

# SUMMIT CHRISTIAN COLLEGE

## Board of Trustees Meeting May 13, 2016

PRESENT: Andy Gudahl, Rick Derr, Larry Berlin, Academic Dean Scott Gribble, President Dave Parrish, Jonathan Seng, Angie Arnold, Willie Coop, Lyle Hinebauch, Chuck Schmidt and Jason Thompson with Carpenter's Plan.

VIDEO-CONFERENCE: John Steele

ABSENT: Jeff Holloway

Meeting was brought to order by Larry Berlin.

Willie Coop opened with prayer.

Larry thanked Chuck Schmidt for providing and encouraging everyone to read *Extreme Prayer* by Greg Pruett. Larry also encouraged those in attendance to stay on task for committee reports and discussion in order to allow Jason to present and discuss the capital campaign, Wide Horizons.

Minutes of the past meeting on January 16, 2016, were approved with motion by Chuck and 2<sup>nd</sup> by Jonathon to accept as written; unanimously passed.

### FINANCE COMMITTEE

The 3<sup>rd</sup> quarter report that was distributed had some errors so a corrected copy was distributed.

The current financial status shows a payroll of \$16,000 due today as well as \$3,000 in bills and only \$6,000 available. There will funds coming in from Summit to Summit that should help with the current shortfall.

The proposed budget for 2016-17 is developed with 18 returning students and 14 new students and not using inflated numbers.

As far as faculty, Samantha Hayner is not being replaced. There are plans to hire a retired person to work in the library. We do need to hire a publications person soon, including helping with the web page and Facebook. Samantha has been assisting with those areas. We are trying not to hire additional personal for Summit Bridge but do have someone that is willing to come and help with promotion of Summit Bridge in exchange for a class.

The plan is to use funds from Wide Horizons (upcoming Capital Campaign) to pay off both notes. Wide Horizons is incorporated in new budget.

Motion was made by Chuck and 2<sup>nd</sup> by Lyle to approve the budget as it was presented; unanimously passed.

### EXECUTIVE COMMITTEE

Proposed Personnel Handbook changes were presented. The first is the addition of the position of Financial Aid Servicer. This is the job description of the role that Margie McDonald is presently filling. The second change is a modified organizational chart that has been in use since last summer. Rick moved to accept the proposed changes to the Personnel Handbook; 2<sup>nd</sup> by Chuck and unanimously passed.

The purpose statement for the Wide Horizons campaign will be presented later in the meeting by Jason Thompson.

Summit Bridge (video streaming of classes) was presented and discussed and will be the only new initiative included in the Summit Christian College five year strategic plan for ABHE. Focuses for the next five years will include: Summit Bridge, Financial needs and Recruitment.

## EDUCATION COMMITTEE

The Graduates for 2016 were presented: Bachelor of Arts in Bible: Jeffrey McKean; Bachelor of Science in Bible: Danyele Bahn, Brooke Eckerberg, Emilie Jones, and Rebecca Lillie; Bachelor of Science in Ministries: Stephen Hayner; Associate of Arts in Bible: Andrea Phelps, Jadie Prohs, Ryan Yates and Certificate in Christian Foundations: Matthew Beaudin and Houston Capellen.

Jonathan moved to approve the graduates with a 2nd by Willie; unanimously passed. Graduation is this evening at 7 pm.

## STUDENT LIFE COMMITTEE

The committee met with Dave and he handed out an Annual Security and Fire Safety report. It is a federally mandated report. The committee did not have time to review the report. Scott shared that the report has to be made public in September. So, he will send out the report in .pdf format to all board members. All board members will be asked to review and respond. All policies reflected in this report will be filtered back into the Student Handbook or Personnel Handbook where applicable.

At the January meeting we discussed the possibility of a faculty member having a conceal carry permit. Conceal carry permit on college campuses is not allowed in Nebraska, so that can no longer be a consideration for the college.

## PERSONNEL COMMITTEE

The Personnel Committee reviewed the President's Evaluation and the self-evaluation from the employees and met with Dave over lunch. No glaring deficiencies were noted and Dave was encouraged to continue the job that he is doing.

The many names that were put forward at the last meeting as potential trustees were discussed. We currently have 10 trustees and to be in compliance with our by laws, we should have 12. Matt Branum, Steve Brown, Kris Mickey and Stuart Rusch all responded with no. Willie did not receive an answer from Dale Bartscher. Dave was also waiting for an answer from Wayne Roads and Isaac Stephanus.

Jason Thompson encouraged the board to be looking at potential trustee members who can contribute financially to the board. Are there key people who have the capacity to give \$25,000 annually? He pointed out that key donors can be developed over time and possibly through this campaign we may find someone to develop. It was agreed that we will not contact any potential members at this time and will see how the campaign goes.

LaRita VanBoskirk has stepped down from the Board of Trustees.

## DEVELOPMENT COMMITTEE

The committee reviewed Ben Poole's recruitment report and he believes he has a possible 14 students for the Fall of 2016. Ben is ready and willing to continue learning and gain more knowledge about the recruitment process.

## WIDE HORIZONS

The meeting was turned over to Jason Thompson from Carpenter's Plan, to discuss the planned capital campaign with the Board of Trustees.

He shared that the database from the college for regular donors and donors at special events like the praise banquet had been reviewed.

He referred everyone to the "Wide Horizons" Capital Campaign letter and the letter was read aloud by various board members. The idea of the campaign is captured well in one page. He did have a concern about the 3<sup>rd</sup> paragraph, 2<sup>nd</sup> sentence and the phrase "the college is at a seriously low point financially." He suggested that the statement be changed to read "the college is at a financial crossroads." Especially with new potential donors the reworded phrase

would be better received. Vision, success and relationships motivate people to give. It was also suggested that the 3<sup>rd</sup> sentence in the same paragraph be changed from: "In order to help stabilize the college's current financial position and provide the financial strength it needs...." To "In order to help meet this challenge and provide the financial strength it needs...".

Jonathan moved to accept the Wide Horizons Capital Campaign letter with the noted changes; 2<sup>nd</sup> was made by Willie; unanimously passed.

Jason shared that it was important to for the board to be 100% on board, then go to current donors and churches and then take the campaign to potential new donors.

Jason distributed and went over Trustees Roles & Responsibilities for the campaign. Chuck was encouraged to continue calling the board to prayer.

Jason asked the board members to pair off and brainstorm with names of individual and congregation donors. He stressed that it will be the sacrifice of the board that will lead the campaign.

Before asking each person in attendance to complete a pledge card, he shared from the books *In the Name of Jesus* by Henry Nouwen and *Extreme Prayer* by Greg Prueett. He encouraged each person in attendance to walk the campus and pray for the school, faculty and students. Upon returning, complete a pledge card for the campaign and return it to Jason.

The meeting was closed with a circle of prayer.

The next Board meeting will be Saturday, September 10, the same day for the scheduled Praise Banquet.

Respectfully submitted,

Angie Arnold  
Secretary  
Summit Christian College Board of Trustees