr, Andy Gudahl, Del Hamon, Lyle Hinebauch, Jeff Holloway, Kirk Rusch, Ila McClenahan, Chuck Schmidt, Jonathan Seng, Wing Wong, Academic Dean Scott Gribble, President Dave Parrish, Director of Operations Missi Prohs

ABSENT: Roger Curry, Jim Kittell, Scott Marsh, Raul Martinez

Meeting was brought to order by Jeff Holloway and Jeff opened with prayer.

Minutes of the past meeting on September 14, 2024, were presented for approval with motion by Rick Derr and 2nd by Jonathan Seng; accepted as written.

PERSONNEL COMMITTEE

The ABHE (Association for Biblical Higher Education) Tenets of Faith have to be affirmed annually (See below). Nothing has changed from previous years.

<u>ABHE Tenets of Faith</u>
<u>Doctrinal Statement</u>

Summit Christian College pleads for the unity of all believers on the common ground of commitment and obedience to the lordship of Christ. Believing that creeds of men, however correct, perpetuate sectarianism and create division within the church when made tests of fellowship, we have no creed except faith in Jesus as the Christ, God's Son and humankind's Savior. It is our desire to call all people of all nations to faith and obedience to Him as revealed in scripture.

1. We believe the Bible to be the inspired, the only infallible, authoritative Word of God.
2. We believe that there is one God, eternally existing in three persons, Father, Son, and Holy Spirit.
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious death and atonement through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal and visible return in power and glory.
4. We believe in the existence of a personal, malignant being called Satan who acts as tempter and accuser, for whom the place of eternal punishment was prepared, where all who die outside of Christ shall be confined in conscious torment for eternity.
5. We believe the only terms of salvation that we may proclaim are those expressed in the New Testament: faith, repentance, confession of faith in Jesus Christ, and baptism by immersion in water for the remission of past sins and for the promised presence of the Holy Spirit.
6. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life, and by whom the church is empowered to carry out Christ's Great Commission.
7. We believe in the bodily resurrection of both the saved and the lost; those who are saved unto the resurrection of life and those who are lost unto the resurrection of damnation.

Jonathan moved to affirm with 2nd from Lyle Hinebauch. The ABHE Tenets of Faith were affirmed.

Annually, the board has to review the Mission Statement of Summit Christian College: *Summit Christian College, an institution of higher learning, educates leaders for Christian service.* Again, no changes to the statement. Chuck Schmidt moved to affirm with 2nd by Rick; approved.

The Committee introduced and presented Kirk Rusch as a potential board member. Kirk was unanimously approved as a member. Kirk shared some information about himself and the board in turn introduced themselves to him.

The Committee also presented John Steele and Warren Steele as potential board members. There was discussion regarding students serving on the board, since Warren has taken classes in the recent past. Scott Gribble shared that students can serve, but would have to recuse themselves on any votes on academic or education matters. Scott also shared that faculty members cannot serve on the board, according to ABHE guidelines. After some discussion, Jonathan moved to approve John and Warren, 2nd by Kirk Rusch; approved. Dave will contact them to let them know of their approval and Angie will be in contact with them as well.

Members whose terms expire this month and who have all agreed to continue are: Angie Arnold, Larry Berlin, Andy Gudahl and Del Hamon. Motion by Rick to affirm all, 2nd by Ila McClanahan; approved. Raul Martinez's term expires in May and he is interested in continuing to serve and will be affirmed in May.

Angie led the Book Study of "Lessons from the Non-Profit Boardroom," Chapters 28-33. Chapters 34-40 will be reviewed in May. May's review will finish this current book and the board was encouraged to consider another book to study and submit any ideas to the Personnel Committee.

All board members and staff were provided with copies of the Annual Evaluations prior to the meeting. Board members complete the Board, Self and President Evaluation each fall and employees also complete the President Evaluation. The Personnel Committee met with Dave today during their Committee meeting to review the President Evaluation by trustees and employees and his Performance Review. Copies of the evaluations are kept on file at the school. Angie shared that one of the comments on the evaluation was the possibility of serving on different committees. Members are encouraged to contact the Personnel Committee if interested in serving on another committee. Currently, each member serves on two committees. The new members will be contacted about what committees they are interested in serving on.

Officers for the board are affirmed every 3 years and were last affirmed in January 2022. Scott Marsh has asked to be replaced as Secretary and Angie has agreed to serve as secretary. Scott will continue to serve on the board. Officers are Chairman: Jeff Holloway, Vice Chairman: Larry Berlin, Treasurer: Rick Derr and Secretary: Angie Arnold. Jonathan moved to affirm the officers with 2nd by Andy Gudahl; approved.

FINANCE COMMITTEE

Board members were provided with a copy of the 2023-24 Audit prior to the meeting and it was presented to the board for approval. This was the cleanest audit in many years. The cost of the audit was $19,500 and through the blessing of recent financial gifts, that bill has been paid in full. Chuck moved to approve the audit as presented, 2nd by Jonathan; approved.

The Committee presented the proposed salary package, a 2.5% raise for Faculty, Staff and Administration for the 2025-26 year. Dave graciously offered that he not receive the raise, in order to save funds. The Finance Committee recommended the increase for all employees, including Dave. Their logic was that we need to keep competitive salaries in our budget for all employees when looking to the future to replace staff and no question, Dave deserves to receive a raise. Chuck moved to accept the proposed salary package, 2nd from Ila; approved.

The Committee also presented the Housing Allowances for the 2025 tax year and recommended they be accepted as presented. Larry Berlin moved to accept the recommended Housing Allowances, 2nd from Ila; approved.

Finally, the Committee presented and recommended a 6.5% Tuition increase as well as a dorm rate increase. Andy moved to accept the recommended increases, 2nd by Rick; approved.

Rick Derr did share some concerns with the current financial statements and some mistakes that were found in the documents. Bookkeeper Kathy Hedman will speak with Jill and rectify those items. Rick offered to come and meet with Kathy to go over the information that needs to be reflected in the documents.

EDUCATION COMMITTEE

Scott Gribble highlighted that Total FTE this semester is up at 24.5 and is an increase. The number of degree seeking and full time students increased. There is a small group on campus and Bridge students account for much of the increase. Jonathan commented that it is encouraging to see positive results of the Bridge program.

Scott shared that the updated Student Learning Assessment Program was implemented this past fall and will be continued this spring. Results better indicated how students are doing academically and results will be better for reporting to the general public. Final results after the spring assessment ill be posted on the web site in June.

Prior to the meeting, the board was provided a copy of the proposed 2025-26 Academic Catalog. Scott shared that there were no major policy changes reflected in the catalog, only some updates to existing policies. Rick moved to approve the new catalog, 2^{nd} by Lyle; approved.

STUDENT LIFE COMMITTEE

A very positive report was shared from the Dean of Students, Missi Prohs.

ALUMNI COMMITTEE

The Committee shared a report on the recent “This Side of Heaven” alumni reunion cruise. 35 people attended. The group met every morning for devotions, met on Wednesday and Sunday for longer worship time and met every evening for dinner. Bonds and relationships were strengthened with all attendees. Ila recognized Autumn Gwynn for her assistance with the planning.

The Committee is working on another alumni reunion next year, planning to meet at Little Rockies Camp during their Family Camp time. All alumni are encouraged to assist in the recruiting of students to the college.

The Committee shared that the Mortgage Relief Campaign that was begun in May 2024 has raised $53,000 by alumni, and will be continued. The monthly mortgage payment is $1765. The board was reminded that interest was raised to 10% last year. Rick shared we can petition the bank board for an interest reduction and the board agreed he should pursue that.

The Summit Christian College Alumni Association is having a regroup meeting on February 7 at 1pm. The goal is for the Association to be more structured. They also hope to bring some new faces on board and bring some fresh ideas to the group.

EXECUTIVE COMMITTEE

Dave reviewed his report. The Sears gift was an unexpected blessing. There are funds of $10,100 for a new car and plans are to purchase a car on Monday with the assistance of Dana Fuller.

Dave shared that he continues to work on the Institutional Improvement Plan, securing donors committed to 3 years of giving. He has confirmed 3 of those.

Plans are in place for Love Month visits and numbers have been maxed out on visits to be made. After love month, the focus will be on non-supporting churches: have supported occasionally, have members that support the college or have participated in college-sponsored events.

Jonathan questioned if someone wants to give, should they give undesignated or designated gifts. Dave shared that undesignated gifts are welcome, so they can be used where needed. Missi did share that the response to the Christmas in July letter was very positive and everything that was listed was purchased, except for the car and the dorm improvements.

DEVELOPMENT COMMITTEE

The Committee shared the excitement of Branden’s recruiting report and the 7 new students this semester is very encouraging. Branden is working hard in the area of recruitment but is continuing to divide his time and work in marketing as well.

The Committee shared their appreciation to Branden for sharing potential students names for the weekly prayer time and passing on to those students that the board prays for them and their decision to attend school.

MISCELLANEOUS BUSINESS

Rick raised the question of what quorum is required as a board. Scott shared that according to the handbook, a quorum (at least 51% of the total board membership) is required in order to hold any regular and extraordinary meeting. If a quorum is not present, the Chairman must reschedule the meeting as soon as possible.

Missi shared that the new maintenance man, Scott Hughes, is a huge blessing to the college.

The next Board meeting is scheduled for Friday, May, 9, 2025, at the school. Note that this is the only Friday meeting of the board. Commencement will be that evening.

Lyle closed with prayer.

Respectfully submitted,
Angie Arnold, Secretary
Summit Christian College Board of Trustees